



POLICY

Occupational Health and Safety	
Policy Number 130-010	Supersedes Policy Number 5-40
Effective Date 2008-10-20 2010-11-18	Approved by Council (Meeting Date) 2008-10-20 2010-11-18

1.0 Purpose

This policy is a commitment by the Town of Wolfville to co-operate with its employees to provide a workplace where the personal health and safety of each employee and member of the public is of primary concern and importance.

The objective of this commitment is to minimize the number of workplace injuries and illnesses through effective health and safety programs, policies and procedures. The enduring goal shall be 'zero accidents' in the Town of Wolfville workplace. The Town is committed to providing a healthy and safe work environment for its employees and members of the public and will take every precaution reasonable under the circumstance to ensure the health and safety of everyone at or near the workplace.

2.0 Scope

This Policy applies to all permanent employees for the Town of Wolfville.

3.0 References

- 3.1 New Employee Safety Orientation SOP 130-806

4.0 Definitions

- 4.1 **Occupational Health and Safety** is an area concerned with the safety, health and welfare of the Town of Wolfville employees.

5.0 Policy

5.1 Reasoning

The Town of Wolfville believes that providing a safe and healthy work environment is essential to reducing workplace injuries and emotional stress levels. When undertaken as a core value, a safe work environment will contribute to making a more effective and



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efficient workplace by increasing the personal job satisfaction of employees, reduce lost time incidents and equipment downtime.

5.2 Cooperation

The Town of Wolfville, through all levels of management, will co-operate with the Joint Occupational Health & Safety Committee and employees to create a healthy and safe work environment.

5.3 Responsibilities

The Town of Wolfville will provide appropriate training, equipment and facilities to all employees to ensure they can work safely and identify all potential hazards in the workplace. As an employer, the Town of Wolfville will ensure that all employees at all levels of the organization understand the importance of internalizing safe work practices to protect themselves, their co-workers and the public at all times.

CAO

2015-12-15

Date