



POLICY

<h3>Child Abuse Reporting Procedure</h3>	
Policy Number: 740-002	Supersedes Policy Number: Not Applicable
Effective Date: 1999-11-16	Approval By Council (Motion Number): 10-11-99

1.0 Purpose

Under the Provincial *Children and Family Services Act*, youth and recreation workers, among others, must report suspected child abuse to the authorities.

2.0 Scope

This Policy is applicable to all Town staff members and volunteers who have contact with children in the course of their duties with the Town.

3.0 References

- 3.1 [Nova Scotia Children and Family Services Act](#)

4.0 Definitions

- 4.1 **Abuse** means a Physical harm, sexual abuse, emotional abuse or neglect.
- 4.2 **Child Abuse Resource Person** means the Director of Recreation Services or person designated by the Director.

5.0 Policy

- 5.1 All Town staff members and volunteers shall comply with the child abuse reporting requirements of the Children and Family Services Act.
- 5.2 The Town acknowledges the provisions of the *Children and Family Services Act* which say that no action lies against a person who makes a report of child abuse unless the reporting is done falsely and maliciously.



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- 5.3 The Director of Recreation Services is responsible for bringing this policy to the attention of all staff members and volunteers to whom the policy applies. The Director of Recreation Services is also responsible for periodic training and discussion on this policy for staff members and volunteers to whom this policy applies.

A handwritten signature in blue ink, appearing to read 'M. Maudin', is written over a horizontal line.

CAO

March 10, 2016

Date