

Employment Opportunity: Coordinator – Community Engagement and Tourism



The Town of Wolfville is inviting applications for a full-time Coordinator- Community Engagement and Tourism. This position is part of the Parks and Recreation Department and works closely with a number of different stakeholders, both internal and external.

Reporting to the Director of Parks and Recreation, the successful candidate will be responsible for developing, delivering and evaluating Town initiatives related to signature events, tourism, and community engagement. The coordinator will understand the challenges and opportunities related to addressing issues of access and inclusion and will ensure a lens of accessibility remains a priority for all their work. The position requires someone working to constantly improve the user experience for both residents of, and visitors to, Wolfville. Project management, marketing and social media skills are important attributes of this position.

The position is fulltime and will include some evening and weekend commitments.

Applications will be accepted up until **Monday March 2nd, 2020, at 4:00 pm** and may be submitted by mail, in person or by email to:

- a: Town of Wolfville
359 Main Street, Wolfville NS, B4P 1A1
- e: kouterleys@wolfville.ca
(subject line to include Coordinator with all emails)

A full job description is available upon request.

All applicants are thanked for their interest, however, only those who are selected for an interview will be contacted.

The Town of Wolfville is committed to providing a healthy, safe and supportive workplace where diversity is valued and where everyone is treated with respect and dignity. We are an equal opportunity employer that encourages applications from all qualified candidates including women, people with disabilities, racially visible persons and Indigenous Persons. If you require accommodation because of a disability or for any other reason during the interview process, please let us know in advance of any interview.

For more information on the Town of Wolfville visit our website at www.wolfville.ca

