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**ATTENDING**

Chairman Dan Sparkman, Councillor Carl Oldham, Jim Morgenstern, Meg Townsend, Acting Chief Administrative Officer Mike MacLean, Sgt. Stephen Power, and Recording Secretary Dan Stovel

**ALSO ATTENDING**

Insp Chris MacNaughton, S/Sgt Paul Coughlin, and Superintendent Sylvie Bourassa-Muise.

**ABSENT WITH REGRETS**

Mayor Jeff Cantwell, Chief Administrative Officer Erin Beaudin, and Valerie Boyce.

**CALL TO ORDER**

The Chairman called the meeting to order at 10:00 am.

**1. APPROVAL OF AGENDA**

**MOTION: IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED.**

**CARRIED**

**2. APPROVAL OF THE MINUTES**

**MOTION: IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE RCMP ADVISORY BOARD MEETING OF SEPTEMBER 29, 2015 BE APPROVED.**

Amendments:

- Page 5, para 6a – Rainbow Crosswalk (Roundtable discussion), amend third bullet “sidewalk” to read “crosswalk”

**MINUTES APPROVED WITH ABOVE NOTED CHANGES**

**CARRIED**

**ACTION: Staff to finalize RCMP Advisory Board Meeting Minutes 2015-09-29 and post to the Town of Wolfville Website.**

**3. BUSINESS ARISING FROM THE MINUTES**

**a. Formalized process for local policing priorities**

- A/CAO raised the following issues (as discussed with CAO):
  - Under the Definitions, para 4.2 – Chief Officer. The phrasing relates more to a Municipal Police Force and perhaps does not fit into the RCMP structure and their terminology. The intent of “Chief Officer” for the SOP relates to the position currently filled by Sgt Power, and not the Inspector.
  - Article 5.1.3 deals with the regular December meeting of the Board, at which the Chief Officer will present the RCMP Priorities for input and discussion. The issue is one of clarity as to the timing of the RCMP having their priorities in terms of the National mandate down through the Provincial and subsequently to the Municipal level. The expectation in the December meeting would be that Sgt Power review the local priorities as they are determined the previous year. If it is the RCMP’s operational plan, that would have to be a review of the existing one and not the one to come for the future because it would not yet be set.
- Sgt Power highlighted that the ‘Chief Officer’ should be defined as the District Commander or delegate due to the fact that the District Commander is responsible for all within the region.



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- With regards to Para 5.1.3, Sgt Power highlighted that the RCMP will not bring their priorities but discussion regarding the Town of Wolfville's Policing Priorities could take place at any time
  - At any time of the year Policing Priorities can be discussed in consultation with the RCMP.
  - The setting of local Policing Priorities is an annual review and is a separate process than that of the RCMP setting their National and Provincial priorities.
  - Relative to the timeline, the intention was to try and keep the local priority setting tied to the Town's overall operational plan and budget
  - Intention was also to set the Town's Policing Priorities early enough so as to provide meaningful input into the Provincial Priorities of the RCMP
  - The connection to the Provincial part of the process is something that will have to be established
  - In order to establish priorities that will be part of an overall plan to be reported on throughout the year, early and frequent dialogue is needed. Like everyone else, the RCMP have limited capacity and would not be able to commit to priorities that could not be achieved
  - The RCMP Advisory Board has to adopt a process to bring forward priorities
  - The SOP should clearly state how the policing priorities are being established – identify the process by which priorities are brought forward
  - Terminology and language within the SOP needs to be consistently defined. Goals, objectives, priorities need to be clearly defined

**MOTION: IT WAS REGULARLY MOVED AND SECONDED THAT THE SOP BE REFERRED BACK TO STAFF FOR AMENDMENT BASED ON COMMENTS PUT FORWARD AT THE DECEMBER 1, 2015 RCMP ADVISORY BOARD MEETING**

**CARRIED**

**ACTION: Staff to revise the Draft SOP for RCMP Policing Priorities for further review at the next meeting of the RCMP Advisory Board, January 19, 2016.**

**b. Development of Performance Measures**

- Reported that CAO is looking into the development of performance measures and discussing further with staff, and will plug into any feedback from the RCMP to assist with this issue. It will come back to the Board once a template has been prepared
- Performance Measures are part of strategic planning - critical that there is full consultation with the RCMP in development of performance measures to ensure that they are attainable – is it something that is really measurable under the RCMP electronic filing systems
- When the time comes, from the infant stages to the final product, the RCMP need to be part of the Strategic discussions
- The intent is to identify a limited number of measures that are creatively established and allow us to evaluate the activities that are being undertaken, and not just an activity to track trends. Create a more meaningful measure of performance tracking
- Broader conversation about the measures that will be adopted that will then be tracked over time and tied back to local policing priorities
- Measuring public opinion is important - Look at having conversations about the communities perception of safety



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**ACTION: CAO is investigating the development of performance measures with staff and the RCMP and will bring back an approach to the performance measures**

**c. Enhancements/Updates to Town of Wolfville Website**

- Director Corporate Services is working on updates/enhancements to the entire Town of Wolfville website, not just to the RCMP Advisory Board webpage – looking at having finalized by end-December 2015
- A report will be brought back to the RCMP Advisory Board highlighting what changes have been made to ensure that requirements are met

**ACTION: Once the new Town of Wolfville webpage is published, staff to report to the RCMP Advisory Board regarding changes/updates from the previous version**

**d. RCMP Support to Town of Wolfville Noise Bylaw**

- Since the October 21, 2015 letter from the Minister of Justice, there was a meeting with the Superintendent, Insp MacNaughton, Mayor Cantwell, Chair of the RCMP Advisory Board – Councillor Sparkman and A/CAO
- Takeaways from that meeting:
  - The RCMP could and will at some point in the future enforce the Noise Bylaw
  - The Town needs to move forward with the process of having the Bylaw Gazetted through the Provincial system There is the desire to further review the Bylaw and seek feedback from the RCMP on which parts of the Bylaw do not work well with regards to enforcement
  - There may be revisions to the Bylaw in the future
  - A general discussion regarding other Bylaws that concern policing issues – a longer term goal
  - A desire to look at the 2000 Agreement and update the document with more clarity – a longer term goal – will benefit both the Town and the RCMP to have further clarity in that document
- From the RCMP perspective, this is a process through which to continually refine policing services with municipalities. One of the avenues looked at was the fact that by allowing RCMP to support enforcement of Noise Bylaws, it would be one more tool in the RCMP tool belt. There is the requirement to refresh the Bylaws in consultation with not only the Town and the RCMP but also the Town's Solicitor.
- There will be a Working Group meeting December 7, 2015 to work through the takeaways
- Both the RCMP and the Town have an education piece as part of enforcement of the Noise Bylaw
- The Town's Compliance Officer remains responsible for enforcing Noise Bylaw infraction until such point as the Town's Noise Bylaw is properly Gazetted and therefore enforceable by the RCMP

**ACTION: Through a collaborative effort with the RCMP and the Town Solicitor, Staff to revise the Noise Bylaw to the point where it can be enforced by the RCMP.**

**e. Proactive Approach to Communications with the Public**

- Need to improve on ways in which communications are relayed to the public -
- There should be more opportunities to talk to people about issues that are important within the Town
- What is the Town's protocol for dealing with Homecoming – communication strategy around that issue should be clearly identified
- RCMP go to tremendous strides and efforts in support of high profile events

**ACTION: Staff will follow-up with ways to better communicate with the public about policing activities within the Town of Wolfville.**

**4. ANNUAL PERFORMANCE PLAN – KINGS DISTRICT**

**a. Contribute to Safe Roads**

- Distracted driving charges (Target: 95, by end-September 100 charges laid)
- Impaired drug charges (Target: 6, year-to-date 3 charges laid)
- Conducting strategic check points (Target: 408, year-to-date 307 charges laid)
- Conducting safe driving presentations (Target: 10, year-to-date 29 presentations)

**b. Crime Reduction**

- Prolific offender program is on track
- Youth advisory group and Hybrid Hub are progressing on schedule

**c. Cybercrime-Contribute to a safe cyber environment for youth**

- Training for investigators continues and is on track
- Safe cyber presentations in Kings County schools (Target: 30 is well on track)

**d. Enhance our connection with First Nation Communities**

- Program is on track

**5. RCMP REPORT – QUARTERLY UPDATE**

RCMP Update – Sgt Stephen Power provided an update on what the RCMP have been doing over the last quarter (October-November 2015):

- Valley Harvest Marathon:
  - Police exercised an operational plan for the influx of runners and support people.
  - To supplement Wolfville members, 8 additional RCMP officers, some from as far away as Halifax, were brought in to deal with traffic and other pressures.
  - 2 auxiliary constables were deployed as part of the operational plan
- Homecoming:
  - Operational plan for liquor and noise infractions was continued into Homecoming weekend to allow for public safety and police visibility
  - Kings District investigators laid 19 Liquor Control Act charges for a variety of liquor related offences



- To supplement Wolfville members, Annapolis Valley Traffic Services (AVTS) worked in Wolfville and laid 21 Liquor Control Act charges in Wolfville during Homecoming weekend
- Devour!
  - Mostly traffic related offences
  - To supplement Wolfville members, New Minas and Annapolis Valley Traffic Services investigators were required to assist throughout the weekend, necessitating that they take over half the calls for service
- Rogers Hometown Hockey
  - To ensure public safety and to maintain police visibility, all support positions were re-scheduled to work this event, to supplement Wolfville members
  - Annapolis Valley Traffic services also assisted throughout the weekend
- A total of 33 Liquor Control Act charges were laid in this period
- A total of 31 Motor Vehicle Act charges were laid (seatbelts, cell phones, and intersection-related offences) – a combination of Kings District-Wolfville, Kings District-New Minas and AVTS.

The RCMP quarterly report provided a great snapshot of the last two months. Above and beyond the enforcement, the RCMP adjusted to meet requirements by bringing in supplementary resources. A key issue is visibility – often heard within the municipality that the RCMP are not to be seen within the Town as they are not seen walking up and down the streets. This is very much a product of modernization with respect to relying on Intelligence sources for deployment of RCMP members. When residents say that they don't see a Police Uniform – visibility is seen from many different angles.

What is important, above and beyond the patrol officers or backup support, on a regular basis what you don't see behind the scenes is the experience of the investigation team. Also, the Kings District Policing Officer is very much engaged in Wolfville. The visibility and extra resources are all over the place while not necessarily "walking the streets" of Wolfville. The School Resource Officer dedicated to Kings East – a series of presentations given from Primary through to Grade 8, and participates in foot patrols.

The RCMP is more than willing to be part of any side-Working Group within the Town of Wolfville to support safety and security issues.

## 6. NEW BUSINESS

### a. Municipality of Kings Discussion/Proposal – Kings District Domestic Violence/Sexual Assault Investigator/Coordinator:

Insp MacNaughton put forward a proposal requesting that the Town of Wolfville consider partial funding with the Municipality of Kings and the Town of Berwick for one regular member (Constable) full-time Domestic Violence/Sexual Assault Coordinator/Investigator position permanently

- Since August 2011, the RCMP South West Nova District Policing office has been financially supporting a pilot project in Kings District with the incorporation of a Domestic Violence and Sexual Violence Investigator/Coordinator – Constable Position



- This the first time police officer position of its kind in the RCMP in the province of Nova Scotia.
- This pilot project has been a tremendous success to-date
- Finances in support of this surplus Constable in this pilot project end on March 31, 2016.
- Since 2011, this position has been fully staffed and has provided exceptional service to stakeholders, partners and victims of domestic and sexual violence throughout Kings County
- Permanent funding is being sought for this position based on the overwhelming success it has seen during its pilot phase
- Loss of this position may not address the high risk domestic/family violence concerns within the policing district
- Financial costing for one regular member (Constable) full-time Domestic Violence/Sexual Assault Coordinator/Investigator position permanently:
  - \$136,235 *Per Capita*
  - \$ 8,062 *Shared Services Costing*
  - Approximate Total = \$144,297 per year
- Presentation made to Municipality of Kings and there is an appetite to work with Berwick and Wolfville in funding this position
- Significant achievements have been made through this staff position
- Asking for RCMP Advisory Board to consider support from the Town of Wolfville in consideration of the staffing of this position be put forward to Council for funding support
- This is a time sensitive issue

**MOTION: IT WAS REGULARLY MOVED AND SECONDED THAT THE RCMP ADVISORY BOARD REFER TO COUNCIL THE ISSUE OF PARTIALLY FUNDING THE POSITION OF KINGS DISTRICT DOMESTIC VIOLENCE/SEXUAL ASSAULT INVESTIGATOR/COORDINATOR TO THE 2016/17 BUDGET**

**CARRIED**

While the Province recognizes this position is important, in terms of funding, continued funding is not available from the Province. The position is seen to be a local requirement.

A/CAO highlighted that a funding formula will need to be worked out with Municipality of Kings, Berwick and Wolfville in support of this position. The specifics of what the funding formula will be are yet to be determined.

**ACTION: Staff to include the issue of funding the position of Kings District Domestic Violence/Sexual Assault Investigator/Coordinator to the 2016/17 budget on the December 8, 2015 Committee of the Whole meeting.**

## **7. ROUNDTABLE DISCUSSION**

### **a. Insp MacNaughton**

- Last RCMP Advisory Board meeting with retirement in 2 weeks
- Resident of Wolfville and plan to stay in Wolfville – Thank you to all for the support

## **8. Schedule of 2016 Meetings:**

- March 22
- June 28



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- September 27
  - December 13

**ACTION:** RCMP Advisory Board to schedule an additional meeting on January 19, 2016 at 1:00pm to further discuss /review the RCMP Advisory Board Policing Priorities SOP, early discussion of yearly priorities.

**9. QUESTION PERIOD**

No questions put forward from the public in attendance.

**10.ADJOURNMENT**

**MOTION: IT WAS REGULARLY MOVED AND SECONDED THAT THE MEETING BE ADJOURNED AT 12:05 PM. CARRIED**

**Approved at the January 19, 2016 RCMP Advisory Board Meeting.**

**As recorded by Dan Stovel, AA Corporate Services.**