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**ATTENDING**

Mayor Jeff Cantwell, Deputy Mayor Wendy Donovan, Councillor David Mangle, Councillor Carl Oldham, Councillor Hugh Simpson, Councillor Mercedes Brian, Chief Administrative Officer Erin Beaudin, and Recording Secretary Karen Outerleys

**ALSO ATTENDING**

Director Corporate Services Jen Boyd, Director Finance Mike MacLean, Director Community Development Chrystal Fuller, outgoing Councillor Dan Sparkman, and a number of interested members of the public

**CALL TO ORDER**

The meeting was called to order at 6:33 pm.

**1. APPROVAL OF AGENDA**

**18-03-16 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED.**

Amendments to the Agenda:

- Add in camera session at end of Agenda

**THE AGENDA WAS APPROVED WITH THE ABOVE NOTED AMENDMENTS** **CARRIED**

**2. APPROVAL OF MINUTES**

**a. 19-03-16 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE TOWN COUNCIL MEETING OF FEBRUARY 16, 2016 BE APPROVED AS CIRCULATED.**

Amendments to the Minutes:

- Amend Para 3 first bullet to read "...for Jean Carey's 100<sup>th</sup> Birthday..."

**THE MINUTES WERE APPROVED WITH THE ABOVE NOTED CHANGES** **CARRIED**

**3. RFD 021-2016 APPROVAL TO HOLD A SEAT WHILE NOT AN ORDINARY RESIDENT**

**20-03-16 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE, PER SECTION 17(6) OF THE MUNICIPAL GOVERNMENT ACT, TO ALLOW COUNCILLOR DAN SPARKMAN TO HOLD HIS SEAT WITH TOWN OF WOLFVILLE COUNCIL UNTIL MAY 1, 2016 WHILE HE IS AN ORDINARY RESIDENT OUTSIDE THE MUNICIPALITY, BUT WITHIN THE PROVINCE**

**DEFEATED**

**21-03-16 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL DETERMINES THAT A SPECIAL ELECTION SHALL NOT BE HELD FOR THE VACANCY ON COUNCIL.**

**CARRIED**

**22-03-16 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPOINT THE FOLLOWING COUNCILLORS AS REPLACEMENTS TO COUNCILLOR SPARKMAN ON THE FOLLOWING COMMITTEES:**

- RCMP ADVISORY BOARD CHAIR – COUNCILLOR CARL OLDHAM
- RCMP ADVISORY BOARD MEMBER – COUNCILLOR HUGH SIMPSON
- PLANNING ADVISORY COMMITTEE MEMBER – COUNCILLOR DAVID MANGLE
- ALTERNATE FOR REGIONAL ENTERPRISE NETWORK (REN) LIAISON AND OVERSIGHT COMMITTEE AND ALTERNATE FOR VALLEY WASTE RESOURCE MANAGEMENT AUTHORITY BOARD – COUNCILLOR MERCEDES BRIAN



**CARRIED**

**23-03-16 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL FORMALLY ACKNOWLEDGE DAN SPARKMAN'S SERVICE TO THE TOWN OF WOLFVILLE AS A COUNCILLOR FOR THE LAST THREE AND A HALF YEARS**

**CARRIED**

**4. COMMENTS FROM THE MAYOR**

- World Poetry Day was Monday March 21<sup>st</sup>
- National Poetry month is April and the April Town Council meeting will open with a poem
- Friday, March 18<sup>th</sup> was Reverend Neil Price's 100<sup>th</sup> Birthday
- The Hospice Foundations local community group coordinated the show "Feelin Groovy" at Al Whittle Theatre, raising just over \$11000 for the foundation
- Saturday, March 19<sup>th</sup> there was a celebration at the Baptist Church bringing the Tahina Family to Wolfville
- April 2<sup>nd</sup> is World Autism Day and will be recognized locally with a BBQ at Clock Park
- April 3-10 is the Masters Curling Championships at Wolfville Curling Club
- In regards to 336 Main Street, Mayor Cantwell made the following statement. "The Town of Wolfville takes its regulatory obligations very seriously. The Town, it's Building Official, Planning Department and Lawyers have been working in cooperation with the owner of 336 Main Street to create a plan for work to be done on the building to comply with the May 1, 2015 order. This plan will address all aspects of the order including accessibility. This process is different in every situation, and can take varying amounts of time. In this particular situation unfortunately, it had to be done in the context of litigation involving not only the Town and the owner, but two other parties. This has also meant that public comment on the progression of the matter has necessarily been minimal. The Town of Wolfville and the owner of the building, Micro Boutique, wish to assure the citizens of Wolfville that the matter is not sitting dormant. We hope to be able to release more details in the coming weeks. In the meantime, we also wish to assure the citizens, and particularly the tenants of 336 Main Street, that neither party is aware of any safety concerns that would warrant an Order to Vacate". Respectively submitted by the Mayor Jeff Cantwell on behalf of the Town of Wolfville.
- Deputy Mayor Donovan highlighted that there is a second Syrian refugee family coming to Wolfville in the next 3-6 weeks

**5. MOTIONS/RECOMMENDATIONS FROM COMMITTEE OF THE WHOLE, MARCH 1, 2016:**

**a. RFD 010-2016 REGIONAL ENTERPRISE NETWORK (REN)**

**24-03-16 IT WAS REGULARLY MOVED AND SECONDED:**

**WHEREAS, THE TOWN OF WOLFVILLE ENTERED INTO AN INTER-MUNICIPAL AGREEMENT IN MAY 2014 TO BECOME A MEMBER OF THE VALLEY REGIONAL ENTERPRISE NETWORK;**

**WHEREAS THE WOLFVILLE TOWN COUNCIL HAS REVIEWED ITS ECONOMIC GOALS AND OBJECTIVES AND WISHES TO FOCUS ON KEY LOCAL PRIORITIES;**

**BE IT RESOLVED THAT THE TOWN OF WOLFVILLE GIVE NOTICE OF ITS INTENTION TO WITHDRAW FROM THE VALLEY REN ON APRIL 1, 2017. COUNCIL FURTHER DIRECTS STAFF TO WORK WITH THE VALLEY REN TO FURTHER DEFINE ACTIONS AND OUTCOMES AND REPORT BACK TO COUNCIL BY MARCH 1, 2017.**

**CARRIED**



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**b. RFD 013-2016 VALLEY WASTE RESOURCE MANAGEMENT 2016/17 BUDGET APPROVAL  
25-03-16 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE VALLEY WASTE  
RESOURCE MANAGEMENT 2016/17 OPERATING AND CAPITAL BUDGETS**

**CARRIED**

**c. RFD 012-2016 KINGS TRANSIT 2016/17 BUDGET APPROVAL  
26-03-16 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE KINGS TRANSIT  
AUTHORITY 2016/17 OPERATING AND CAPITAL BUDGETS**

**CARRIED**

**d. RFD 019-2016 REQUEST FOR MPS AMENDMENT – THREE PHASE POWER  
27-03-16 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL INITIATE A PLAN AMENDMENT  
CONCURRENT TO THE APPROVAL OF THE DRAFT DEVELOPMENT AGREEMENT THAT CONSIDERS  
ALLOWING OVERHEAD POWER IN LIMITED CIRCUMSTANCES**

**CARRIED**

**e. RFD 017-2016 2016/2017 OPERATIONS PLAN AND BUDGET VERSION 4  
28-03-16 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE 2016/17 TOWN  
OPERATING BUDGET, TEN YEAR CAPITAL INVESTMENT PLAN, AND THE WATER UTILITY THREE YEAR  
OPERATING BUDGET, INCLUDING THE FOLLOWING DETAILS:**

- **Town Operating Budget with revenue & expenditures in the amount of \$9,590,500;**
  - Residential Tax Rate of \$1.44 per hundred dollars of assessment applied to taxable residential and resource assessments;
  - Commercial Tax Rate of \$3.56 per hundred dollars of assessment applied to taxable commercial assessments;
  - Taxes to billed by way of Interim Tax Bill (issued in April, due June 1, 2016) and Final Tax Bill (issued in August, due the September 30, 2016);
  - Interest on overdue amounts to be charged at a rate of 1.25% per month;
  
- **Town Capital Budget with Year 1 totaling \$3,376,600, including capital reserve funding of \$1,170,400, operating reserve funding of \$143,000, gas tax reserve funding of \$300,000, long term debt funding of \$1,175,000, external grant/contribution funding of \$122,000, and \$466,200 from the Town's Water Utility for its share of street infrastructure.**
  
- **Water Utility operating revenues of \$1,055,200, non-operating revenues of \$719,500, operating expenditures of \$802,100, and non-operating expenditures of \$881,400.**
  
- **Business Development Area rates (pursuant to Section 56 of the Municipal Government Act)**
  - Downtown Business Area Rate of 14.6 cents per hundred dollars of commercial assessment within the Downtown Business Area
  - Outside Downtown Area Rate of 7.0 cents per hundred dollars of commercial assessment outside the Downtown Business Area



- **Sewer fees**
  - Sewer usage rate of \$2.79 per 1,000 gallons of water used by customer;
  - Flat Rate fee of \$54.00 per quarter;
  - Minimum quarterly charge for any metered customer \$13.25;
  - Sewer connection fee of \$3,500.
  
- **Low Income Property Tax Exemption**
  - Income threshold to qualify a maximum of \$26,100;
  - Maximum exemption of \$550.
  
- **Grants to Organizations under General Government (not part of Community Partnership Policy)**
  - Acadia Scholar Bursaries \$10,500

CARRIED

**f. RFD 014-2016 BUILDING INSPECTOR LEVEL I APPOINTMENT**  
**29-03-16 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPOINT MR ERGIN NEMBURT AS THE LEVEL-1 BUILDING OFFICIAL FOR THE TOWN OF WOLFVILLE**

CARRIED

**g. RFD 008-2016 GRANTS TO ORGANIZATIONS POLICY 710-003**  
**30-03-16 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE GRANTS TO ORGANIZATIONS POLICY 710-003, AND HONOUR THE CONTRIBUTIONS OUTLINED IN SCHEDULE A FOR ONE FISCAL YEAR STARTING IN 2016/17 WITHOUT PARTNERSHIP AGREEMENTS**

CARRIED

**31-03-16 IT WAS SUBSEQUENTLY MOVED AND SECONDED THAT COUNCIL APPROVE THE ALLOCATION TO THE COMMUNITY PARTNERSHIP PROGRAM (CPP) BE \$25,000**

CARRIED

**h. RFD 018-2016 SPRING 2016 DEBENTURE ISSUE**  
**32-03-16 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE ATTACHED RESOLUTION FOR PRE-APPROVAL OF PARTICIPATION IN THE SPRING DEBENTURE ISSUE, WITH THE FOLLOWING MAXIMUM PARAMETERS:**

Street Infrastructure,		
including sidewalks and underground storm water systems	\$1,544,250	15 years
RCMP Building Upgrades	100,000	15 years
Sanitary Sewer Collection – mobile generator	<u>10,000</u>	5 years
TOTAL BORROWING	<u>\$1,654,250</u>	
Maximum interest rate set at 5.5%.		

CARRIED

**6. MOTIONS/RECOMMENDATIONS FROM NEW BUSINESS, MARCH 22, 2016:**

**a. RFD 023-2016 TOWN COUNCIL TRAINING PLAN 2016/17**  
**33-03-16 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE COUNCIL PROFESSIONAL DEVELOPMENT PLAN 2016/17 ATTACHED TO RFD 023-2016**

CARRIED



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**7. CORRESPONDENCE**

**Council received the following correspondence:**

- a. 2016-02-25 Letter: Acadia University Performing Arts-Mayor
- b. 2016-02-25 Letter: World Autism Awareness Day – April 2nd
- c. 2016-02-29 Email: Joan Boutilier-Town Council re: Respect Pedestrians Traffic Signs
- d. 2016-03-14 Email: David Daniels-Town Council re: 336 Main St
- e. 2016-03-06 Letter: Community Alcohol Project – Partners Shifting the Culture of Alcohol

**8. QUESTION PERIOD**

No questions put forward from the public

**9. ADJOURNED TO IN CAMERA MEETING**

**34-03-16 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING OF TOWN COUNCIL BE ADJOURNED AT 8:01 PM TO AN IN CAMERA MEETING TO DISCUSS A LEGAL ISSUE UNDER THE MUNICIPAL GOVERNMENT ACT, SECTION 22(2)(G) CARRIED**

**10. IN CAMERA AND REGULAR MEETINGS ADJOURNED**

**31-03-16 IT WAS REGULARLY MOVED AND SECONDED THAT THE IN CAMERA AND REGULAR MEETINGS OF TOWN COUNCIL BE ADJOURNED AT 8:19 PM CARRIED**

**Approved by Council Motion 18-04-16, April 19, 2016**

**As recorded by Karen Outerleys, AA Public Works & Parks**