Special Committee of the Whole

Tuesday, June 21, 2016
5:30 p.m.
Council Chambers, Town Hall
359 Main Street

Agenda

1. Approval of the Agenda

2. Adjournment to In Camera Meeting under section 22(2)(c) of the Municipal Government Act
   a. Personnel Matters

3. Adjournment of In Camera

4. Regular Meeting Reconvened

5. Staff Report for Discussion
   a. RFD 042-2016: Environmental Sustainability Committee Appointments

6. Regular Meeting Adjourned
SUMMARY

Committee Appointments

To Council to consider accepting the Committee appointments to the Environmental Sustainability Committee as outlined in RFD 042-2016

DRAFT MOTION:

That Council appoint Councillor David Mangle as Chair of the Environmental Sustainability Committee

That Council appoint the following Environmental Sustainability Committee members for the specified terms:

- Jodie Noiles – Sustainability Coordinator, Acadia University (2 year term)
- To be determined – Member At-Large (2 year term)
- To be determined – Member At-Large (2 year term)
- To be determined – Member At-Large (2 year term)
- To be determined – Youth Member At-Large (2 year term)
1) CAO COMMENTS
The CAO recommends that Council support the committee appointment as presented in this report.

2) LEGISLATIVE AUTHORITY
Nova Scotia Municipal Government Act (MGA)

3) STAFF RECOMMENDATION
Staff recommends that Council approve the Committee appointment as outlined in this report.

4) REFERENCES AND ATTACHMENTS
• Policy 120-015 Environmental Sustainability Committee (attached)

5) PURPOSE OF REPORT
Council is required to appoint Committee representatives to the various internal and external committees that require representation.

6) DISCUSSION
Environmental Sustainability Committee

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<tr>
<th>Name</th>
<th>Appointed</th>
<th>Expiry</th>
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<tr>
<td>Councillor appointed by Town Council (Chair)</td>
<td>June 2016</td>
<td>December 2016</td>
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<td>Jodie Noiles – Sustainability Coordinator Acadia University</td>
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<td>To be determined, Member At-Large</td>
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<td>To be determined, Youth Member At-Large</td>
<td>June 2016</td>
<td>December 2018</td>
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Bill Zimmerman’s committee application received April 5, 2016
Haydn McKee-Godry’s committee application received May 25, 2016
Janet Eaton’s committee application received June 3, 2016
Cheryl Oxford’s committee application received June 6, 2016
Grace Hamilton-Burge application received June 10, 2016

7) FINANCIAL IMPLICATIONS
Not Applicable
8) REFERENCES TO COUNCIL STRATEGIC PLAN AND TOWN REPORTS
Strategic Priority 5: Efficient and Effective Leadership from a Committed and Responsive Executive and Administrative Team. The recommendations contained within this report are reflective of the requirements of each committee terms of reference and associated bylaws and policies.

9) COMMUNICATION REQUIREMENTS
Once accepted, the 2016 Committee appointments will be updated to the Town of Wolfville website upon being effective, and Committee members will be notified.

10) ALTERNATIVES
Should Council indicate preferred appointments to Committees, the Appendix may be updated to reflect any change.
William Zimmerman
Applicant Name

7 Wallace Place
Street Number & Name

B4P 1L5
902-542-5157
Postal Code
Home Telephone

902-670-2894
Work/Cell Telephone

william.zimmerman@greatisland.ca
E-mail Address

retired
Occupation

Are you currently serving on a Committee and re-offering?
No

If yes, please identify the Committee:

Application for appointment to (Committee Name): Environmental Sustainability

Organization/Sector you are representing (if applicable):

Describe your work experience and, if applicable, your educational background:

Worked with the Institute of Man and Resources in the late 70s and early 80s in managing the joint federal/provincial agreement on energy.

I have a MS in Engineering from MIT, an MA in Political Science from the University of Hawaii and did further graduate work at LSE on democratic decision making on technical issues.

I have been engaged with the Ecology Action Centre since the early 70s.

I also served as a Wolfville councillor from 2004 2012 and as the chair of the Sustainable Practices committee of UNSM.

I was an instructor at Acadia from 1995-2007.

Why are you interested in serving the Town of Wolfville on this committee?

This has been an area of concern for me for my entire adult life. Wolfville could do a great deal to become more sustainable and it is time to take positive steps towards this end.
What contribution do you believe you can make to this committee?
I would bring a good understanding of the issues from a technical perspective and years of experience in advocating for sustainability.

What past contributions have you made on a similar committee or organization?
I was chair of the Wolfville Community Development committee while serving as a councillor.

What experience do you have in exchanging your views with others and in appreciating and respecting the skills, abilities and knowledge of others?
To reiterate, I was a Wolfville councillor for 8 years.

**BACKGROUND INFORMATION** At the discretion of the Committee, and dependent also on each applicant's expression of interest, all or some of the applicants may be invited to attend a short interview with Council. The purpose of such interviews is to allow applicants an opportunity to elaborate on their application.

Are you interested in such an interview?  
Yes if needed.

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[Signature]

Applicant Signature

[Date]

Date
TOWN OF WOLFVILLE

COMMITTEE APPLICATION FORM

Hayden McKeen Godin
Applicant Name

3 Robidou Terrace, Apt #5
Street Number & Name

B1P 2G7
Postal Code

1-780-221-7890
Home Telephone

- Some -
Work/Cell Telephone

Mckeel1@hotmail.com
E-mail Address

Roaster Support
Occupation

Are you currently serving on a Committee and re-offering?
Yes [ ]
No [x]

If yes, please identify the Committee: NA

Application for appointment to (Committee Name): Environmental Sustainability Committee

Organization/Sector you are representing (if applicable):

N/A

Describe your work experience and, if applicable, your educational background:

- Acting manager of Bio fuel production at S.F Rendering
- Roaster Support at Just Us
- BA Degree in Political Science from Acadia University

Why are you interested in serving the Town of Wolfville on this committee?

I am interested in serving the Town of Wolfville on this Committee as I firmly believe that environmental sustainability is an issue critical both locally as well as globally.

I currently serve Wolfville as a member of its volunteer fire department and would be honored to serve Wolfville in this role if selected. Finally, I believe I would be a great asset to this committee as my degree in political science grants me an insight on clarity to the logistics of committee politics.
What contribution do you believe you can make to this committee?

I believe I would be able to contribute to this Committee by suggesting numerous plans of action as well as detailed concepts which might aid in the Committee better reaching its goals.

What past contributions have you made on a similar committee or organization?

Although not directly similar to Environmental Sustainability I was part of the founding Committee and later Vice President to Acadia's first indigenous student society. In this capacity I directly involved with funding and public relations, one suggestion which later became a reality was just vs's involvement with their communal garden.

What experience do you have in exchanging your views with others and in appreciating and respecting the skills, abilities and knowledge of others?

During my time at Acadia I was the Vice President and later Acting President of the Indigenous Student Society of Acadia as well as a regional leader for the Atlantic region with the registered charity Canadian Roots Exchange. Both of these roles required me to exchange views and ideas respectfully on a near daily basis. My contributions and effort and asked if I would assist in representing the university as a member of the Student Delegation sent to the U4 Student Summit hosted at St. Francis Xavier University in 2014.
BACKGROUND INFORMATION At the discretion of the Committee, and dependent also on each applicant's expression of interest, all or some of the applicants may be invited to attend a short interview with Council. The purpose of such interviews is to allow applicants an opportunity to elaborate on their application.

Are you interested in such an interview?  

Yes  No

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Applicant Signature

Date  May 25th 2016
TOWN OF WOLFVILLE

COMMITTEE APPLICATION FORM

Jodie Noiles 52 University Ave., Box 90, Acadia University, Wolfville, NS
Applicant Name

542-0534 585-1932
Street Number & Name

Postal Code

Home Telephone

Work/Cell Telephone

jodie.noiles@acadiau.ca Sustainability Coordinator, Acadia University
E-mail Address

Occupation

Are you currently serving on a Committee and re-offering? Yes No

If yes, please identify the Committee: ________________________________

Application for appointment to (Committee Name): Environmental Sustainability Committee

Organization/Sector you are representing (if applicable): Acadia Sustainability Office

Describe your work experience and, if applicable, your educational background:

My background includes work in the public, private and non-profit sectors in the areas of ecotourism, community development, festivals and events, marketing, environmental education and sustainability. I am currently the Sustainability Coordinator at Acadia University. In this role I am responsible for student engagement, operations, community outreach and partnership initiatives related to sustainability as well as management of the Acadia Farm and Dump and Run. I have experience working in municipal government and was the Marketing and Special Events Coordinator for the Town of Pictou with a focus on culture and heritage tourism. Prior to moving to Nova Scotia I worked in Ontario for Evergreen on the School Grounds Naturalization program and several trails organizations. I serve on several committees, currently as Chair of the Atlantic Canada Universities and Colleges Sustainability Network, Vice-President of Waste Resource Management International and am past Chair of the Nova Scotia Festivals and Events Council, providing leadership in greening of festivals and events in the province. I have a BA in psychology and geography from Queen’s University and a graduate certificate in Ecotourism Management from Sir Sanford Fleming College.
Why are you interested in serving the Town of Wolfville on this committee?

I would like to support the Town of Wolfville’s efforts to explore and implement ways to make the community more sustainable. I am also interested in building on the important partnership between the Town and Acadia by expanding on and finding new opportunities for collaboration and mutual support for improved sustainability of our organizations and the region.

What contribution do you believe you can make to this committee?

I bring experience in municipal government as well as sustainability and so can offer a unique perspective in this respect on the committee. As the Acadia Sustainability Coordinator I also hope to help find solutions to challenging environmental issues that will benefit the Town and the University. Working with Mark Sorbello of the Planning Department I conducted the Town of Wolfville Corporate GHG Emissions inventory so have an intimate understanding of this important issue. In addition, by working with the Town of Wolfville on the Wolfville EcoFair I have become familiar with the variety of assets and issues of concern to the town as it relates to sustainability.

What past contributions have you made on a similar committee or organization?

In addition to the above, I served recently on the Eco Kings Action Committee and also on many other community volunteer committees over the years in both a volunteer and staff capacity. Through this work I have gained an appreciation of the dynamics of volunteer groups, the range of backgrounds and experience of those involved and challenges and opportunities of working with volunteers in the community.

What experience do you have in exchanging your views with others and in appreciating and respecting the skills, abilities and knowledge of others?

Most committees I have been involved with have been multi-sectoral and/or interdisciplinary, which has required an ability to appreciate different perspectives and agendas. I have always worked to find common ground and create opportunities for positive and productive collaboration.
BACKGROUND INFORMATION  At the discretion of the Committee, and dependent also on each applicant's expression of interest, all or some of the applicants may be invited to attend a short interview with Council. The purpose of such interviews is to allow applicants an opportunity to elaborate on their application.

Are you interested in such an interview?  Yes  No

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May 30th, 2016

Applicant Signature  Date
APPLICATION FORM

TOWN OF WOLFVILLE
ENVIRONMENTAL SUSTAINABILITY COMMITTEE

From
Janet M Eaton, PhD
May 31, 2016
TOWN OF WOLFVILLE
COMMITEE APPLICATION FORM

Janet m Eaton
Applicant Name

133 Main St.
Street Number & Name

B4P 1C2
Postal Code

(902) 592-1631
Home Telephone

(902) 670-7304
Work/Cell Telephone

jm.eaton@ns.sympatico.ca
E-mail Address

Environmenta Sustainability
Occupation

Are you currently serving on a Committee and re-offering?  Yes  No

If yes, please identify the Committee:

Application for appointment to (Committee Name):

Organization/Sector you are representing (if applicable):  

Describe your work experience and, if applicable, your educational background:  

(See attached Bio)

Why are you interested in serving the Town of Wolfville on this committee?  

Because the evidence is growing that we face a very uncertain future both economically and environmentally and I would like to help ensure that our community is moving towards as sustainable a future as possible both environmentally and in terms of local economic development. To that end I am presently spearheading a move to bring together concerned citizens interested in the concept of "Transition Towns/Communities".
What contribution do you believe you can make to this committee?

- Public educator
- Researcher - independent
- Supply up to date daily information on latest news on climate change & envir. sustainability to climate action & environmental CT

What past contributions have you made on a similar committee or organization?  
Served under Bob Stead on the Pesticide Bylaw Committee as chief researcher & wrote the final report.

- Have presented to council on water privatization issues and implications for municipalities of free trade agreements.
- Served as a citizen representative for Kings Co. on a Green Engagement Working Group.

What experience do you have in exchanging your views with others and in appreciating and respecting the skills, abilities and knowledge of others?

- Adult educator & community educator - 1990s onwards
- On many email lists of which I maintain all of which I post to - locally, nationally & internationally where dialogue occurs
- Have facilitated many meetings, conferences during my career
- Offered public lectures - many with educational power points
- Have studied with the International Systems Institute in California which explored systems change personally & institutionally.
- Have studied various economic alternative models from 1990's on CEO to present towards change & mode of change.

For applications to the Planning Advisory Committee: PAC is seeking people who are interested/knowledgeable in one or more of the four pillars of sustainability: Economic, social, cultural and environmental. Please describe your experience related to one of these four pillars.

Maintain a blog. See Janet Eaton's Blog Beyond Collapse

Am presently working to place all my power points online from past decade or more - as background for understanding the old paradigm, to meaning of paradigm shifts to various models of 'systemic' change imperative for our future as well as my university courses.

Janet holds a Sierra Club of Canada award for Outstanding Conservation Achievement, and is a recipient of the Queen's Golden Jubilee Medal 2002 and the Queen’s Diamond Jubilee Medals 2012 presented by the Governor General to a select number of Canadians in recognition of their significant contribution to their country, community and fellow Canadians.
BACKGROUND INFORMATION At the discretion of the Committee, and dependent also on each applicant’s expression of interest, all or some of the applicants may be invited to attend a short interview with Council. The purpose of such interviews is to allow applicants an opportunity to elaborate on their application.

Are you interested in such an interview? Yes No

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[Signature]
[Name]
[June 2, 2016]
From Janet Eaton’s Blog  Beyond Collapse

About janetmeaton10

Janet M Eaton is an independent researcher, activist, public educator and academic who has taught part-time in several Nova Scotia’s universities most recently at Acadia University in Political Science and Environment and Sustainability where she taught Critical Perspectives on Globalization; Community Political Power; and Environment and Sustainable Society. She has served as a consultant to national NGOs, conducted workshops on Paradigms and Paradigm Shifts for provincial and municipal level governments and has been a leader in the Environment and Peace Movements when she served as an NGO representative to the UN. She was Sierra Club Canada’s international liaison on Water privatization and Corporate Accountability during which time she presented on the subject at the 2003 World Social Forum in Porto Alegre and the World Water Social forum in Sao Paulo, Brazil. From 2006 to 2007 she served as Trade Critic in the shadow cabinet of the Green Party of Canada. She is presently the Trade & Environment critic for Sierra Club Canada as well as their rep on the national Trade Justice Network opposing Free Trade Agreements in their present mode especially the investor state privileges therein, and on Common Frontiers that works in solidarity with Latin American countries on economic justice and sustainability issues. Janet also worked with the Sierra Club Canada Atlantic Region in opposing the Digby Neck Quarry as a researcher providing input to the Canadian Federal Provincial Environmental Joint Review Panel. Since that time she has written internationally and provincially on the tribunal decision to reject the Joint Panel’s decision.

Janet worked with The Friends of Agriculture Nova Scotia to help found the Nova Scotia Food Policy Council and is a strong advocate of local food production and Permaculture. Presently she is working with community members towards the possibility of establishing a Transition Town/Community in this area. Locally she has also worked with her Town Council and mayor to establish a Pesticide By-Law and presented with him on that subject to the UNSM and other municipalities.

She considers herself a systemic change agent having studied with the International Systems Institute in Monterrey California for several years. During that time she was commissioned by the NS Department of Health to write a paper on Paradigms and Paradigm Shifts as it pertained to health care reform and has written other papers on different aspects of systemic change.

For more than a decade now Janet has been researching and teaching about political and economic failures of corporate economic globalization and various alternatives thereof. e.g. In recent years she has written on planned Economic Degrowth as a way to reduce...
ecological footprint and to reach sustainability and presented at the International Degrowth Conference of the Americas. Some of her writings relating to the need for systemic change and economic and environmental sustainability can be found on her blog [google Janet Eaton’s Blog Beyond Collapse] She was also a founding member of The Natural Step Canada [TNS] and co-authored a major report on TNS for Ron Coleman’s GPI, Genuine Progress Institute.

Before that she worked in the fields of Adult Education, Community Education and Community Economic Development at Dalhousie University and before that held a number of other positions including teaching Invertebrate Zoology at Mount Saint Vincent University, and working in the Marine Biology Faculty of the University of Cape Town.

Janet holds a Sierra Club of Canada award for Outstanding Conservation Achievement, and is a recipient of the Queen's Golden Jubilee Medal 2002 and the Queen’s Diamond Jubilee Medal 2012 presented by the Governor General to a select number of Canadians in recognition of their significant contribution to their country, community and fellow Canadians.

Janet has a BSc [Biology] from Acadia University and a PhD in Marine Biology from Dalhousie University. She has two daughters, one an endangered species biologist with the Canadian Wildlife Service, Environment Canada and the other an artist and teacher each of whom have two children i.e four grandchildren.

• https://beyondcollapse.wordpress.com/
TOWN OF WOLFVILLE

COMMITTEE APPLICATION FORM

Cheryl Oxford 1755 maple Ridge Rd
Applicant Name Street Number & Name

B4PANS 902-542-0342 902-698-0369
Postal Code Home Telephone Work/Cell Telephone

info@annapolisvalleyadventures.com Entrepreneur/Student/Server
E-mail Address Occupation

Are you currently serving on a Committee and re-offering? Yes No

If yes, please identify the Committee:

Application for appointment to (Committee Name): Environmental Sustainability Committee

Organization/Sector you are representing (if applicable):

Describe your work experience and, if applicable, your educational background:
I have graduated with my honours in Psychology this past May, hold a Bachelor of Bio-Resource management from the University of Guelph + plan to complete my MSc in Clinical Psychology at Acadia, beginning Sept, 2017. Independent of my educational career, I have nearly ten years experience in the service industry, with a recent role as assistant General manager at Boston Pizza.

Why are you interested in serving the Town of Wolfville on this committee?
I have lived, worked, and studied in the valley (Wolfville) for nearly 15 years, and I would love nothing more than to continue my journey in this community, working with like-minded people.
Aside from studying for my GRE exam (in order to be accepted to the MSc Psych), I am starting a business called Annapolis Valley Adventures (AVA), with my partner, Marki Wong. AVA offers nature-inspired guided adventures of the Annapolis Valley and focuses on the benefits of being in nature. We emphasize education, wellness + leisure + aim to share the beautiful trails of the valley only the locals know exist.
What contribution do you believe you can make to this committee?

I am very dedicated and maintain a positive and professional attitude no matter what challenge I am presented with. I hold a vision for positive change, and am searching for avenues to facilitate my interests, skills, + values.

What past contributions have you made on a similar committee or organization?

I am currently a volunteer with Clean Nova Scotia, and have been since 2013.

What experience do you have in exchanging your views with others and in appreciating and respecting the skills, abilities and knowledge of others? As an example, as Assistant General Manager at Boston Pizza, I was responsible for a staff of 35. It was my job to extend the operational standards of the franchise to each of my team members, but I had the freedom to do so using my own leadership strategies. I learned to respect the skills + abilities of each person, and worked

For applications to the Planning Advisory Committee: PAC is seeking people who are interested/knowledgeable in one or more of the four pillars of sustainability: Economic, social, cultural and environmental. Please describe you experience related to one of these four pillars.
with each person to grow those abilities into strengths. I learned that no one individual operates in the same way, and that listening + watching is a very valuable tool when working with others.

Knowing Boston Pizza was a far-cry from a sustainable operation, I chose to leave my middle-management role + re-invest in my education. I plan to use my skills as a psychologist, in part, to help facilitate behaviour change in our community members towards living in a more socially + ecologically responsible way. I see tying my love for nature into a form of ecopsychology + eventually owning my own practice.
BACKGROUND INFORMATION At the discretion of the Committee, and dependent also on each applicant's expression of interest, all or some of the applicants may be invited to attend a short interview with Council. The purpose of such interviews is to allow applicants an opportunity to elaborate on their application.

Are you interested in such an interview?  

Yes  No

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[Signature]  
Applicant Signature

June 5, 2016  
Date
Grace Hamilton-Burge

10 Summer St.

Applicant Name

Street Number & Name

B4P 1J8

902-220-3203

Postal Code

Cell phone

ghamiltonburge@gmail.com

Student/ Student Sustainability Officer

E-mail Address

Occupation

Are you currently serving on a Committee and re-offering? No

If yes, please identify the Committee:

Application for appointment to (Committee Name):

Environment Committee

Organization/Sector you are representing (if applicable):

Acadia University Students

Describe your work experience and, if applicable, your educational background:

I am currently perusing my Environmental Science degree with Acadia university and have been elected as the student’s sustainability officer for 2017/2018. I was employed with the Adventure Earth Centre for 5 years teaching children and youth the importance of nature in play. I worked for Kejimkujik National Park in 2016, surveying bird migration and as a winter co-op term in 2017 I worked for Nova Scotia Environment in their Solid Waste division.

Why are you interested in serving the Town of Wolfville on this committee?

As the student’s representative for environmental sustainability I would like to give a student’s perspective as well as be able to learn the issues the town has and if there are ways the student’s could help.
What contribution do you believe you can make to this committee?

I believe I can contribute a fresh perspective, a voice from the student’s in Wolfville as well as my own education and work experience. I would be excited to learn from the committee and help offer ideas or opinions.

What past contributions have you made on a similar committee or organization?

In 2011 I co-founded a committee in HRM called E.Y.E.S. (Engaged Youth for Environmental Sustainability) to help schools across the school board make more educated sustainable choices. Here I was the presenter for the committee in front of public forums, leadership conferences, school events, rally’s and school board meetings.

What experience do you have in exchanging your views with others and in appreciating and respecting the skills, abilities and knowledge of others?

Working with the Adventure Earth Centre, a recreation centre in HRM, we focus on open communication, skill exchanges and general acceptance of all abilities and understandings. I help run an on-campus group called “Acadia Talks” where people from all backgrounds and education meet once a week to discuss a controversial topic. In this group we work hard at letting everyone say their opinion and respecting their voice even if it’s not the same as ours. I ran a conference for youth with disabilities in high school, writing a manual for the leaders and trained the students who were volunteering on how to facilitate discussion with multiple abilities and how to include all skill sets. My experience has helped me be a patient person and also to value the opinion of someone who’s is opposite to mine maybe more greatly than to someone’s whose is the same. I am not afraid to speak up in front of a crowd and am very willing to share my opinion in the right moments.
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Are you interested in such an interview?  **Yes**

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Grace Hamilton-Burge  
June 8th, 2016

Applicant Signature  
Date
Environmental Sustainability Committee

Policy Number: 120-015
Supersedes Policy Number: Not Applicable

Effective Date: 2016-05-18
Approved By Council Motion Number: 33-05-16

1.0 Purpose
The primary purposes of the Environmental Sustainability Committee is to guide the development of projects and initiatives in an environmentally-sustainable manner and to provide a venue for the Committee to educate, promote and provide feedback on issues related to sustainability, advocacy and stewardship within the Town of Wolfville.

2.0 Scope
This Policy covers activities of the Environment and Climate Change Committee and those individuals appointed as members of the Committee.

3.0 References
3.1 Nova Scotia Municipal Government Act
3.2 Committees Policy 110-001
3.3 Committees Procedure Policy 110-002
3.4 Town of Wolfville Integrated Community Sustainability Plan
3.5 Town of Wolfville Municipal Planning Strategy
3.6 Municipal Climate Change Adaptation Plan

4.0 Definitions
4.1 Committee. A group of people appointed for a specific function, typically consisting of members of a larger group.
4.2 Sustainability. A state at which the demands placed on the biological environment can be met without reducing its capacity to allow all people to live well, now and in the future.
5.0 Policy

5.1 Membership:

5.1.1 The Sustainability Committee will consist five (5) members of the public and one Councillor who shall be appointed by Council as follows:
   a. One (1) member from the Acadia Sustainability Office
   b. Three (3) members at large from the community
   c. One (1) youth (18-25 years of age) member at large from the community

5.1.2 All members of Council are eligible to participate in this Committee. However, Councillor attendance, with the exception of the Council appointed Councillor, is not required or used for the calculation of quorum.

5.1.3 One (1) member of Council shall be appointed as Chair of the Committee.

5.1.4 All Committee members serve without pay. The Chair will serve a 2 year term. All other representatives are connected to a position.

5.1.5 The Council appointed Councillor and members at large will serve 2 year terms to maintain the knowledge base. The 4 members at large will rotate off in opposite years to maintain continuity. In the first year, two (2) members at large will sit for a one (1) year term.

5.1.6 The CAO will serve as an ex-officio member to the Committee.

5.1.7 If a member vacates the Committee for any reason at any time before that members term would normally expire, Council shall appoint promptly a new member to the Committee to hold office for the unexpired term.

5.1.8 Applications for appointment to the Committee shall be invited by public advertisement.

5.2 Qualifications

5.2.1 Members at large will be selected based on either a professional expertise or a general background in one or more of the following subjects: Watershed, Urban Forest, Parks/Recreation, Sustainability, Planning/Development, Utilities, Wildlife, Solid Waste and Recycling, Air Quality, Climate Change, or Green Practices. This knowledge could have been acquired through many avenues including professional practice or community involvement activities.

5.2.2 Any member of the Committee is eligible for reappointment.

5.2.3 Every member of the Committee, who is absent from three consecutive meetings of the Committee, forfeits office, unless the absence is caused by illness or is authorized by resolution of the Committee and noted in the
Committee minutes. Any member who so forfeits office is eligible for reappointment following the remainder of the unexpired term.

5.3 Mandate and Responsibilities

5.3.1 To provide advice to staff and Council on sustainability issues and impacts related to Town projects, information reports, Request for Decisions, Project Charters, etc.

5.3.2 To serve as a conduit for interested stakeholders passionate about sustainability issues to ensure efforts are maximized and not duplicated.

5.3.3 To serve in an ambassador role for promoting sustainability issues and initiatives.

5.3.4 To ensure that the efforts of the Town and Acadia University as they relate to environmental and climate change issues are aligned.

5.3.5 To provide advice to staff on the implementation of the MCCAP.

5.3.6 To advise and promote communication of the policy to the community.

5.3.7 To provide advice to staff on continued success with the FCM Partners for Climate Protection Program.

5.4 Rules of Engagement

5.4.1 The committee will operate by consensus.

5.4.2 The Committee is subject to the principles set out in the Municipal Conflict of Interest Act.

5.4.3 Subject to Section 22 of the Municipal Government Act, meetings of the Committee are open to the public.

5.4.4 The Committee may receive presentations from the public upon approval of the Chair.

5.5 Administration

5.5.1 The meeting of the Committee will be held at a minimum every other month prior to the regularly scheduled Committee of the Whole meeting; and

5.5.2 Meetings will be held in the Council Chambers of Town Hall or at an alternate location with agreement of the Committee.
5.6 Policy Review
This policy will be reviewed every year from effective/amended date.

May 18, 2016
Date