

Your Town Council in Action

Items of Interest from Wolfville's Town Council Meeting



Summary of issues brought forward at the **September 27, 2016 Meeting of [Town Council](#)**

- The Minutes from the meeting will be approved at the Town Council meeting on October 25, 2016
- [Agenda Package](#)

MOTIONS/RECOMMENDATIONS FROM SPECIAL TOWN COUNCIL MEETING, SEPTEMBER 6, 2016

MPS AMENDMENT - 5 BLOMIDON TERRACE

- The property owner of 5 Blomidon Terrace is seeking to amend the Municipal Planning Strategy (MPS) and Land Use Bylaw (LUB) in order to legalize 3 units built without permits
- The Planning Advisory Committee (PAC) has considered the application, held a public participation meeting, and received a staff report which presented options for consideration
- Council gave Second Reading to the resolution to re-designate 5 Blomidon Terrace from low density residential to high density residential and also change the zoning from R1A to R2/HD

DOG CONTROL BYLAW, CH16 - AMENDMENT

- The Town of Wolfville's Dog Control Bylaw was amended in October 2013 to add a definition for a "Designated Off Leash Area" and designated these areas through a map. Acadia University requested that the Town remove any Acadia lands designated as off leash dog areas from the Bylaw
- Council gave Second Reading to the amended Dog Control Bylaw, Chapter 16

MOTIONS/RECOMMENDATIONS FROM TOWN COUNCIL, JULY 19, 2016

RCMP ADVISORY BOARD BYLAW, CH87 - AMENDMENT

- The purpose of the RCMP Advisory Board Bylaw is to establish the Board as mandated by the Nova Scotia Police Act
- The RCMP Advisory Board is a body that provides advice to Council relating to the enforcement of the law, the maintenance of the law and order and prevention of crime in the Town of Wolfville
- Based on the feedback from the Department of Municipal Affairs, there is a requirement to make minor amendments to the Bylaw and resubmit for Ministerial Approval.
- Council gave Second Reading to the amended RCMP Advisory Board Bylaw, Chapter 87 and the Bylaw was submitted for Ministerial approval

MOTIONS/RECOMMENDATIONS FROM COMMITTEE OF THE WHOLE, SEPTEMBER 6, 2016

FEES WAIVING FOR 336 MAIN STREET

- Council considered amendment to the Development Agreement to resolve litigation associated with the development, of which the Town is a party. The amendments are required in order for the building to meet Building and Fire code requirements agreed to as a result of the litigation action
- Council approved waiving of the application fees with the Development Agreement Amendment for 336 Main Street

ROGERS NATIONAL TV COVERAGE – ACADIA UNIVERSITY

- Acadia presented the Town with a sponsorship and co-advertising opportunity as part of SportsNet / City TV's coverage of one (1) CIS regular season football game
- Total production costs are \$40,000 and Acadia has asked the Town of Wolfville to contribute 25% of the production costs, equaling \$10,000. This contribution would equate to four (4) minutes of host-produced commercials or features to be used by the Town if desired
- Council approved a \$10,000 contribution to Acadia in support of their request for the one time special funding in support of a National broadcast of an Acadia regular season football game and the Town will invite other area municipalities and organizations to participate in this funding

WAIVING OF BYLAW 99 VENDING FEES

- In May 2016, [Bylaw 99: Vending By-law](#) was approved by Council. Since then, concerns have been raised by Devour! The Food Film Festival and the Nova Scotia Food Truck Association that By-law 99 restricts growing the culinary sector in Wolfville.
- Exact concerns focused on the vending permit fees and limiting vendors' ability to vend on public property during four (4) events
- Council approved the reduction of vending fees as outlined in the vending fees bylaw, chapter 99, for Devour! 2016 to \$75.00
- Council directed staff to review all vending fees and report back to Council in March of 2017 with a long term recommendation

TRAFFIC AUTHORITY POLICY 320-004

- The Nova Scotia Municipal Government Act (MGA), Section 311, states that Council may, by Policy, appoint a traffic authority for all or part of the municipality
- The Nova Scotia Motor Vehicle Act (MVA), Section 86(6), requires that the Traffic Authority be the Town Manager, the Chief of Police, or some other official of the Town
- Policy 320-004 Traffic Authority for the Town of Wolfville appoints the Director of Public Works as the Town's Traffic Authority and the RCMP Kings Detachment Sgt as Deputy Traffic Authority
- Council approved [Policy 320-004 Traffic Authority](#) for the Town of Wolfville



EASEMENT FOR PETER MOWAT

- On January 26, 2016, Council approved amendments to the Municipal Planning Strategy (MPS) and Land Use By-law (LUB) to enable access to an existing property without frontage through an access easement from a Public Authority
- The draft access easements are legal documents that will allow for the property owners at 90 and 96 Main Street to continue to access their properties over public land. The agreement will enable the property owner of Lot PM-1 to develop their property in compliance with the Land Use Bylaw. The access easements would be registered on the properties and run with title regardless of ownership
- Council approved the draft access easement agreements for Lot PM-1, 90 and 96 Main Street

ANNUAL OPERATING LINE OF CREDIT

- All organizations require a stable cash flow in order to meet expenditure obligations on a timely basis, be that supplier payments or payroll. Timing of cash flow receipts does not always match the timing of required payments. The approval of annual operating lines of credit allows staff to carry out the approved budget plans of Council in an effective and efficient manner
- Council approved the following line of credit with the Bank of Montreal, effective October 1, 2016 to September 30, 2017:

1. Town Operating Fund, Bank Account	\$400,000 Maximum Credit
2. Water Utility Operating Fund, Bank Account	\$150,000 Maximum Credit
3. Corporate Credit Cards	\$ 50,000 Maximum Credit

COUNCIL HONORARIUM REVIEW

- The current Council Honourarium Policy was last amended in October 2008 prior to the 2008 Municipal Election. While there was no amendment to the Policy in 2012, remuneration has been adjusted annually by CPI in accordance with the policy
- The remuneration levels were approved as follows: Beginning in the fiscal year 2017/18, the Mayor of the Town shall receive remuneration of \$29,400, the Deputy Mayor shall receive remuneration of \$19,995 and each Councillor shall receive remuneration of \$17,700. These rates will be adjusted by the CPI rate for the 2016 calendar year.
- Council approved the above amendments to the [Council Remuneration Policy 110-005](#), including that effective November 1, 2016, the Mayor and every Councillor shall be provided a cell phone to conduct Council business

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MOTIONS/RECOMMENDATIONS FROM NEW BUSINESS

VALLEY COMMUNITY FIBRE NETWORK (VCFN)

- Council appointed Mayor Jeff Cantwell as the Town of Wolfville's representative to the Valley Community Fibre Network (VCFN), replacing Councillor Hugh Simpson

WOLFVILLE TOWN COUNCIL

- **Mayor Jeff Cantwell** jcantwell@wolfville.ca
- **Deputy Mayor Wendy Donovan** wdonovan@wolfville.ca
- **Councillor David Mangle** dmangle@wolfville.ca
- **Councillor Hugh Simpson** hsimpson@wolfville.ca
- **Councillor Carl Oldham** coldham@wolfville.ca
- **Councillor Mercedes Brian** mbrian@wolfville.ca

[Collective Email Address – Town Council](#)