



# Town Council Meeting

Tuesday, October 25, 2016

6:30 p.m.

Council Chambers, Town Hall

359 Main Street

## Agenda

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1. Approval of the Agenda
2. Approval of the Minutes:
  - a. Town Council Meeting, September 27, 2016
3. Comments from the Mayor
  - a. Recognition of Retiring Council members
4. Swearing in of Mayor and Councillors
  - a. Oaths of Allegiance and of Office
5. New Council Called to Order
6. Appointment of Deputy Mayor
7. Correspondence
8. Question Period

**Procedure: A thirty minute time period will be provided for members of the public to address Council regarding questions, concerns and/or ideas. Each person will have a maximum of two minutes to address Council with a second two minute time**



**period provided if there is time remaining within the thirty minute Public Input/Question Period timeframe.**

9. Town Council meeting Adjourned

**FORM 39**

**SECTION 147  
SECTION 50, EDUCATION ACT**

**COUNCIL MEMBER'S/SCHOOL BOARD MEMBER'S  
OATH OF ALLEGIANCE AND OF OFFICE**

I, **Insert Full Name**, swear (or solemnly affirm) that I will be faithful and bear true allegiance to Her Majesty Queen Elizabeth the Second, Her heirs and successors according to law;

And that I am duly qualified as required by law for the office of Councillor of the Town of Wolfville;

And that I will truly, faithfully and impartially execute the duties of the office to which I have been elected to the best of my knowledge and ability;

And that I have not received and will not receive any payment or reward or promise thereof for the exercise of any partiality or other undue execution of the duties of my office.

Sworn (or affirmed) at Wolfville  
in the County of Kings  
this 25th day of October, 2016  
before me

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Judge, Justice of the Peace  
(or for council members, also Mayor, Warden or Clerk)

**FORM 39**

**SECTION 147  
SECTION 50, EDUCATION ACT**

**COUNCIL MEMBER'S/SCHOOL BOARD MEMBER'S  
OATH OF ALLEGIANCE AND OF OFFICE**

I, Jeff Cantwell, swear (or solemnly affirm) that I will be faithful and bear true allegiance

to Her Majesty Queen Elizabeth the Second, Her heirs and successors according to law;

And that I am duly qualified as required by law for the office of Councillor of

the Town of Wolfville;

And that I will truly, faithfully and impartially execute the duties of the office to which I

have been elected to the best of my knowledge and ability;

And that I have not received and will not receive any payment or reward or promise

thereof for the exercise of any partiality or other undue execution of the duties of my

office.

Sworn (or affirmed) at Wolfville

in the County of Kings

this 25th day of October, 2016

before me

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Judge, Justice of the Peace

(or for council members, also Mayor, Warden or Clerk)



## POLICY

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<b>Deputy Mayor</b>	
<b>Policy Number:</b> 110-003	<b>Supersedes Policy Number:</b> Not Applicable
<b>Effective Date:</b> 2000-11-14	<b>Approval By Council (Motion No.):</b> 02-11S2-00

### 1.0 Purpose

To establish a policy on the appointment of Deputy Mayor, as required under the Municipal Government Act Section 16.

### 2.0 Scope

This Policy is applicable to the Town Council of Wolfville in the selection and appointment of a Deputy Mayor.

### 3.0 References

- 3.1 [Nova Scotia Municipal Government Act](#) (Section 16)

### 4.0 Definitions

- 4.1 **“Deputy Mayor”** - Section 16 of the Municipal Government Act states that Council shall select one of its members to be Deputy Mayor. The member, who shall be called Deputy Mayor, shall during any vacancy in the office of Mayor, or during any absence or illness of the Mayor, have and exercise all the powers and authority and discharge all the duties of the Mayor.

### 5.0 Policy

The Town of Wolfville establishes the following policy concerning the selection of Deputy Mayor:

- 5.1 During the Council meeting immediately after the swearing in of new Councillors, following the regular municipal elections in the Province of Nova Scotia, Council shall by resolution select one of its members to serve as Deputy Mayor.
- 5.2 The Deputy Mayor shall serve until the end of the first regular monthly Council meeting that occurs after a two year (24 month) term has expired. Council shall at that time by resolution reappoint the Deputy Mayor or appoint as Deputy Mayor another member of Council. During a year in which there is a regular municipal election in the Province of Nova Scotia the selection of a Deputy Mayor will be completed according to Policy Statement 5.1.



## POLICY

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- 5.3 If the Deputy Mayor resigns as member of Council, or leaves Council for any other reason, Council at its next regular Council meeting, after the resignation or departure of the Deputy Mayor, select by resolution another member to serve the balance remaining in the two year (24 month) term.
- 5.4 The Deputy Mayor has all the power and authority, and shall perform all the duties of the Mayor when the Deputy Mayor is notified that:
- a. the Mayor is absent or unable to fulfil the duties of Mayor,
  - b. the office of Mayor is vacant.

*Wini Mauden*

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CAO

March 10, 2016

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Date