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**ATTENDING**

Deputy Mayor Carl Oldham, Mayor Jeff Cantwell, Councillor Wendy Donovan, Jim Morgenstern, Meg Townsend, Department of Justice Representative Terry Hennigar, Chief Administrative Officer Erin Beaudin, RCMP Sgt. Andrew Buckle, and Recording Secretary Dan Stovel

**ALSO ATTENDING**

Inspector Dan Morrow, Cst Kelly Hennessy and Michael Jeffrey (newly appointed to the RCMP Advisory Board as of December 19, 2016)

**LATE ARRIVALS**

Deputy Mayor Carl Oldham

**ABSENT WITH REGRETS**

Joan Boutilier

**CALL TO ORDER**

CAO called the meeting to order at 10:00 am

- Sgt Stephen Power was recently transferred to Windsor RCMP Detachment and he took the opportunity to say farewell to the RCMP Advisory Board and thanked them for all the support
- CAO introduced Sgt Andrew Buckle as Sgt Stephen Power's replacement and Sgt Buckle introduced Cst Kelly Hennessy who has been with the Wolfville RCMP Detachment since August

**1. APPOINTMENT OF CHAIR AND DEPUTY CHAIR**

**MOTION: IT WAS REGULARLY MOVED AND SECONDED THAT COUNCILLOR WENDY DONOVAN BE APPOINTED AS CHAIR OF THE RCMP ADVISORY BOARD FOR A PERIOD OF TWO YEARS**

**CARRIED**

**MOTION: IT WAS REGULARLY MOVED AND SECONDED THAT TERRY HENNIGAR BE APPOINTED AS DEPUTY CHAIR OF THE RCMP ADVISORY BOARD FOR A PERIOD OF ONE YEAR**

**CARRIED**

**2. APPROVAL OF AGENDA**

**MOTION: IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED**

**CARRIED**

**3. APPROVAL OF MINUTES**

**a. MOTION: IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE JOINT COUNCIL/RCMP ADVISORY BOARD MEETING OF SEPTEMBER 27, 2016 BE APPROVED**

**CARRIED**

**4. ADJOURNMENT TO AN IN CAMERA**

**MOTION: IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING OF THE RCMP ADVISORY BOARD BE ADJOURNED AT 10:08 AM TO AN IN CAMERA MEETING UNDER THE MUNICIPAL GOVERNMENT ACT, SECTION 22(2)(E) – CONTRACT NEGOTIATIONS - TOWN OF WOLFVILLE-RCMP STATEMENT OF PRINCIPLES**

**CARRIED**



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**5. IN CAMERA MEETING ADJOURNED**

**MOTION: IT WAS REGULARLY MOVED AND SECONDED THAT THE IN CAMERA MEETING BE ADJOURNED AT 10:51 AM**

**CARRIED**

**6. RCMP ADVISORY BOARD MEETING RECONVENED 10:52 AM**

**7. RCMP REPORT**

**a. Quarterly Update**

Sgt Andrew Buckle provided an update on [RCMP quarterly activities](#), September 1, 2016 – December 13, 2016 – total calls for service: 325

- Approximately 28 hours of foot patrols conducted within the Town of Wolfville
- Assistance from Policing Partners – Annapolis Valley Traffic Services
  - Frosh Week – increased police patrols
  - Homecoming Week – Increased patrols and a number of liquor charges issued
  - Seatbelt and Cellphone Projects – Number of charges issued
- 2016-2017 Annual Performance Plan
  - Safe Roads and safe highways in Nova Scotia
  - Safety and Security of all Nova Scotians (Crime Reduction)
  - Reduction of Cybercrime in Nova Scotia
  - Enhance relationship with Aboriginal Communities
  - Safe and peaceful community in Wolfville
    - Foot/Bike Patrols
    - Enforcement of the Motor Vehicle Act
    - Noise Bylaw enforcement

**8. BUSINESS ARISING FROM PREVIOUS MINUTES**

**a. 2016-2017 Policing Priorities Matrix**

- The Matrix was developed to provide clarity to the five policing priorities, for the Town of Wolfville, set by the Town's RCMP Advisory Board:
  - Increase Community understanding of community policing
  - Decrease infractions related to liquor offences, noise and property damage
  - Develop mechanisms to evaluate the success of community policing
  - Decrease incidents of unsafe cycling
  - Decrease drug-related/substance abuse incidents
- Moving forward towards having the data necessary to assess how successful we have been in each of the priority areas
- A Citizen Satisfaction Survey was completed this past fall in advance of the 2016 Municipal Election in October – 150 residents within the community surveyed:
  - 42% of residents expressed that they were very satisfied with policing in Wolfville
  - 38% of residents expressed that they were somewhat satisfied with policing
  - 64% thought that policing resources were sufficient but a sizeable minority (31%) did not feel that the Town had sufficient policing resources. When asked why, the top three reasons were:
    - Police visibility
    - Police not available when needed or called, and



- The excessive partying and noise issues within Wolfville require additional policing resources
- In terms of policing metrics in moving forward, the citizen satisfaction survey is completed every couple of years and the next one will likely be in 2020 prior to the election. This does not preclude the RCMP Advisory Board from putting together its own survey down the road
- Being able to identify that the Town is doing advance communications prior to any major event or celebration is something that can be quantified in the future
- The development of the Policing Priorities Matrix is a significant improvement over what had been done in the past

**b. Setting FY 2017/2018 Priorities, Objectives & Goals**

- SOP 210-800 outlines the requirement to set following FY priorities, objectives and goals at the December meeting of the RCMP Advisory Board meeting
  - The setting of priorities was deferred to a January 2017 meeting after which the Policing priorities will be put forward to the January Town Council meeting for review/discussion

**9. NEW BUSINESS**

**a. SOP 720-801 Communications Protocol for Major Planned Events and Celebrations (Draft)**

- The Draft Standard Operating Procedure (SOP) keeps the town consistent in ensuring that the message is getting out to the community in advance of major planned events and celebrations for key things that they need to know; be it traffic, potential noise issues, or who to call if there are any issues
- Submitted to the RCMP Advisory Board as an internal staff document for feedback
- Recommended that an additional step be included for Post-Event communication (when required) to the public to keep the community informed as to what did and what didn't work

**10. ROUNDTABLE DISCUSSION**

- Chair welcomed Michael Jeffrey to the Board and thanked Jim Morgenstern for all his service to the Board for the last two years
- In addition to the regularly scheduled March 2017 RCMP Advisory Board meeting, there will be an additional RCMP Advisory Board meeting scheduled later in January 2017 to review and discuss the Policing Priorities for FY2017/2018

**11. ADJOURNMENT**

**MOTION: IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING OF THE RCMP ADVISORY BOARD BE ADJOURNED AT 11:43 AM**

**CARRIED**

**Approved at the January 26, 2017 RCMP Advisory Board Meeting.**

**As recorded by Dan Stovel, AA Corporate Services.**