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**ATTENDING**

Mayor Jeff Cantwell, Deputy Mayor Carl Oldham, Councillor Mercedes Brian, Councillor Wendy Donovan, Councillor Wendy Elliott, Councillor Jodi MacKay, Councillor Oonagh Proudfoot, Acting Chief Administrative Officer Mike MacLean, and Recording Secretary Dan Stovel

**ALSO ATTENDING**

Director Community Development Chrystal Fuller, Planner Colin Simic and a number of interested members of the public

**ABSENT WITH REGRET**

Chief Administrative Officer Erin Beaudin

**LATE ARRIVALS**

Councillor Wendy Elliott

**PUBLIC HEARING – CALL TO ORDER**

Chair, Mayor Cantwell, opened the Public Hearing at 6:02 pm

- MPS Amendment – Overhead Power

**PUBLIC HEARING ADJOURNMENT**

**36-03-17 IT WAS REGULARLY MOVED AND SECONDED THAT THE PUBLIC HEARING BE ADJOURNED AT 6:10 PM**

**TOWN COUNCIL MEETING – CALL TO ORDER**

Chair, Mayor Cantwell, called the Town Council Meeting to order at 6:11 pm

**1. APPROVAL OF AGENDA**

**37-03-17 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED**

**CARRIED**

**2. APPROVAL OF MINUTES**

**a. SPECIAL TOWN COUNCIL MEETING – FEBRUARY 27, 2017**

**38-03-17 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE SPECIAL TOWN COUNCIL MEETING OF FEBRUARY 27, 2017 BE APPROVED AS CIRCULATED**

**CARRIED**

**b. SPECIAL TOWN COUNCIL MEETING – MARCH 15, 2017**

**39-03-17 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE SPECIAL TOWN COUNCIL MEETING OF MARCH 15, 2017 BE APPROVED AS CIRCULATED**

**CARRIED**

**3. COMMENTS FROM THE MAYOR**

- Mayor recognized Acadia University's accomplishments – Acadia has 10 CIS Championships under their belt, 101 Atlantic University Sport Championships, out of 285 student athletes 110 are Academic all Canadians achieving an average of 80% or higher – quite an accomplishment all around for Acadia University
- During April, Wolfville has registered in the Mayor's Poetry Challenge and Mayor signed a Proclamation for World Poetry Day, March 21, 2017 and National Poetry Month, April 2017



- To kick-off World Poetry Day and National Poetry Month Mayor Cantwell read a [poem by Rudyard Kipling](#)

**4. MOTIONS/RECOMMENDATIONS FROM PUBLIC HEARING, MARCH 21, 2017:**

**a. RFD 010-2017: MPS AMENDMENT – OVERHEAD POWER**

**40-03-17 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL GIVE SECOND READING TO THE MUNICIPAL PLANNING STRATEGY AMENDMENT AS OUTLINED IN RESOLUTION 2 – ATTACHMENT 2 TO RFD 010-2017 THAT POLICY 8.4.4(C) BE REMOVED FROM THE MUNICIPAL PLANNING STRATEGY WHICH WOULD ALLOW OVERHEAD (ABOVE GROUND) POWER AND COMMUNICATION INFRASTRUCTURE**

**CARRIED**

**5. MOTIONS/RECOMMENDATIONS FROM COMMITTEE OF THE WHOLE, MARCH 7, 2017:**

**a. ANNAPOLIS VALLEY TRAILS COALITION**

**41-03-17 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL DIRECT STAFF TO PREPARE A LETTER TO KENTVILLE TO CONSIDER REMAINING AS A PARTNER IN THE ANNAPOLIS VALLEY TRAILS COALITION**

**CARRIED**

**b. RFD 014-2017: COMMITTEES OF COUNCIL APPOINTMENTS**

**42-03-17 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPOINT, EFFECTIVE MARCH 21, 2017, THE FOLLOWING COMMUNITY MEMBERS TO THE SOURCE WATER PROTECTION ADVISORY COMMITTEE FOR THE PERIOD OF TERMS INDICATED, WITH THE TERM OF SERVICE TO EXPIRE END-DECEMBER OF THE APPLICABLE YEAR:**

- JOHN BRZUSTOWSKI – THREE-YEAR APPOINTMENT
- JENNIFER KERSHAW – TWO-YEAR APPOINTMENT

**CARRIED**

**43-03-17 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPOINT, EFFECTIVE MARCH 21, 2017, THE FOLLOWING COMMUNITY MEMBER TO THE RCMP ADVISORY BOARD FOR THE PERIOD OF TERM INDICATED, WITH THE TERM OF SERVICE TO EXPIRE END-DECEMBER OF THE APPLICABLE YEAR:**

- ROBERT LUTES – TWO-YEAR APPOINTMENT

**CARRIED**

**c. RFD 015-2017 SWPA COMMITTEE POLICY 910-001 AMENDMENT**

**44-03-17 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE AMENDED POLICY 910-001, WHICH AMENDS MEMBERSHIP OF THE [SOURCE WATER PROTECTION ADVISORY COMMITTEE](#), EFFECTIVE MARCH 21, 2017**

**CARRIED**

**d. RFD 072-2016 COMMUNITY RECREATION ENGAGEMENT GROUP**

**45-03-17 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE CREATION OF A COMMUNITY RECREATION ENGAGEMENT GROUP FOR THE TOWN OF WOLFVILLE**

**CARRIED**

**e. RFD 019-2017 DEVOUR! REQUEST**

**46-03-17 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL DENY THE REQUEST TO INCREASE THE STRATEGIC PARTNERSHIP PROGRAM GRANT TO DEVOUR!**

**CARRIED**



**f. RFD 020-2017 ECONOMIC DEVELOPMENT – WBDC AND REN**

**47-03-17 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE EXTENDING THE TOWN OF WOLFVILLE’S NOTICE FOR WITHDRAWAL FROM THE REGIONAL ENTERPRISE NETWORK TO MARCH 31, 2018**

**CARRIED**

**48-03-17 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL REQUEST THAT THE VALLEY REGIONAL ENTERPRISE NETWORK (REN) LOOK AT THE FOLLOWING ISSUES IN 2017-2018:**

- **A REVIEW OF THE GOVERNANCE STRUCTURE**
- **A REVIEW OF THE STRATEGIC PLAN, AND**
- **A CONSIDERATION OF SUB-REGIONAL ECONOMIC DEVELOPMENT**

**CARRIED**

**49-03-17 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL DIRECT STAFF TO BRING BACK A FULL EVALUATION OF THE TOWN’S MEMBERSHIP WITH THE VALLEY REN FOR COUNCIL’S CONSIDERATION IN MARCH 2018**

**CARRIED**

**g. RFD 016-2017 ONE-TIME CAPITAL GRANT REQUEST – WOLFVILLE SCHOOL PLAYGROUND**

**50-03-17 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE FUNDS FROM THE 2017/18 OPERATING BUDGET IN THE AMOUNT OF \$50,000 FOR THE WOLFVILLE SCHOOL PLAYGROUND IN SUPPORT OF THE SOCCER PITCH**

**CARRIED**

**h. RFD 018-2017 ONE-TIME CAPITAL GRANT REQUEST – LANDMARK EAST SCHOOL EXPANSION**

**51-03-17 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL DEFER CONSIDERATION OF FUNDING FOR LANDMARK EAST SCHOOL EXPANSION UNDER THE ONE-TIME CAPITAL GRANT REQUEST UNTIL THE FISCAL YEAR 2018/19 OPERATING BUDGET**

**CARRIED**

**i. RFD 017-2017 LAND ACQUISITION – WICKWIRE AVENUE SIDEWALK**

**52-03-17 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE ACCEPTING THE LAND ON WICKWIRE AVENUE SHOWN AS PARCEL R ON SURVEY PLAN DWG 14-023-22 BY B. DAVISON SURVEYING AND ENGINEERING, DATED DECEMBER 18, 2016, FOR USE AS A PUBLIC SIDEWALK FOR THE NOMINAL FEE OF \$1.00**

**CARRIED**

**j. RFD 021-2017 SPRING DEBENTURE ISSUE APPROVAL**

**53-03-17 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE ATTACHED RESOLUTION FOR PRE-APPROVAL OF PARTICIPATION IN THE SPRING DEBENTURE ISSUE, WITH THE FOLLOWING MAXIMUM PARAMETERS:**

Street Infrastructure,		
Incl. sidewalks, underground sanitary, storm systems	\$ 590,000	15 - 20 years
Library Roof	150,000	15 years
Storm Water system – Waterfront Park	110,000	15 years
Sewage Treatment Plant – Dredge Lagoon	125,000	15 years
Comfort Station Generator	75,000	10 years
Water Utility – Distribution lines	<u>317,500</u>	20 years
TOTAL BORROWING	<u>\$1,367,500</u>	
Maximum interest rate set at 5.5%		

**CARRIED**



**k. RFD 022-2017 2017/18 BUDGET AND OPERATIONAL PLAN**

**54-03-17 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE 2017/18 TOWN OPERATIONS PLAN AND RELATED OPERATING BUDGET, TEN YEAR CAPITAL INVESTMENT PLAN, AND THE WATER UTILITY THREE YEAR OPERATING AND CAPITAL BUDGET, INCLUDING THE FOLLOWING DETAILS:**

- **TOWN OPERATING BUDGET WITH REVENUE & EXPENDITURES IN THE AMOUNT OF \$9,897,100;**
  - RESIDENTIAL TAX RATE OF \$1.45 PER HUNDRED DOLLARS OF ASSESSMENT APPLIED TO TAXABLE RESIDENTIAL AND RESOURCE ASSESSMENTS;
  - COMMERCIAL TAX RATE OF \$3.56 PER HUNDRED DOLLARS OF ASSESSMENT APPLIED TO TAXABLE COMMERCIAL ASSESSMENTS;
  - TAXES TO BE BILLED BY WAY OF INTERIM TAX BILL (ISSUED IN APRIL, DUE JUNE 1, 2017) AND FINAL TAX BILL (ISSUED IN AUGUST, DUE THE OCTOBER 2, 2017);
  - INTEREST ON OVERDUE AMOUNTS TO BE CHARGED AT A RATE OF 1.25% PER MONTH;
  
- **TOWN CAPITAL BUDGET WITH YEAR 1 TOTALING \$3,435,000, INCLUDING CAPITAL RESERVE FUNDING OF \$1,647,750, OPERATING RESERVE FUNDING OF \$75,000, GAS TAX RESERVE FUNDING OF \$300,000, LONG TERM DEBT FUNDING OF \$959,750, EXTERNAL GRANT/CONTRIBUTION FUNDING OF \$20,000, AND \$432,500 FROM THE TOWN'S WATER UTILITY FOR ITS SHARE OF STREET INFRASTRUCTURE.**
  
- **WATER UTILITY OPERATING BUDGET WITH REVENUES OF \$1,061,200, OPERATING EXPENDITURES OF \$816,200, AND NON-OPERATING EXPENDITURES OF \$165,300.**
  
- **WATER UTILITY CAPITAL BUDGET TOTALING \$467,500, INCLUDING DEPRECIATION RESERVE FUNDING OF \$127,000, CAPITAL FROM REVENUE FUNDING OF \$70,500, AND LONG TERM DEBT FUNDING OF \$270,000.**
  
- **BUSINESS DEVELOPMENT AREA RATE (PURSUANT TO SECTION 56 OF THE MUNICIPAL GOVERNMENT ACT) OF \$0.31 PER HUNDRED DOLLARS OF COMMERCIAL ASSESSMENT**
  
- **SEWER FEES**
  - SEWER USAGE RATE OF \$3.25 PER 1,000 GALLONS OF WATER USED BY CUSTOMER;
  - FLAT RATE FEE OF \$63.00 PER QUARTER;
  - MINIMUM QUARTERLY CHARGE FOR ANY METERED CUSTOMER \$15.50;
  - SEWER CONNECTION FEE OF \$3,500.
  
- **LOW INCOME PROPERTY TAX EXEMPTION**
  - INCOME THRESHOLD TO QUALIFY A MAXIMUM OF \$26,400;
  - MAXIMUM EXEMPTION OF \$600.



- **GRANTS TO ORGANIZATIONS UNDER GENERAL GOVERNMENT/COMMUNITY DEVELOPMENT (NOT PART OF COMMUNITY PARTNERSHIP POLICY)**
  - **ACADIA SCHOLAR BURSARIES** **\$10,500**
  - **WOLFVILLE HISTORICAL SOCIETY** **\$5,000**
  - **WOLFVILLE SCHOOL PLAYGROUND** **\$50,000**
  
- **DEVELOPMENT AGREEMENT APPLICATION FEE**
  - **A FEE OF \$600 PER DEVELOPMENT AGREEMENT APPLICATION IS ESTABLISHED.**

**6. CORRESPONDENCE**

Council received the following correspondence:

- a. 2017-02-24 Letter: Maxine Barrett Re: Kiosk & Bus Shelters

**7. QUESTION PERIOD**

- Audrey Conroy noted that the 'Mudley Fund' was mentioned in the Agenda Package, and pleased to see that there is a recommendation that the Fund should be reviewed and that it should be available to all residents of Wolfville, not just children and youth. Seniors do need to have a programme that would fund their engagement in the community and with each other. The revision to the Mudley Fund to not only children was welcomed
- Susan MacArthur, Viking Homes Ltd., expressed thanks to Council for their decision with regards to the MPS Amendment for Overhead Power

**8. ADJOURNMENT TO IN CAMERA**

**55-03-17 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING OF TOWN COUNCIL BE ADJOURNED AT 7:04 PM TO AN IN-CAMERA MEETING UNDER THE MUNICIPAL GOVERNMENT ACT, SECTION 22(2)(E) – CONTRACT NEGOTIATIONS:**

- a. **Valley Waste Regional Management**

**CARRIED**

**9. IN CAMERA AND REGULAR TOWN COUNCIL MEETINGS ADJOURNED**

**56-03-17 IT WAS REGULARLY MOVED AND SECONDED THAT THE IN-CAMERA AND REGULAR MEETINGS OF TOWN COUNCIL BE ADJOURNED AT 7:31 PM**

**CARRIED**

**Approved by Council Motion 09-04-17, April 18, 2017**

**As recorded by Dan Stovel, AA Corporate Services/Town Clerk**