



ATTENDING

- Mayor Jeff Cantwell
- Deputy Mayor Carl Oldham
- Councillor Mercedes Brian
- Councillor Wendy Donovan
- Councillor Wendy Elliott
- Councillor Jodi MacKay
- Councillor Oonagh Proudfoot
- Chief Administrative Officer Erin Beaudin, and
- Recording Secretary Dan Stovel

ALSO ATTENDING

- Director Corporate Services Jen Boyd
- Director Finance Mike MacLean
- Director Community Development Chrystal Fuller
- Manager Economic Development Marianne Gates
- Planner Devin Lake, and
- Interested members of the public

EARLY DEPARTURE

- Councillor Oonagh Proudfoot

CALL TO ORDER

- Chair, Mayor Cantwell, called the Committee of the Whole meeting to order at 8:31am

Agenda Item

Discussion and Decisions

- 1. Approval of Agenda** **01-09-17 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED**

CARRIED

- 2. Approval of Minutes** **02-09-17 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF JULY 4, 2017 BE APPROVED AS CIRCULATED**
- a. July 4, 2017

Amendments:

- Annapolis Valley Trails Coalition Report – amend “...with the Annapolis Royal – Port Jolie Historic Site” to read “...with the Annapolis Royal – Port Royal Historic Site”

THE MINUTES WERE APPROVED WITH THE ABOVE NOTED CHANGES

CARRIED



Agenda Item

3. Conference Update

- a. [Federation of Canadian Municipalities](#) (FCM)
Deputy Mayor
Oldham

Discussion and Decisions

- To recognize Canada's 150th anniversary of Confederation, FCM President Clark Somerville hosted a discussion with rural leaders from across the country to highlight how their communities have responded to emerging challenges and opportunities in Rural Canada. Responding to questions from delegates and FCM's president, panellists shared some of their most innovative local solutions to contemporary challenges—including stalled growth, youth-outmigration, aging populations, employer losses and inadequate communications links
- Speaker presentations from FCM Conference posted to [FCM Website](#)

4. CAO Report

The CAO's report was presented to Council as part of the Agenda Package

CAO highlighted the following issues from the report:

- Wolfville RCMP are going to be hosting a Public Information session at 6:30pm on Wednesday, September 13th at the Al Whittle Theatre to discuss the current Policing Model in Wolfville. This session is not geared towards the potential RCMP move to New Minas
- The 'No Smoking in Public Spaces' signs are installed
- Staff have worked with Acadia on a video targeted towards incoming Acadia students. This was a partnership between the Acadia Student Union (ASU), the Alumni, Acadia University and the Town of Wolfville
- The Comprehensive Alcohol Strategy for the Town – in the Town's Operations Plan for next year, it was proposed that the Town would look at a Municipal Alcohol Strategy for the Town. Primarily, staff were looking at how we will handle the use of alcohol on town property at special events. There has been some push to look at a broader Alcohol Policy for the community
- The Town is signing the amendment to the existing lease with Nova Scotia Power Inc (NSPI) for another 10 years and renewable automatically on an annual basis every year thereafter. This will allow the Town to move forward with the 'Eastend Gateway' with some more certainty
- Capital projects are moving along quite well. There are some engineering/design issues with the design of Blomidon Terrace sidewalk
- In partnership with WBDC a tour of Wolfville was organized for the Acadia Welcome Team
- The Town is going to pilot live streaming of Committee of the Whole and Council meetings on Facebook. This will be done



Agenda Item

Discussion and Decisions

during the October Committee of the Whole meeting as a trial

- The Request for Proposal (RFP) for engineering closes on September 7th
- The Town has provided a Grant of \$1000 to the Acadia Community Farms through the Grants to Organizations Policy
- Director of Finance was nominated by Valley Region AMA to serve on the AMA Board for another year
- The Kings County CAOs have been meeting on a more frequent basis and Wolfville will host the CAOs meeting on September 15th – this meeting will also include the CAOs from West Hants and Annapolis Valley to discuss broader CAO issues

Council Questions/Comments:

- Installation of 'School Zone' signs for Landmark East School – CAO will follow-up with Director Public Works. Also, the Westend paving work still needs to have lines painted on the roadway and bicycle lane
- Update on the Recreational Facility RFP – the Draft RFP is completed and Kentville is taking the lead and the issue will be an agenda item at the September 15th CAOs meeting
- Handicap parking spot across from the Mudcreek Clinic
- Painting of lines at the bottom of Highland to indicate two lanes – turning West/East onto Main St
- Donkey and small horse being maintained at a residence on Hillcrest. Director Fuller has indicated that staff is aware of the situation and the Compliance Officer is active on the file to ensure that the animals are removed from the property as they are considered 'agricultural'
- The Wolfville/Acadia video was a collaborative project from four different stakeholders

5. Committee Reports

a. External

(1) [Valley Waste Resource Management](#)

**(VWRM)
Councillor Elliott**

- The Valley Region Solid Waste-Resource Management Authority met on August 16, 2017 in keeping with the normal meeting schedule.
- All participating partners have approved the 2017-18 revised budget, dated June 29, 2017.
- The Long-Term Business Plan, as presented by the Municipality of the District of Chester to the Authority on June 21, 2017, was discussed. Discussions resulted in a motion to endorse the revised business model directing staff to review current contract language to ensure conformity with the intent of the business plan revision. The revised business plan will see a fixed \$90.00 per-tonne



Agenda Item	Discussion and Decisions
	<p>disposal rate for the upcoming 5 years with an overall 20-year average disposal rate anticipated to be in the \$76.00 per-tonne range resulting in significant savings in future landfill disposal costs of between \$3-\$4 million dollars</p> <ul style="list-style-type: none">• The Board passed the motion regarding the long-term business plan unanimously in order to deal with the projected \$1.2 million shortfall• The Valley Region Solid Waste Resource Management Authority is seeking applicants for the position of Citizen Representative on the Investment Committee
(2) Kings Transit Authority (KTA) Councillor Brian	<ul style="list-style-type: none">• Nothing significant to report – there was no KTA Board meeting in August
(3) Kings Point-to-Point (KPPT) Councillor Brian	<ul style="list-style-type: none">• Nothing significant to report – there was no KPPT Board meeting in August
(4) Valley Community Fibre Network (VCFN) Mayor Cantwell	<ul style="list-style-type: none">• i-Valley has partnered with the County of Kings and the municipalities of West and East Hants to put in applications for the broadband connectivity program through the Federal Government to extend the VCFN via laterals throughout the rural areas of all three counties to provide broadband connection for residents• VCFN is looking at what this means and how it will be managed in the future
(5) Annapolis Valley Trails Coalition (AVTC) Councillor MacKay	<ul style="list-style-type: none">• Nothing significant to report• Deputy Mayor Oldham indicated concern that the signs are not yet posted for the Valley Harvest Moon Trail• Councillor MacKay highlighted that the main focus was first to finish the trail and then to Global Position the trail for the installation of signs
(6) Race Relations and Anti-Discrimination Committee (RRADC) Councillor Proudfoot	<ul style="list-style-type: none">• Nothing significant to report – there was no RRADC meeting in August



Agenda Item

Discussion and Decisions

5. Committee Reports

b. Internal

(1) [Planning Advisory Committee](#)

**Deputy Mayor
Oldham**

- The Planning Advisory Committee (PAC) met on July 19, 2017
- The next PAC meeting will take place on Wednesday, September 20th, 2017. It will be immediately preceded by a Public Participation Meeting beginning at 1:00pm regarding a Plan Amendment application for 185 Main Street (PA 2017-02) that proposes a re-designation and re-zoning of the property from Low Density Residential (R-1A) to Medium Density Residential (R-2/4)

**i. RFD 049-2017
Lounge Seating**

- This issue considered an amendment to MPS Policy 9.2.8(e) to remove the limit on the number of seats permitted for lounge uses
- The Town of Wolfville only permits lounge uses in the Central Commercial (C-1) Zone, through a development agreement
- Council directed Staff in March of 2017 to explore the issue of plan amendments for lounge seating outside of the timelines for the larger, comprehensive Plan review

03-09-17 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL GIVE FIRST READING TO THE MUNICIPAL PLANNING STRATEGY AMENDMENTS, AS ATTACHED TO RFD 049-2017 IN APPENDIX A, TO REMOVE RESTRICTIONS ON LOUNGE SEATING AND FORWARD TO THE OCTOBER 17, 2017 TOWN COUNCIL MEETING FOR SECOND READING

- It was highlighted that there would be a Public Hearing in advance of Second Reading

04-09-17 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL DIRECT STAFF TO BRING BACK SUPPLEMENTARY INFORMATION THAT WOULD FURTHER DESCRIBE WHERE FUTURE LOUNGES COULD BE LOCATED IN THE C-1 RESIDENTIAL ZONE, SPECIFICALLY RESTRICTIONS IN PROXIMITY TO RESIDENTIAL ZONES

CARRIED



Agenda Item

9:56am

10:13am

(2) [Environmental Sustainability Committee](#)

Councillor Brian

Discussion and Decisions

Chair called a break to the Committee of the Whole meeting

Committee of the Whole meeting reconvened

- The Environmental Sustainability Committee met on July 10, 2017

05-09-17 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL ENCOURAGE STAFF TO PURSUE THE SOLAR ELECTRICITY FOR COMMUNITY BUILDINGS PILOT PROGRAM PROJECT

DEFEATED

06-09-17 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL DIRECT STAFF TO INVESTIGATE A SOLAR WOLFVILLE BE PUT ON THE TOWN'S FUTURE WORKPLAN

CARRIED

07-09-17 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL DIRECT STAFF TO APPROACH VALLEY WASTE TO DEVELOP A JOINT EDUCATIONAL PROGRAM WITH REGARD TO THE PROBLEM WITH PLASTICS AND THEIR HARM ON THE ENVIRONMENT

CARRIED

(3) [Source Water Protection Advisory Committee](#)

Councillor Proudfoot

- The Source Water Protection Advisory Committee met on Thursday, July 27, 2017.
- Staff reviewed the most recent updates to the Contingency plan, that included: Hazard Materials Spills, addition of the map of wells and water courses, Vandalism and Turbidity Analysis.
- Potential Source of Contamination Table updates were reviewed
- The next regularly scheduled meeting is October 19, 2017

6. Staff Reports for Discussion

a. RFD 053-2017

Culinary Tourism Centre (CTC) Business Plan Funding

08-09-17 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL ESTABLISH A DEADLINE OF MARCH 31, 2018 TO SPEND THE \$10,000 PROVIDED BY THE TOWN OF WOLFVILLE TO COMPLETE A BUSINESS PLAN FOR THE CTC. IF THE BUSINESS PLAN IS NOT COMPLETED BY MARCH 31, 2018, THE \$10,000 MUST BE RETURNED TO THE TOWN OF WOLFVILLE NO LATER THAN APRIL 15, 2018

DEFEATED



Agenda Item	Discussion and Decisions
	<p>09-09-17 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL REVIEW, BY MARCH 31, 2018, THE EXPENDITURE OF \$10,000 PROVIDED BY THE TOWN OF WOLFVILLE TO COMPLETE THE BUSINESS PLAN FOR THE CTC, AND AT THAT TIME COUNCIL WILL CONSIDER EXTENSION OF THE DEADLINE FOR THE EXPENDITURE</p> <p style="text-align: right;">CARRIED</p>
<p>b. RFD 051-2017 Municipal Fees – Updates to Bylaws and Policies</p>	<p>10-09-17 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL GIVE FIRST READING TO THE AMENDED TOWN BYLAWS IDENTIFIED IN RFD 051-2017, AND FORWARD TO THE OCTOBER 17, 2017 TOWN COUNCIL MEETING FOR SECOND READING:</p> <ul style="list-style-type: none">• CHAPTER 03 – TOWN SEAL BYLAW• CHAPTER 40 – TAXI BYLAW• CHAPTER 65 – BUILDING BYLAW• CHAPTER 67 – DEED TRANSFER TAX BYLAW• CHAPTER 91 – SUBDIVISION BYLAW• CHAPTER 99 – VENDING BYLAW <p style="text-align: right;">CARRIED</p>
	<p>11-09-17 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL APPROVE THE AMENDED POLICY 610-003, SIDEWALK CAFÉ POLICY</p> <p style="text-align: right;">CARRIED</p>
<p>c. RFD 052-2017 Operating Line of Credit</p>	<p>12-09-17 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL APPROVE THE FOLLOWING LINES OF CREDIT WITH THE BANK OF MONTREAL, EFFECTIVE OCTOBER 1, 2017 TO SEPTEMBER 30, 2018:</p> <ol style="list-style-type: none">1. TOWN OPERATING FUND, BANK ACCOUNT \$400,000 MAXIMUM CREDIT2. WATER UTILITY OPERATING FUND, BANK ACCOUNT \$150,000 MAXIMUM CREDIT3. CORPORATE CREDIT CARDS \$ 50,000 MAXIMUM CREDIT (ALL CARDS COMBINED) <p style="text-align: right;">CARRIED</p>
<p>d. RFD 053-2017 MPS Amendments – Neighbourhood Business Report</p>	<ul style="list-style-type: none">• As part of the ongoing review of the Town’s planning documents, Parts 3 and 4 of the Municipal Planning Strategy (Draft 2) were reviewed by the Planning Advisory Committee (PAC) and Council during a full-day workshop on June 29, 2017• Parts 3 and 4 are arguably the most important parts of the MPS as



Agenda Item	Discussion and Decisions
	<p>they establish policies, regulations, and guidelines pertaining to our Residential Neighbourhoods and the Core Area (Commercial and Neighbourhood)</p> <ul style="list-style-type: none">• The full-day workshop ended with the PAC making recommendations on to Council for changes to the draft documents presented by Staff. On July 18, 2017 Council reviewed the PAC recommendations and directed Staff to bring back 3 supplementary reports – this being the first.• This report takes a broader view of the July 18, 2017 motion to identify the disconnect between strategic directions and policy discussions to-date; provides detailed information on our current tiered system of ‘business-friendly’ land use; and options on an amended approach moving forward• Staff are proposing a more open and permissive framework consistent with Strategic Directions and Community priorities• No decision taken by Council and presentation taken for information with staff to bring the Request for Decision back to Council in October
12:01pm	Councillor Proudfoot departed the Committee of the Whole Meeting
7. Question Period	<ul style="list-style-type: none">• Jeremy Banks introduced to Council as the Town’s Planner until end of FY2017/2018• Audrey Conroy, Bishop Avenue – commented on the great amount of time that Council spends on discussing the ‘Core Area’; however, Council does represent the entire town. There could be a lot of economic development in the Skyway development area if there were an easier way in which to get up and down the hill.
8. Adjournment to In-Camera Meeting	<p>13-09-17 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE MEETING BE ADJOURNED AT 12:47 PM TO AN IN-CAMERA MEETING UNDER THE MUNICIPAL GOVERNMENT ACT, SECTION 22(2)(E) TO DISCUSS:</p> <ul style="list-style-type: none">a. Dental Option 2 – Personnel/Contractb. IT Services - Contract <p style="text-align: right;">CARRIED</p>
9. Adjournment of In-Camera Meeting	<p>14-09-17 IT WAS REGULARLY MOVED AND SECONDED THAT THE IN-CAMERA MEETING OF COMMITTEE OF THE WHOLE BE ADJOURNED AT 1:17 PM</p> <p style="text-align: right;">CARRIED</p>



Agenda Item	Discussion and Decisions	
10. Regular Meeting of Committee of the Whole Reconvened	15-09-17 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING OF COMMITTEE OF THE WHOLE BE RECONVENED AT 1:18 PM	CARRIED
11. Motions from In Camera Meeting		
a. RFD 050-2017 IT Services	16-09-17 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL APPROVE THE ADDITION OF THE FULL-TIME, PERMANENT POSITION – IT PROFESSIONAL, TO THE ORGANIZATION	CARRIED
12. Adjournment	17-09-17 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING OF COMMITTEE OF THE WHOLE BE ADJOURNED AT 1:19 PM	CARRIED

Approved by Committee of the Whole Motion 02-10-17, October 3, 2017

As recorded by Dan Stovel, AA Corporate Services/Town Clerk