



ATTENDING

- Mayor Jeff Cantwell
- Deputy Mayor Carl Oldham
- Councillor Mercedes Brian
- Councillor Wendy Donovan
- Councillor Wendy Elliott
- Councillor Jodi MacKay
- Councillor Oonagh Proudfoot
- Chief Administrative Officer Erin Beaudin, and
- Recording Secretary Dan Stovel

ALSO ATTENDING

- Director Corporate Services Jen Boyd
- Director Finance Mike MacLean
- Manager Economic Development Marianne Gates, and
- Planner Devin Lake
- Policy Analyst Jeremy Banks
- GIS Technician Trevor Robar
- Interested members of the public

CALL TO ORDER

Chair, Mayor Cantwell, called the meeting to order at 8:30 am

- Highlighted that this is the first Facebook Live session for the Town of Wolfville Council meetings

Agenda Item

Discussion and Decisions

- | | | |
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| 1. Approval of Agenda | 01-10-17 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED | CARRIED |
| 2. Approval of Minutes | 02-10-17 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF SEPTEMBER 5, 2017 BE APPROVED AS CIRCULATED | CARRIED |
| a. September 5, 2017 | | |
| 3. Question Period | Erika Holland <ul style="list-style-type: none">• Identified gaps in animal control bylaw in relation to at-large domestic cats• What will it take for the Town to develop a Cat Control Bylaw?<ul style="list-style-type: none">○ It is something that Council can look at as staff move forward in the development of the annual Workplan (2018/2019) and may be on the agenda for issues to look○ Policing may be one of the issues but is not the only issue with regard to a Cat Control Bylaw○ Staff would further need to research the issue to bring back to Council | |



Agenda Item	Discussion and Decisions
4. Committee Reports (Internal)	
a. Audit Committee Councillor MacKay	<ul style="list-style-type: none">• The Audit Committee met on Friday, September 15, 2017 to discuss the 2017/2018 1st quarter Variance Report• The next regular meeting of the Audit Committee is scheduled for Friday, October 20, 2017
(1) Information Report: 1st Quarter Variance Report	<ul style="list-style-type: none">• This report comprises one of the components of the Town's commitment to transparency and accountability• The process includes quarterly updates that go first to the Audit Committee for questions and review• Ideally the 1st quarter results would be available before the end of July; however, June and July have traditionally been focused on the year end audit and as yet first quarter results are not available in that same timeframe• It is important to note that the first 3 months of the year provide limited information for many programs and services, as a numerous ones don't start until July or later. That said certain budget areas can show trends/indications of what to expect by year end
b. Town & Gown Committee Councillor Proudfoot	<ul style="list-style-type: none">• The Town & Gown Committee met on Wednesday, September 19, 2017 to discuss the following issues:<ul style="list-style-type: none">○ Wolfville-Acadia Partnership Agreement○ Comprehensive Alcohol Strategy• The next regular meeting of the Town & Gown Committee is scheduled for Tuesday, October 17, 2017
c. RCMP Advisory Board Councillor Donovan	<ul style="list-style-type: none">• The RCMP Advisory Board met on Wednesday, September 19, 2017 and the following key issues were discussed:<ul style="list-style-type: none">○ Overview of RCMP Quarterly Update Report for the period July 11, 2017 to September 18, 2017○ Welcome Week○ September 13, 2017 Policing in Wolfville Public Session○ Policing Review discussion○ RCMP Office Space
(1). RFD 028-2017 RCMP Office Space	<p>03-10-17 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:</p> <p>WHEREAS; THE RCMP ADVISORY BOARD HAS HEARD CONCERNS OF THE COMMUNITY WITH REGARD TO THE MOVE OF RCMP OFFICE SPACE TO NEW MINAS; AND</p> <p>WHEREAS; THE RCMP ADVISORY BOARD SUPPORTS THE WORK OF THE RCMP</p>



Agenda Item	Discussion and Decisions IN THE TOWN OF WOLFVILLE; AND THAT COUNCIL NOT AUTHORIZE STAFF TO PROCEED WITH THE OCCUPATION OF THE RCMP OFFICE SPACE LOCATED AT 363 MAIN STREET	CARRIED
d. Planning Advisory Committee Deputy Mayor Oldham	<ul style="list-style-type: none">• The Planning Advisory Committee met on September 20, 2017 to discuss the following issues:<ul style="list-style-type: none">○ Plan Amendment – 185 Main Street○ West End Lands Update• The next regularly scheduled meeting of the Planning Advisory Committee is set for October 25, 2017	CARRIED
(1). RFD 055-2017 MPS Amendments – 185 Main Street	<p>04-10-17 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL GIVE FIRST READING TO THE AMENDED FUTURE LAND USE MAP (MAP 1 OF THE MPS), TO REDESIGNATE 185 MAIN STREET (PIDS 55276729 AND 55276737) FROM LOW DENSITY RESIDENTIAL (LDR) TO MEDIUM DENSITY RESIDENTIAL (MDR) AND AMEND THE ZONING MAP (SCHEDULE A OF THE LAND-USE BYLAW) TO REZONE 185 MAIN STREET (PIDS 55276729 AND 55276737) FROM R1A TO R2/4, AND FORWARD TO THE NOVEMBER 21ST TOWN COUNCIL MEETING FOR SECOND READING</p>	CARRIED
e. Environmental Sustainability Committee Councillor Brian	<ul style="list-style-type: none">• The ESC met on Monday, September 11, 2017• Cittaslow Update - The Cittaslow community group needs more active members• Solar Wolfville - Proposed that another municipal unit be given the opportunity to give a presentation on their experience providing homeowners with municipal financing for solar hot water, solar electricity, or efficiency upgrades as it has been done in Halifax• Plastics<ul style="list-style-type: none">○ Valley Waste Management have been contacted about assisting Acadia University and the Town in developing an educational program○ In future, options include an outright ban on single-use plastic bags or a cost applied to the use of each bag	CARRIED
f. Emergency Management Advisory Committee Mayor Cantwell	<ul style="list-style-type: none">• The EMAC met on Monday, September 18, 2017• The Emergency Management Planning Committee (EMPC) met on Friday, September 8th to discuss Municipal Evacuation<ul style="list-style-type: none">○ Draft Memorandum of Understanding (MOU) have been submitted to regional transportation service providers to support municipal evacuation transportation during emergency situations in the Town of Wolfville• As part of the annual review process, change 2 to Wolfville’s Emergency Management Plan will be put forward to Council at the November COW/Council meeting for approval	CARRIED



Agenda Item	Discussion and Decisions
5. Staff Reports for Discussion	
a. RFD 058-2017	<u>BUILDING HEIGHT</u>
MPS Amendments – Building Height, Downtown Parking, Neighbourhood Business	05-10-17 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL DIRECT STAFF TO INTEGRATE INTO THE MUNICIPAL PLANNING STRATEGY THE ISSUE OF ‘HEIGHT BONUSING’ IN THE CORE COMMERCIAL AREA, UP TO FIVE (5) STORIES, SUBJECT TO REFINING THE DRAFT POLICIES AND GUIDELINES PRESENTED TO-DATE
	CARRIED
	9:51am Chair called a break to Committee of the Whole meeting
	10:00am Chair reconvened Committee of the Whole meeting
	<u>CORE AREA RESIDENTIAL PARKING</u>
	06-10-17 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL DIRECT STAFF TO INCLUDE THE PARKING REQUIREMENTS CONTAINED IN ISSUE BRIEF 013 (OPTION 2), SUBJECT TO THE OUTCOMES OF THE PARKING ACTION PLAN AND REFINEMENT OF THE DRAFT POLICIES PRESENTED TO-DATE
	CARRIED
	<u>SMALL SCALE COMMERCIAL</u>
	<ul style="list-style-type: none">• Put forward at the September 5, 2017 Committee of the Whole under RFD 054-2017 but deferred to the October 3, 2017 meeting
	07-10-17 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL DIRECT STAFF TO INTEGRATE THE TIERED-APPROACH OUTLINED IN ATTACHMENT 2 to RFD 054-2017 INTO THE MUNICIPAL PLANNING STRATEGY REVIEW
	CARRIED
	11:33am Chair called a break to Committee of the Whole meeting
	11:39am Chair reconvened Committee of the Whole meeting
b. Information Report	
Residential Set Backs for Lounges	<ul style="list-style-type: none">• Report provided to Council as part of RFD 049-2017 Lounge Seating• It is difficult to compare lounge regulations with other municipalities or provinces as liquor regulations vary widely• Staff undertook a cursory jurisdictional review of residential setbacks or distance requirements from liquor establishments, however they may be defined. In Canada most liquor establishments are primarily limited by zoning, which may include a maximum business size• If Council wishes to pursue the development of additional regulations regarding alcohol establishments, there will need to be additional analysis and discussion with residents and the business community• Staff do not believe any change should be taken without the benefit of additional work and consultation



Agenda Item	Discussion and Decisions
6. CAO Report	The CAO's report was presented to Council as part of the Agenda Package
7. Committee Reports (External)	
a. <u>Valley Waste Resource Management (VWRM)</u> Councillor Elliott	<ul style="list-style-type: none">• The Valley Region Solid Waste-Resource Management Authority met on September 20, 2017• Budget – it was confirmed at the August meeting that all participating partners have approved the 2017-2018 revised budget, dated June 29, 2017• General Manager – Recruitment is about to begin for a new General Manager
b. <u>Kings Transit Authority (KTA)</u> Councillor Brian	<ul style="list-style-type: none">• The Kings Transit Authority Board met on September 27, 2017• Ridership & Revenue – the revenue and ridership reports for Kings Transit are looking much better for August• Ridership Initiatives – Staff and Board members will present the Acadia u-Pass proposal to the Acadia Student Union in October• Staffing – Kings Transit is in search of a Transit advertising coordinator• Special Projects<ul style="list-style-type: none">○ Purchase and Installation of Wi-Fi equipment complete○ Computer Aided Dispatch/Automatic Vehicle Location (CAD/AVL) – this will provide a mobile app that will allow passengers and dispatch to see, in real time, location of any bus
c. <u>Kings Point-to-Point (KPPT)</u> Councillor Brian	<ul style="list-style-type: none">• The KPPT Board reviewed the MOU with the Town of Wolfville to provide Emergency transportation services during emergency situations that may necessitate evacuation
d. <u>Valley Community Fibre Network (VCFN)</u> Mayor Cantwell	<ul style="list-style-type: none">• Nothing significant to report
e. Annapolis Valley Trails Coalition (AVTC) Councillor MacKay	<ul style="list-style-type: none">• The AVTC Board met on Thursday, September 21, 2017• Financial Update – reported that AVTC's finances are in good shape• Trail Coordinator's Report – the Trail Coordinator is working with Wolfville Public Works Staff to complete placement of signage on the Grand Pre to Wolfville section of trail• Chair's Report – a grant for funding to explore where benches, interpretive signage etc., is being applied for• Grand Pre to Wolfville Grand Opening – event scheduled for Saturday, October 14th at 10:00am



Agenda Item	Discussion and Decisions
f. Wolfville Business Development Corporation (WBDC) Councillor Donovan	<ul style="list-style-type: none">• The WBDC Board of Directors met on Tuesday, September 12, 2017 to discuss the following issues:<ul style="list-style-type: none">○ Town of Wolfville Motion of Council regarding the Culinary Tourism Centre○ Board seat openings – the Town appointee has been advertised○ Hiring of an administration support position○ Contracting a media specialist to focus the WBDC brand○ Wolfville Magic Winery Bus○ Town staff presented information on the Town of Wolfville Business Registry
g. Race Relations and Anti-Discrimination Committee (RRADC) Councillor Proudfoot	<ul style="list-style-type: none">• The RRADC met on September 11, 2017• The Committee has grown in recent months• Along with the help from the Municipality of the County of Kings, the RRADC is hoping to organize and implement an event on November 10 at the Civic Centre in New Minas. This will be a multi-cultural event involving dress/fashion, music and food• There will be a Workshop on October 18th at the First Nation Band Hall• A four-part workshop is being offered “Stepping Up: Non-Indigenous People’s Role in Truth and Reconciliation”. This will run over four consecutive Wednesdays – October 4, 11, 18 and 25) – Committee members have been invited to attend
8. Adjournment to In-Camera	08-10-17 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE MEETING ADJOURN AT 11:52AM TO AN IN-CAMERA MEETING UNDER SECTION 22(2)(C)(G) OF THE MUNICIPAL GOVERNMENT ACT – PERSONNEL MATTERS/LEGAL ADVICE ELIGIBLE FOR SOLICITOR-CLIENT PRIVILEGE <p style="text-align: right;">CARRIED</p>
9. Adjournment	09-10-17 IT WAS REGULARLY MOVED AND SECONDED THAT THE IN-CAMERA AND REGULAR MEETINGS OF COMMITTEE OF THE WHOLE BE ADJOURNED AT 12:32 AM <p style="text-align: right;">CARRIED</p>

Approved by Committee of the Whole Motion 02-11-17, November 7, 2017

As recorded by Dan Stovel, AA Corporate Services/Town Clerk