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**ATTENDING**

Mayor Jeff Cantwell, Deputy Mayor Wendy Donovan , Councillor Dan Sparkman, Councillor Carl Oldham, Councillor Hugh Simpson, Councillor David Mangle, Chief Administrative Officer Erin Beaudin and Recording Secretary Lorraine Jones

**ABSENT WITH REGRET**

Councillor Mercedes Brian

**ALSO ATTENDING**

Director of Financial Services Mike MacLean, Director of Corporate Services Jen Boyd, Director of Public Works Kevin Kerr, Director of Community Services Chrystal Fuller and Town Solicitor Don Urquhart

**CALL TO ORDER**

The meeting was called to order at 9:00 a.m.

**1.APPROVAL OF AGENDA**

**01-02-15: IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED. CARRIED.**

**2.APPROVAL OF MINUTES**

**a.MEETING OF JANUARY 13, 2015**

**02-02-15: IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE MEETING OF JANUARY 13, 2015 BE APPROVED AS CIRCULATED. CARRIED.**

**b.SPECIAL MEETING OF JANUARY 20, 2015**

**03-02-15: IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE MEETING OF JANUARY 20, 2015 BE APPROVED AS CIRCULATED. CARRIED.**

**3.INTRODUCTION OF TOWN SOLICITOR**

Mayor Cantwell welcomed Don Urquhart of Nathanson Seaman Watts who has been appointed Town Solicitor.

**4.ADJOURNMENT TO AN IN CAMERA MEETING**

**04-02-15: IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE MEETING BE ADJOURNED TO AN IN CAMERA MEETING AT 9:04 A.M. CARRIED.**

**5.IN CAMERA SESSION**

**6.ADJOURNMENT OF IN CAMERA MEETING**

**05-02-15: IT WAS REGULARLY MOVED AND SECONDED THAT THE IN CAMERA MEETING BE ADJOURNED AT 10:25 A.M. CARRIED.**

**7.COMMITTEE OF THE WHOLE RECONVENED**

**06-02-15: IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE MEETING BE RECONVENED AT 10:39 A.M. CARRIED.**

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## **7.CAO REPORT**

The Chief Administrative Officer presented her report and noted some highlights:

- Reviewing reports, studies and recommendations over the last few years
- Priority on discussion for economic development services
- Role and mandate of Wolfville Business Development Corporation being discussed
- A meeting on February 17 will discuss the go forward plan for economic development
- Facilitated session at the end of the month with Mark Peck
- Forum being held on January 30 to discuss core area issues; focused at the staff level; would like to do it again with Councillors and Wolfville Acadia Town & Gown Committee getting involved
- Once the notes are compiled they will be shared with Council

### **a.UNSM SPRING WORKSHOP & FALL CONFERENCE SESSION TOPICS**

Any suggestions for topics of discussion should be emailed to the CAO for submission by February 13.

## **8.COMMITTEE REPORTS**

### **a.EXTERNAL**

#### **1.VALLEY WASTE RESOURCE MANAGEMENT**

Councillor Simpson reported

- There is a surplus to be passed back to partners; need to think about reserves for the future at some point
- Fall cleanup has been reinstated in the budget, but not the leaf pickup
- Looking at wind turbines – still under study
- The pay back time on wind turbines would be about 20 years

#### **2.KINGS TRANSIT AUTHORITY**

The Chief Administrative Officer reported

- Agreed to a meeting in March for the Transportation Study
- Executive Director has been working with Kevin Kerr regarding the Active Transportation Plan
- Fuel cost has been reduced by 4 cents/litre for the budget

#### **3.VALLEY COMMUNITY FIBRE NETWORK**

Councillor Simpson reported

- He and the CAO had attended the last meeting
- There is a strategic planning session scheduled for February 24
- Look at how the business can expand
- Service is just for institutions; too expensive for residents

#### **4.ECO KINGS COMMITTEE**

Councillor Mangle reported

- A meeting will be held on February 18 at 7:30 p.m. for the launch of the Feasibility Study at the Louis Millett Centre in New Minas. As many Councillors that can should attend.
- He will be Past Chair and Vice Chair
- The new Chair is Brian VanRooyen

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## **5.WBDC**

The Mayor reported

- He and Director Boyd had attended the last meeting at the office of Doug Lutz
- Functionality of the entire Board topic for discussion
- Overview of Magic Wine Bus – very successful year
- Looking at roles of both Town and WBDC – meeting to be scheduled

Councillors all agreed that the monthly reports are very useful.

## **b.INTERNAL**

### **1.AUDIT COMMITTEE**

#### **a.RFD 015-2015 – AUDITOR APPOINTMENT**

The Town had gone to market for audit services and had received 5 proposals which had been scored by the Director of Financial Services and the Chief Administrative Officer. PricewaterhouseCoopers had the highest score. It was recommended that their firm be appointed for the upcoming year and on annual review reappointed for the next 3 years.

#### **b.INFORMATION REPORT – QUARTERLY FINANCIAL UPDATE**

The report presented was slightly different from the one included in the package and the revised report will be circulated to Council after this meeting.

A small surplus of just over \$8,000 is consistent with earlier in the year. The lower gas prices should show some savings. Fuel costs are about \$50,000 for the fiscal year.

The report was moved forward to the February 17 Council agenda.

## **9.STAFF REPORTS FOR DISCUSSION**

### **a.INFORMATION REPORT – MIPIM OUTCOMES**

Director Fuller presented the report noting that a grant had been obtained for the Mayor, Director Boyd and herself to attend MIPIM in France in March. It was noted that the follow-up after the trip would be important.

The question of whether or not any Citta Slow communities would be visited arose. Mayor Cantwell indicated that he was planning to visit some locations in Italy and/or France.

### **b.RFD 016-2015 – RECREATION MASTER PLAN OPTIONS**

Director Fuller presented the subject request and reviewed options with Council.

- Creation of a Task Force would add another level of oversight – can be very useful or difficult
- Staff is recommending option 1 to use Committee of the Whole

Some comments/concerns/questions of Council

- Not seen as a lot of extra work for COW; 4-5 extra meetings
- Could be a Committee of the Whole
- This is an important facet of our community
- A number of Councillors have been involved over a number of years

- Clear direction needed; updates needed
- If Council is not ready to award the contract, the project should be cancelled; do not go back to the drawing board

The motion from the January 13 meeting was read

*“That Council approve an additional \$25,000 to complete the Recreation Master Plan in the upcoming 2015/16 Operating Budget and award the contract to the RETHINK GROUP and C. Talbot & Associates.”*

**07-02-15: IT WAS REGULARLY MOVED AND SECONDED COW RECOMMEND THAT COUNCIL APPROVE AN ADDITIONAL \$25,000 TO COMPLETE THE RECREATION MASTER PLAN IN THE UPCOMING 2015/16 OPERATING BUDGET AND AWARD THE CONTRACT TO THE RETHINK GROUP AND C. TALBOT & ASSOCIATES.**

An updated project charter will come back to the February 17. It was noted that timing was critical with the MPS review, development of the lands at both East and West ends of Town and railroad property.

**ON QUESTION, THE MOTION CARRIED.**

**c.RFD 017-2015 – COMMITTEE POLICY REVISION**

This had been discussed at the last Council meeting that committee members should live in town or be appointed at the discretion of the Town. An amendment was made to the Committee Policy to reflect Council’s direction.

**08-01-15: IT WAS REGULARLY MOVED AND SECONDED THAT COW RECOMMEND THAT COUNCIL APPROVE THE AMENDMENT AT THE FEBRUARY 17 COUNCIL MEETING. CARRIED.**

A break was called at 11:48 a.m.

Council reconvened at 12:01 p.m.

**d.RFD 014-2015 – SECOND DRAFT 2015-16 BUDGET**

The Director of Financial Services presented the second draft of the budget noting changes that had been made and answered questions of Council.

Comments/concerns/questions of Council

- Supportive of using commissionaires for parking
- Possibly private security; should be discussed by the Wolfville Acadia Town & Gown Committee
- South Mountain Nature Preserve – Dams must be maintained in accordance with the easement agreement with Nova Scotia Nature Trust
- L’Arche – felt that the Town has done a lot for L’Arche; more time to decide
- Devour(outside policy) – some support but it was suggested that they should approach the WBDC for funding
- VON (outside policy) – some support but most felt this was more of a community services/provincial mandate
- Kings Seniors Safety Program – no support



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- Annapolis Valley Search & Rescue – felt it should be discussed at KPSC
  - Trailhead infrastructure – supported
  - Clock Park water feature – still time for further information from Director Fuller
  - Streets/sidewalks – looking at curb to curb crosswalks
    - Streets discussed included Little Road, King Street, Gaspereau Avenue, Winter Street, Braemar Drive
  - Hoping to get tender out in March to award contract first of April
  - Street sweeping does not need to be tendered
  - Linden Avenue sidewalk moved to year 3, possibly to year 4 or 5

Deputy Mayor Donovan was excused from the meeting at 1:22 p.m.

Comments/concerns/questions of Council cont'd.

- Bike lane plan cost – At present do not have a plan but once management has reviewed what is appropriate for Wolfville it will be shared with Council

#### **GOOD NEWS ITEM**

Councillor Oldham reported that a van with a chairlift has been donated to Luke Sanford from Air Canada. There is a possibility that Toyota may donate some to the funding.

#### **9.ADJOURNMENT**

The meeting adjourned at 1:30 p.m.

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**RECORDING SECRETARY**

**APPROVED BY RESOLUTION NO. 10-02-15 February 17, 2015**