

ATTENDING

- Mayor Jeff Cantwell
- Deputy Mayor Wendy Donovan
- Councillor Mercedes Brian
- Councillor Wendy Elliott
- Councillor Jodi MacKay
- Councillor Oonagh Proudfoot
- Chief Administrative Officer Erin Beaudin, and
- Recording Secretary Jean-Luc Prevost

ALSO ATTENDING

- Director Corporate Services Jen Boyd
- Director Finance Mike MacLean
- Director Public Works & Parks Kevin Kerr
- Director Planning & Development Devin Lake
- Manager Economic Development Marianne Gates
- Community Planner Jeremy Banks and,
- Interested members of the public

ABSENT WITH REGRETS

- Councillor Carl Oldham

LATE ARRIVALS

- Councillor Wendy Elliott – 8:35am

EARLY DEPARTURES

- Councillor Oonagh Proudfoot – 12:55pm

CALL TO ORDER

Chair, Mayor Cantwell, called the meeting to order at 8:31 am

Agenda Item	Discussion and Decisions
1. Approval of Agenda	01-04-18 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED CARRIED
2. Approval of Minutes a. March 6, 2018	02-04-18 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF MARCH 6, 2018 BE APPROVED AS CIRCULATED CARRIED
3. Presentations a. <u>Destination Acadia</u> , Kevin Dickie	<ul style="list-style-type: none">• Acadia University is one of Canada's oldest and most picturesque universities and a preferred destination for students worldwide for almost 200 years.

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	<ul style="list-style-type: none">Acadia is also an increasingly preferred destination for organizations who want to leverage the assets that come with a 200 acre university campus located in the heart of Wolfville and the spectacular Annapolis Valley of Nova Scotia.Acadia is the perfect venue for sports organizations and groups who want to combine exceptional athletic competition and training facilities with high quality meeting space, low cost accommodation, and excellent food prepared by our professional staff.
b. Annapolis Valley Regional Library, Janet Ness & Ann-Marie Mathieu	<ul style="list-style-type: none">An overview of activities in the Wolfville Library was presented to Council, along with the Wolfville Library Community Consultation which was held at the Wolfville Farmers' Market November 4, 2017AVRL requested that Council endorse a Friends of the Library for Wolfville to begin fundraising for renovations to the current library or building of a new library. This will come to Council for endorsement at the next Town Council meeting.There was also discussion regarding the location of the library, which will be considered at a later date.
c. Accessibility Act & Wolfville's Pilot Project, Gerry Post	<ul style="list-style-type: none">The Accessibility Act is rooted in the principles of Human RightsPurpose of the Act:<ul style="list-style-type: none">An Accessible Nova Scotia by 2030Preventing and removing barriersContinued community engagement and transparencyPrescribes requirement for accessibility Plans & StandardsMunicipalities must prepare an Accessibility Plan within one year of being prescribed (Municipalities have not yet been prescribed under the Act)A UNSM / Provincial Working Group has been established and is Co-Chaired by Mayor Cantwell and Gerry PostWolfville has been chosen as a text pilot for developing an Accessibility Plan, which will begin work this Spring.
d. East End Gateway Master Plan, Sandra Cooke, Ekistics	<p>The Draft Masterplan was presented to Council by Sandra Cooke of Ekistics. This version of the plan has not received public consultation at this time. There were two public consultations session leading to the draft Masterplan.</p> <p>Highlights of the Masterplan:</p> <ul style="list-style-type: none">Sense of arrival into the downtown;Strong connections between the Harvest Moon Trail and the Millennium Trail;New Visitor Information Centre (VIC);Increased parking;

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	<p>The draft will be posted to the website and available at Town Hall for feedback prior to going to Council for approval.</p> <p>Questions from Council</p> <ul style="list-style-type: none">• I'm surprised there has not been any mention about the access to Randall house? The amount of pathways created was minimized to avoid additional maintenance, and because there is street access to Randall House presently.• It would be great to have the space be more "waterfront" with access to swim or launch kayaks. There hasn't been a formal conversation with our insurers regarding opening water access to the public with our strong tides, it may be a liability. At this point it is just a pier.• What does the Trailhead building look like? There isn't an official design yet, but it will be an open structure with a similar look as the VIC.• Why are there 3 washrooms? There will be two unisex washrooms inside the VIC and one unisex washroom with access from the outside.• Does putting an "Orchard" not require spraying which may not be positive around young families? The orchard will be a non-functioning orchard with mostly flowering trees planted on a grid that is inspired by an orchard and doesn't require any spraying.• Does this plan allow for any skating in the winter? A skating plaza is something that is not in this budget but can be expensed in future planning. <p>Mayor Cantwell highlighted that this is a proposed plan before council and not a final plan</p>
4. Question Period	No questions presented to Council.
5. Committee Reports (Internal)	
a. <u>Environmental Sustainability Committee</u> Councillor Brian	<ul style="list-style-type: none">• The Environmental Sustainability Committee met on Monday, March 12, 2018• Key issues discussed included:<ul style="list-style-type: none">○ Plastic Bag Update○ Partners for Climate Protection Program○ Sustainable Communities Conference highlights• The next Environmental Sustainability Committee meeting is scheduled for May 14, 2018
b. <u>RCMP Advisory Board</u> Councillor Oldham	<ul style="list-style-type: none">• The RCMP Advisory Board met on Tuesday, March 20, 2018• RCMP Annual Report (April 1, 2017 – March 8, 2018)• RCMP Headquarters tour for Board members on February 23• Eagle Feather initiative launched in October 2017• Cheaton Cup/St Patrick's Day weekend highlights

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	<ul style="list-style-type: none">• Cannabis Discussion was led by the Town’s Compliance Officer, Blair MacMurtery• The next regular meeting of the RCMP Advisory Board is scheduled for Tuesday, June 19, 2018
(1) Crosswalk Safety and Flags	<p>The RCMP Advisory Board requested that Council consider the installation of crosswalk flags and bright crossing signs at crosswalks outside of the downtown core.</p> <p>03-04-18 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL CONSIDER THE INSTALLATION OF ORANGE CROSSWALK FLAGS, AND BRIGHT YELLOW CROSSING SIGNS BEING PLACED AT CROSSWALKS OUTSIDE THE DOWNTOWN CORE WITH A SPECIFIC FOCUS ON CHESTNUT AVENUE AND MAIN STREET, WILLOW AVENUE AND MAIN STREET, WESTWOOD AVENUE AND MAIN STREET, AND MAIN STREET BETWEEN WOLFFVILLE ELMS AND LANDMARK EAST SCHOOL</p> <p style="text-align: right;">CARRIED</p>
c. <u>Planning Advisory Committee</u> Deputy Mayor Donovan	<ul style="list-style-type: none">• The Planning Advisory Committee met on March 28 2018• The Committee elected Councillor Jodi MacKay as Vice-Chair• West End Comprehensive Development. Staff believe that the proposal is consistent with the policies of the MPS• Residential-Commercial Buffering. Most other local municipalities had some requirements for buffering• MPS Update. Staff continue to work towards a next draft that is targeted for review during a June/July workshop• <u>2018 LLPANS Conference.</u> May 16-18 in Halifax and themed “Inspiring Results”• The next meeting of the Planning Advisory Committee is scheduled for Wednesday, April 25, 2018
(1) RFD 025-2018 West End Development	<p>06-04-18 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE MOVE THE DRAFT DEVELOPMENT AGREEMENT FOR THE WEST END LANDS WITH VIKING VENTURES LIMITED TO A PUBLIC HEARING BEFORE A DECISION IS MADE ON THE APPLICATION</p> <p style="text-align: right;">CARRIED</p> <p>07-04-18 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE MOVE THE DRAFT DEVELOPMENT AGREEMENT FOR THE WEST END LANDS WITH 2231266 NOVA SCOTIA LIMITED TO A PUBLIC HEARING BEFORE A DECISION IS MADE ON THE APPLICATION</p> <p style="text-align: right;">CARRIED</p>

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	<p data-bbox="535 310 1453 588">08-04-18 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL REQUESTS THAT THE ENVIRONMENTAL SUSTAINABILITY COMMITTEE PROVIDE INFORMATION AND RECOMMENDATIONS RELATED TO THE MUNICIPAL PLANNING STRATEGY, SECTION 8.4.5, AS TO HOW THE WEST END LANDS DEVELOPMENT CAN MORE COMPREHENSIVELY ADDRESS SUSTAINABILITY</p> <p data-bbox="1323 598 1453 630" style="text-align: right;">CARRIED</p> <ul data-bbox="592 672 1453 1102" style="list-style-type: none">• Plans are to develop approximately 45 acres of land between 2231266 NOVA SCOTIA LIMITED (“NSL”) and VIKING VENTURES LIMITED.• The development proposal provides for a mix of residential uses, including Townhomes, ‘group dwellings’ and other potential uses.• Lands will be transferred to the Town and take the form of public roadways along with parks and/or open space, including a Neighbourhood Park.• Development of lands will potentially provide between 161-387 new dwellings over a number of years to come.• Development of the south lands may also allow for local commercial use.
<p data-bbox="181 1134 535 1249">(2) RFD 026-2018 Residential-Commercial Buffering</p>	<p data-bbox="535 1134 1453 1312">09-04-18 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL DIRECT STAFF TO INCORPORATE A MORE CONTEXT SENSITIVE APPROACH TO BUFFERING IN A FUTURE-DRAFT OF THE MUNICIPAL PLANNING STRATEGY AND LAND USE BYLAW</p> <p data-bbox="1323 1323 1453 1354" style="text-align: right;">CARRIED</p> <ul data-bbox="592 1386 1453 1627" style="list-style-type: none">• Staff believe increasing specific vegetation or barrier requirements depending on the abutting use is appropriate.• As buffering has implications on commercial “creep”, future development, parking availability, and other issues, Staff recommend including new buffering requirements in a future-draft of the Municipal Planning Strategy.
<p data-bbox="181 1638 535 1722">(3) Information Report MPS Update</p>	<ul data-bbox="592 1638 1453 1829" style="list-style-type: none">• Update provided to Council on the ongoing review of the Municipal Planning Strategy• Contract Employee. A Dalhousie Community Design Student has been employed with the Planning Department 2 days/week exclusively working on the MPS

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	<ul style="list-style-type: none">• Future Neighbourhoods. A Master of Planning Studio Class, under the direction of Dr John Zuck, has been advancing their project on principles and policy statements for Future Neighbourhoods through site-design of a potential Residential Comprehensive Development District (RCDD) zone.• Regional Housing Needs Assessment. The Town has undertaken a housing needs assessment. A Wolfville specific report will be forthcoming• Design Guidelines. An updated draft of the design guidelines is nearing completion and feedback will be sought from the Design Review Committee before the document is brought forward to the Planning Advisory Committee and Council for consideration• Economic Development Policies. Staff have been working to include a strong economic development focus in the forthcoming draft• Website and Communications. Project updates/information will be posted to the MPS portion of the Town's Website
6. Staff Reports for Discussion	
a. RFD 028-2018	
Water Rate Study	<p>07-04-18 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL AUTHORIZE THE TOWN TO MAKE APPLICATION TO THE NOVA SCOTIA UTILITY AND REVIEW BOARD TO AMEND RATES AND REGULATIONS AS CONTAINED IN THE WATER RATE STUDY, DATED FEBRUARY 20, 2018, PREPARED BY G.A. ISENER CONSULTING LIMITED IN ASSOCIATION WITH BLAINE ROONEY CONSULTING LIMITED</p> <p style="text-align: right;">CARRIED</p> <ul style="list-style-type: none">• The last rate study carried out for the Town's Water Utility was carried out in 2001• Impact on "average" quarterly water bill for 2018/19 range between 3.4% to 8.6% <p>10:35am Chair called a break to the Committee of the Whole meeting 10:47am Committee of the Whole meeting reconvened</p>
RFD 027-2018	
Accessibility Advisory Committee	<p>11-04-18 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL APPROVE THE ACCESSIBILITY ADVISORY COMMITTEE POLICY 110-009</p> <p style="text-align: right;">CARRIED</p> <ul style="list-style-type: none">• The Town has been selected as a pilot project. Therefore, the Town must establish an Accessibility Advisory Committee.

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	<ul style="list-style-type: none">• At least one half of committee members must be persons with disabilities or representatives of organizations representing persons with disabilities.• The Town will advertise and reach out to the community to find committee members for the Accessibility Advisory Committee.
7. Request for Agenda Item	
• Ban use of one-time Plastic Bags Councillor Elliott	<ul style="list-style-type: none">• Council agreed to bring this agenda item to a future COW meeting for discussion.
• Eco-Kings Councillor Brian	<ul style="list-style-type: none">• Council agreed to bring this agenda item to a future COW meeting for discussion.
• Street Signs Councillor Brian	<ul style="list-style-type: none">• This item will be addressed in the Accessibility Plan..
8. CAO Report	The CAO's report was presented to Council as part of the Agenda Package.
9. Committee Reports (External)	
a. <u>Valley Waste Resource Management (VWRM)</u> Councillor Elliott	Nothing significant to report.
b. <u>Kings Transit Authority (KTA)</u> Councillor Brian	<ul style="list-style-type: none">• The KTA board passed a motion to allow temporary expenditures at the 2017-18 levels until the 2018-19 budget is ready to be approved• Two new buses are now on the road, funded through the combined \$80,000 yearly capital contributions of Kings County, Kentville, Wolfville, and Berwick, \$375,000 yearly capital contributions of the Province, with the remainder by the one-time Federal Transportation Infrastructure Fund
c. <u>Kings Point-to-Point (KPPT)</u> Councillor Brian	<ul style="list-style-type: none">• KPPT was organized as a society in 1998 and for twenty years KPPT has been serving the community• Of note in the financial reports was that there were 19 new members (users) in February, double the usual, and that rides were up from last February• Projected year end results are for the small surplus to be used up in unanticipated repairs and maintenance
d. <u>Valley Community Fibre Network</u>	Nothing significant to report

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(VCFN) Mayor Cantwell	
e. <u>Wolfville Business Development Corporation (WBDC)</u> Councillor Donovan	<ul style="list-style-type: none">• The WBDC Board of Directors met on March 13, 2018• The WBDC three-year agreement with the Town has been signed• WBDC President met with the Director of Planning to discuss downtown parking. A report from the Town's Planning Department related to downtown parking is expected to go to Council in May
f. <u>Race Relations and Anti-Discrimination Committee (RRADC)</u> Councillor Proudfoot	<ul style="list-style-type: none">• The RRADC met on March 12, 2018• Committee Name - Diversity Kings County proposed as a new name for the Committee. The desire of the committee is to have a name that is more encompassing to all - as opposed to being specifically about race - and being more positive in language - as opposed to using the word discrimination. The name change process has to go to council for approval• The next regularly scheduled meeting of the RRADC is April 9, 2018
g. Eco-Kings	Nothing significant to report
10. Question Period	<ul style="list-style-type: none">• Jane Moore of Wolfville asked about a specific intersection which could use orange flags which was not mentioned during the presentation. All intersections along Main Street will be considered.
11. Adjournment	16-04-18 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING OF COMMITTEE OF THE WHOLE BE ADJOURNED AT 12:59 PM

CARRIED

Approved by Committee of the Whole Motion 02-05-18, May 1, 2018

As recorded by Jean-Luc Prevost, AA Corporate Services