
ATTENDING

- Mayor Jeff Cantwell
- Deputy Mayor Jodi MacKay
- Councillor Mercedes Brian
- Councillor Wendy Elliott
- Councillor Wendy Donovan
- Councillor Carl Oldham
- Councillor Oonagh Proudfoot
- Chief Administrative Officer Erin Beaudin, and
- Recording Secretary Jean-Luc Prevost

ALSO ATTENDING

- Director Finance Mike MacLean
- Director Planning & Development Devin Lake
- Director of Public Works Kevin Kerr
- Manager Economic Development Marianne Gates
- Community Planner Jeremy Banks, and
- Interested members of the public

CALL TO ORDER

Chair, Mayor Cantwell, called the meeting to order at 8:31 am

Agenda Item	Discussion and Decisions
1. Approval of Agenda	01-11-18 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED CARRIED
2. Approval of Minutes a. October 2, 2018	02-11-18 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF OCTOBER 2, 2018 BE APPROVED AS CIRCULATED CARRIED
3. Presentation Valley REN	Senior Economic Development Officer Jennifer Tufts gave a quarterly update on the progress the Valley REN has made with a complete rebrand of their organization. She also touched on upcoming projects related to their action strategy and marketing initiatives, as well as a recently signed M.O.U with the Valley Chamber of Commerce.
4. Public Input / Question Period	Robert Bearne of the St. George's Lodge No.20, requested to have the Tax rate for the Temple changed from commercial to residential. Bill Zimmerman expressed how he hopes Council will consider the fossil fuel motion coming from the Environmental Committee.

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5. Committee Reports (Internal)	
a. <u>Emergency Management Advisory Committee</u> Mayor Cantwell	Dan Stovel presented the Draft Kings Regional Emergency Management plan reflecting the feedback from the EMO NS evaluation which he hopes to have all Councils of the Inter-Municipal Services Agreement adopt.
b. <u>Town & Gown Committee</u> Councillor Proudfoot	This marked the last Town and Gown meeting with the current Committee formation as the new M.O.U between Acadia and the Town comes into effect, which will have a new Town and Gown Committee sitting in Chambers as of December 2018.
c. <u>Art in Public Spaces</u> Councillor Elliott	Updates were given on recent projects such as the mural at Herbins and the Cultural Passport. Coming meetings will have updates about an Art Inventory Map and a public donation which the Committee hopes to bring to Wolfville.
d. <u>Audit Committee</u> Deputy Mayor MacKay	The 2 nd Quarter Variance Report was attached as an Agenda item for review by Council. Director of Finance Mike Maclean highlighted a few points showing why we do not have as high of a surplus as previous years.
e. <u>Planning Advisory Committee</u> Deputy Mayor Jodi MacKay	<p>The focus of the meeting were key issues that have risen out of Draft 2 of the Municipal Planning Strategy. After an overview presentation by Staff, discussion focused around:</p> <ul style="list-style-type: none">• Process Changes – moving away from Development Agreements and better utilizing Site Plan approval, rezoning and other tools.• The Core Area – integrating the “core neighbourhood” into the core area design guidelines and commercial expansion opportunities were discussed.
f. <u>Environmental Sustainability Committee</u> Councillor Brian	<p>Staff provided updates on the Solar Electricity for Community Buildings Pilot Program, the status of the FCM Staff grant, Low Carbon Communities funding, and other initiatives.</p> <p>A Round Table discussion, which included reflections on the recently released IPCC report on Climate Change, brought about the following recommendation to Council from the Committee:</p> <p>03-11-18 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:</p> <p>WHERE AS; IT IS NECESSARY TO TAKE IMMEDIATE ACTION TO ATTEMPT TO REDUCE THE IMPACT OF CLIMATE CHANGE,</p> <p>WHERE AS; THERE ARE ALTERNATIVES AVAILABLE,</p>

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	<p>WHERE AS; THERE ARE ADDITIONAL ENVIRONMENTAL IMPACTS FROM FOSSIL FUEL DEVELOPMENT,</p> <p>THAT COUNCIL TAKE A POSITION AGAINST THE FURTHER DEVELOPMENT OF FOSSIL FUEL RESOURCES IN THE REGION AND THE TOWN THEREFORE URGES NO FURTHER FOSSIL FUEL DEVELOPMENTS IN NOVA SCOTIA, BASED ON THE RECENT INTERGOVERNMENTAL PANEL ON CLIMATE CHANGE REPORT.</p> <p style="text-align: right;">CARRIED</p> <p>It was also mentioned that Staff would discuss the stance on Fossil Fuel development at an upcoming Management Meeting to decide how to operationalize the intent of the motion.</p>
5. Staff Reports for Discussion	
a. Information Report: Capital Budget and Operating Direction	<p>This Information Report is the start of the budget process and covers:</p> <ul style="list-style-type: none">• Key Financial Data to inform discussion on budget philosophy/approach for the 2019/20 Operating and Capital Budgets.• Capital budget information including draft Capital Investment Plan (CIP) with selected supporting documentation <p>Staff were seeking consensus from members of Council on overall budget goals as the 1st Draft Version 2019/20 Operating and Capital Budgets (Town and Water Utility) will be presented to COW in January.</p> <p><i>Mayor Cantwell called for a break at 10:19 am.</i></p> <p><i>The Committee of the Whole Meeting reconvened at 10:31 am.</i></p>
b. RFD 072-2018 Committees of Council Meeting Schedule 2019	<p>04-11-18 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL ADOPT THE 2019 COUNCIL-COMMITTEES OF COUNCIL MEETING SCHEDULE AS PRESENTED IN RFD 072-2018</p> <p style="text-align: right;">CARRIED</p>
c. RFD 074-2018 Council Appointments to Committees of Council	<p>05-11-18 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL APPOINT THE FOLLOWING COUNCILLORS AS LISTED IN THE ATTACHED COUNCIL – COMMITTEE APPOINTMENTS, EFFECTIVE NOVEMBER 2018, FOR A ONE YEAR TERM IN ACCORDANCE WITH POLICY 610-002 AND BYLAW CHAPTER 87</p> <p style="text-align: right;">CARRIED</p>
d. RFD 068-2018 CRA Stipends	<p>Director of Finance Mike MacLean presented Council with a report to show what the new remuneration would be if Council were to increase their Gross</p>

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pay in order to keep their net pays the same due to the elimination of the 1/3 non-taxable expense allowance with the CRA.

06-11-18 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL APPROVE INCREASES TO REMUNERATION AS FOLLOWS:

**MAYOR – INCREASE BY \$3,748 TO AN EFFECTIVE ANNUAL STIPEND OF \$33,883
DEPUTY MAYOR – INCREASE BY \$2,185 TO AN EFFECTIVE ANNUAL STIPEND OF \$22,673**

COUNCILLORS – INCREASE BY \$2,126 TO AN EFFECTIVE ANNUAL STIPEND OF \$20,274

AND THAT POLICY #110-005 BE AMMENDED TO REMOVE REFERENCES TO THE 1/3 NON-TAXABLE EXPENSE ALLOWANCE

DEFEATED

07-11-18 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD TO COUNCIL FOR DECISION: THAT STAFF AMMEND POLICY 110-005 AND REMOVE REFERENCES TO THE 1/3 NON-TAXABLE EXPENSES ALLOWANCE

CARRIED

**e. RFD 075-2018
Craft-Beverage
Industry – Accessory
Use Options**

A recent court decision has highlighted possible inconsistencies in the Town’s Land Use By-Law. In doing so the Court indicated that it would not have found the issuing of a development permit “reasonable” if the property was used to make a product intended for off-site sales. Indirectly, the Court placed limitations on off-site sales for accessory uses.

08-11-18 THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL DIRECT STAFF TO DELAY ENFORCEMENT AND MOVE FORWARD WITH OPTION 2 AS OUTLINED IN THE ACCESSORY USES OPTIONS RFD 075-2018.

RECORDED VOTE REQUESTED

**MAYOR CANTWELL – AYE
DEPUTY MAYOR MACKAY – AYE
COUNCILLOR PROUDFOOT – AYE
COUNCILLOR OLDHAM – AYE
COUNCILLOR DONOVAN – NAY
COUNCILLOR BRIAN – NAY
COUNCILLOR ELLIOTT – NAY
CARRIED**

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6. CAO Report

The lights in clock park came in over budget, thus, the CAO wanted to flag this to Council that it may or may not come out over the CAO's approval budget and require a motion later.

It was also mentioned that RFD 012-2018 had removed St. Georges from the tax exemption policy earlier this year.

09-11-18 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE DIRECT STAFF TO BRING RFD 012-2018 TO THE DECEMBER 2018 COMMITTEE OF THE WHOLE FOR REVIEW

CARRIED

7. Committee Reports (External)

**a. Valley Waste Resource Management (VWRM)
Councillor Elliott**

Cathie Osborn, interim general manager, and staff continue to keep a close eye on finances since Annapolis County continues to be in arrears. Staff are still very much involved in the continuing collection of green bins in Annapolis County. Markets exist for all that are in good shape. The court date for the hearing on Annapolis County's attempt to expropriate the western management centre is Nov. 20

**b. Kings Transit Authority (KTA)
Councillor Brian**

September revenue was up 11.04% in the Core. Repair and Maintenance is running a little below budget. Revenue is \$636 below a budget that year-to-date, is \$300,000. Fare revenue for the entire service, from Weymouth to Hants Border, is trending up at 3.2% below budget as efforts to combat fare evasion seem to be paying off.

**c. Kings Point-to-Point (KPPT)
Councillor Brian**

Kings Point to Point Transit's service continues to be in increasing demand. In an annual budget of \$524,970, year-to-date excess of revenues over expenditures is \$27,815, 38% above budget. Passenger efficiency (measuring kilometres with a passenger over total kilometres) was 80% for September 2018.

**d. Annapolis Valley Trails Coalition (AVTC)
Councillor MacKay**

Expenditure costs are up however the revenues have increased as well. There were well over 107 major trees down across the trails which is a huge amount of maintenance clearing. Round Hill Sink Hole-This issue appears to be problematic and Lands and Forest representatives have been on site assessing. Gates located in strategic areas are used for traffic calming and there are wash outs and some are creating ongoing maintenance issues. Land and Forests (former DNR) will be reviewing the rules of the trail network. This year is a learning year for general maintenance and the overhangs and canopy can be problematic in wind storms.

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e. <u>Wolfville Business Development Corporation (WBDC)</u> Councillor Donovan	<p>Number of shoppers increased for town businesses during September, with Homecoming and Harvest Marathon. Noted that road traffic was busy but not overboard.</p> <p>Discussed options for outdoor winter skating, no viable options appeared although believe Marianne was going to follow up.</p> <p>Two summer staff have been hired – Jessica Sanford and Emma Graham who will be will be working on updating the business director, revamping benches, Wine Bus Advertising, #doitinwolfville Instagram pages and Facebook</p> <p>Discussion of recruitment of new board members to stand for election at the upcoming AGM</p>
8. Adjournment to In-Camera	<p>10-11-17 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE MEETING ADJOURN TO AN IN-CAMERA MEETING AT 12:58 PM UNDER SECTION 22(2)(D) OF THE MUNICIPAL GOVERNMENT ACT – LABOUR RELATIONS</p> <p style="text-align: right;">CARRIED</p>
9. Adjournment of Meeting	<p>11-11-18 IT WAS REGULARLY MOVED AND SECONDED THAT THE IN-CAMERA SESSION & REGULAR COMMITTEE OF THE WHOLE MEETING BE ADJOURNED AT 1:13 PM</p>

Approved by Committee of the Whole Motion 02-12-18, December 4, 2018

As recorded by Jean-Luc Prevost, AA Corporate Services