

RECEIVED BY COUNCIL ON JUNE 21, 2010

PURPOSE

Public communication and participation are important tools in local government democracy. Decisions are improved and communities are more vibrant when citizens are engaged. The Public Communications and Participation Plan was developed to give residents an understanding of how to stay informed and get involved in Town decisions and actions.

COMPLETED/OPERATIONALIZED - 78%

Agenda Packages are posted to the website by end of business day on the Thursday prior to the Committee of the Whole or Council meeting

Implemented, evaluate and update the annual budget process for public participation

Developed a Communication's Checklist

Developed and implemented standard report templates

Developed a Council Agenda Package Standard Operating Procedure

Implement standard timelines for distribution of information prior to public input processes

Implemented a question period at all Council meetings.

NOT TO BE DONE - 4%

Paper copies of the agenda will be posted at Town Hall, in the Town Kiosks, Post Office and Library.

NOT COMPLETED - TO BE DONE - 7%

Identify traditionally under-represented communities and develop targeted strategies to promote participation

Implement a tool/check list to guide the circulation of information supporting public participation processes

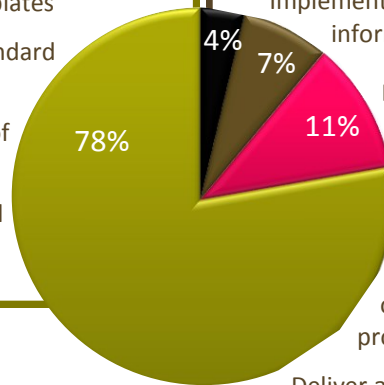
Distribute a 'How To' guide for members of the public to assist them in accessing town input opportunities

IN PROGRESS - 11%

Implement a tool/check list to guide the circulation of information supporting public participation processes

Deliver activities in support of the public communication and participation policies and frameworks

Support and align operations and service delivery with public engagement policies and frameworks





The following recommendation will NOT BE DONE:

- Paper copies of the agenda will be posted at Town Hall, in the Town Kiosks, Post Office and Library