ATTENDING
- Mayor Jeff Cantwell
- Deputy Mayor Jodi MacKay
- Councillor Mercedes Brian
- Councillor Wendy Donovan
- Councillor Wendy Elliott
- Councillor Carol Oldham
- Councillor Oonagh Proudfoot
- Chief Administrative Officer Erin Beaudin, and
- Recording Secretary Jean-Luc Prevost

ALSO ATTENDING
- Administrative Services Coordinator, Vanessa Pearson,
- Director of Finance, Mike MacLean,
- Director of Public Works, Kevin Kerr,
- Director Planning & Development Devin Lake,
- Director of Parks and Recreation, Kelton Thomason,
- Manager Economic Development Marianne Gates, and
- Interested members of the public

LATE ARRIVALS
- Councillor Wendy Elliott – 8:44 am
- Councillor Oonagh Proudfoot – 8:51 am

CALL TO ORDER
Chair, Mayor Cantwell, called the meeting to order at 8:41 am

Agenda Item Discussion and Decisions
1. Approval of Agenda
   11-01-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED
   CARRIED

2. Public Input / Question Period
   There were no questions

3. Presentation 2019/20 Budget
   Director of Finance, Mike MacLean walked Council through the 2019/20 draft budget.
   Highlights include:
   - Shortfall
   - Last year (2018/19)
   - Previous year (2017/18)
   $86,500
   $290,000
   $102,300
## Agenda Item

### Discussion and Decisions

#### Revenues:
- Non-property tax revenues increased by $208,700
  - Sale of Services /cost recoveries increases include:
    - Fire Services – Kings County $8,000
    - Recreation Programming – Kings County $10,000
    - Dividend from water utility $45,000
    - REMO cost sharing $80,000
    - Investment income $10,000
    - Recoveries from water and sewer $5,200
  - Sale of service decreases include:
    - Planning & GIS Services – Town of Windsor $47,500
    - Sewer revenues $19,000
    - Grants – Federal, Provincial, other $78,500

#### Expenditures:
- Salary/Wages overall increase by $192,000
  - COLA (Cost of living) $32,000
  - Merit $18,000
  - Salary adjustment mid-year $18,000
  - Net staff FTE change $42,000
  - REMO Budget Presentation $50,000
  - Collective Agreement $32,000
  - Insurance $10,600
  - Stipends & Honorariums $20,000
  - Operational Equipment & Supplies ($17,900)
  - Contracted Services $20,600
  - Regional & Provincial Partnerships
    - Valley Waste $19,200
    - Kings Transit Authority $8,300
    - Education $15,300

#### Use of Operating Reserves:
- Reduction of $206,100 compared to 2018/19 Budget.

#### Tax Rate Information:
- Current assumptions;
  - Residential rate $1.46 (unchanged from 2018/19)
  - Commercial rate $3.57 (Unchanged from 2018/19)
## Agenda Item

### Discussion and Decisions

**Impact on Property Taxes:**

- Overall;  
  - Residential rate: **4.31% increase**  
  - Commercial rate: **3.44% increase**  
  - New Construction: Not Available yet

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### 4. Adjournment to In-Camera

12-01-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE MEETING ADJOURN TO AN IN-CAMERA MEETING UNDER SECTION 22(2)(e) OF THE MUNICIPAL GOVERNMENT ACT – CONTRACT NEGOTIATIONS

CARRIED

### 5. Adjournment of In-Camera Meeting

13-01-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE IN-CAMERA MEETING ADJOURN AT 10:01 AM.

CARRIED

### 6. Regular Meeting Reconvened

The Committee of the Whole meeting reconvened at 10:01 AM.

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**Key updates and possible decision points to bring back to February 5th C.o.W:**

- Renovations to Public Works Building  
  - Possible use of RCMP space  
- New Library/Civic Complex/V.I.C./Fire Hall  
- Public Works/Parks Vehicle Additions  
- Sewer Treatment Plant Upgrade  
- Downtown Sound System  
- WBDC Priorities presented at January 8th C.o.W.  
  - Street lighting  
  - Parking  
  - Accessibility

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### 7. Public Input / Question Period

There were no questions.

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### 8. Meeting Adjourned

14-01-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE SPECIAL COMMITTEE OF THE WHOLE MEETING ADJOURN AT 11:07 am

CARRIED

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**Approved by Committee of the Whole Motion 02-02-19, February 5, 2019**

As recorded by Jean-Luc Prevost, Administrative Assistant, Office of the CAO.