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**ATTENDING**

- Mayor Jeff Cantwell
- Deputy Mayor Jodi MacKay
- Councillor Mercedes Brian
- Councillor Wendy Donovan
- Councillor Wendy Elliott
- Councillor Carol Oldham
- Councillor Oonagh Proudfoot
- Chief Administrative Officer Erin Beaudin, and
- Recording Secretary Jean-Luc Prevost

**ALSO ATTENDING**

- Administrative Services Coordinator, Vanessa Pearson,
- Director of Finance, Mike MacLean,
- Director of Public Works, Kevin Kerr,
- Director Planning & Development Devin Lake,
- Director of Parks and Recreation, Kelton Thomason,
- Manager Economic Development Marianne Gates, and
- Interested members of the public

**LATE ARRIVALS**

- Councillor Wendy Elliott – 8:44 am
- Councillor Oonagh Proudfoot – 8:51 am

**CALL TO ORDER**

Chair, Mayor Cantwell, called the meeting to order at 8:41 am

<b>Agenda Item</b>	<b>Discussion and Decisions</b>	
<b>1. Approval of Agenda</b>	<b>11-01-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED</b>	<b>CARRIED</b>
<b>2. Public Input / Question Period</b>	There were no questions	
<b>3. Presentation 2019/20 Budget</b>	Director of Finance, Mike MacLean walked Council through the 2019/20 draft budget. <b>Highlights include:</b> <ul style="list-style-type: none"><li>• Shortfall</li><li>• Last year (2018/19)</li><li>• Previous year (2017/18)</li></ul>	\$86,500 \$290,000 \$102,300

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**Agenda Item**

**Discussion and Decisions**

**Revenues:**

- Non-property tax revenues increased by \$208,700
  - Sale of Services /cost recoveries increases include;
    - Fire Services – Kings County \$8,000
    - Recreation Programming – Kings County \$10,000
    - Dividend from water utility \$45,000
    - REMO cost sharing \$80,000
    - Investment income \$10,000
    - Recoveries from water and sewer \$5,200
  - Sale of service decreases include;
    - Planning & GIS Services – Town of Windsor \$47,500
    - Sewer revenues \$19,000
    - Grants – Federal, Provincial, other \$78,500

**Expenditures:**

- Salary/Wages overall increase by \$192,000
  - COLA (Cost of living) \$32,000
  - Merit \$18,000
  - Salary adjustment mid-year \$18,000
  - Net staff FTE change \$42,000
  - REMO Budget Presentation \$50,000
  - Collective Agreement \$32,000
- Insurance \$10,600
- Stipends & Honorariums \$20,000
- Operational Equipment & Supplies (\$17,900)
- Contracted Services \$20,600
- Regional & Provincial Partnerships
  - Valley Waste \$19,200
  - Kings Transit Authority \$8,300
  - Education \$15,300

**Use of Operating Reserves:**

- Reduction of \$206,100 compared to 2018/19 Budget.

**Tax Rate Information:**

- Current assumptions;
  - Residential rate \$1.46 (unchanged from 2018/19)
  - Commercial rate \$3.57 (Unchanged from 2018/19)



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<b>Agenda Item</b>	<b>Discussion and Decisions</b>
	<b>Impact on Property Taxes:</b> <ul style="list-style-type: none"><li>• Overall;<ul style="list-style-type: none"><li>○ Residential rate 4.31% increase</li><li>○ Commercial rate 3.44% increase</li><li>○ New Construction Not Available yet</li></ul></li></ul>
<b>4. Adjournment to In-Camera</b>	<b>12-01-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE MEETING ADJOURN TO AN IN-CAMERA MEETING UNDER SECTION 22(2)(e) OF THE MUNICIPAL GOVERNMENT ACT – CONTRACT NEGOTIATIONS</b> <p style="text-align: right;"><b>CARRIED</b></p>
<b>5. Adjournment of In-Camera Meeting</b>	<b>13-01-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE IN-CAMERA MEETING ADJOURN AT 10:01 AM.</b> <p style="text-align: right;"><b>CARRIED</b></p>
<b>6. Regular Meeting Reconvened</b>	The Committee of the Whole meeting reconvened at 10:01 AM.  <b>Key updates and possible decision points to bring back to February 5<sup>th</sup> C.o.W:</b> <ul style="list-style-type: none"><li>• Renovations to Public Works Building<ul style="list-style-type: none"><li>○ Possible use of RCMP space</li></ul></li><li>• New Library/Civic Complex/V.I.C./Fire Hall</li><li>• Public Works/Parks Vehicle Additions</li><li>• Sewer Treatment Plant Upgrade</li><li>• Downtown Sound System</li><li>• WBDC Priorities presented at January 8<sup>th</sup> C.o.W.<ul style="list-style-type: none"><li>○ Street lighting</li><li>○ Parking</li><li>○ Accessibility</li></ul></li></ul>
<b>7. Public Input / Question Period</b>	There were no questions.
<b>8. Meeting Adjourned</b>	<b>14-01-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE SPECIAL COMMITTEE OF THE WHOLE MEETING ADJOURN AT 11:07 am</b> <p style="text-align: right;"><b>CARRIED</b></p>

**Approved by Committee of the Whole Motion 02-02-19, February 5, 2019**  
**As recorded by Jean-Luc Prevost, Administrative Assistant, Office of the CAO.**