
ATTENDING

- Mayor Jeff Cantwell
- Deputy Mayor Jodi MacKay
- Councillor Mercedes Brian
- Councillor Wendy Donovan
- Councillor Wendy Elliott
- Councillor Carol Oldham
- Councillor Oonagh Proudfoot
- Chief Administrative Officer Erin Beaudin, and
- Recording Secretary Jean-Luc Prevost

ALSO ATTENDING

- Director of Finance, Mike MacLean,
- Director Planning & Development Devin Lake,
- Community Planner Jeremy Banks, and
- Interested members of the public

CALL TO ORDER

Chair, Mayor Cantwell, called the meeting to order at 8:31 am

Agenda Item	Discussion and Decisions
1. Approval of Agenda	01-01-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED Amendments: <ul style="list-style-type: none">• Item 6e will be added as Consulting work with respect to Valley Waste and King's Transit Authority. THE AGENDA WAS APPROVED WITH THE ABOVE NOTED CHANGES
	CARRIED
2. Approval of Minutes	02-01-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF DECEMBER 4, 2018 BE APPROVED AS CIRCULATED
a. December 4, 2018	
	CARRIED
3. Presentations	Wolfville Business Development Corporation <ul style="list-style-type: none">• June Pardy, President of the WBDC presented to Council what the WBDC Committee believe are urgencies to be addressed by the 2019 Wolfville Budget. These items focused on Parking, Street Lighting and Accessibility.
4. Public Input / Question Period	<ul style="list-style-type: none">• Citizens raised concerns about the proposed MPS & LUB amendments, which can be heard on the meeting Audio Recording found here



Agenda Item

Discussion and Decisions

- Steven Drahos asked:
 - Can I expect an answer to my questions?
 - What is accessory use? Why did the judge rule that accessory use prohibits offsite sales?
 - What is contract brewing?
 - Does the current development permit allow contract brewing?
- Glen Howe asked:
 - Whether there would be discussion on point 5.a.i before a vote?
- George Lohnes asked:
 - Was the response given to Glen Howe about process on point 5.a.i., correct?

5. Committee Reports (Internal)

- a. [Planning Advisory Committee](#)
Deputy Mayor MacKay

- A PPM on December 12th, 2018 focused on MPS and LUB amendments to clarify how the craft beverage industry would operate in the Town moving forward.
- The focus of the regular meeting was MPS Amendments related to Craft Beverage Industry, and a proposed development at the south end of Gaspereau Avenue.
- Discussions regarding how Craft Beverage operators would be permitted to operate in Wolfville focused largely on volumes, traffic, smells, noise and other issues raised during the PPM.
- Discussions regarding the proposed development at the South end of Gaspereau Avenue focused on how this proposal meets the intention of Town of Wolfville development policies, and how the Town of Wolfville can support the developer to promote walkability by extending sidewalks along Gaspereau Avenue.

- i. **RFD 083-2018 Craft Brewery**

Staff have provided a revised approach to move the off-site sales component of the issue forward while continuing discussions at the PAC on better accommodating new craft beverage operators and achieving Council’s priorities as outlined in their 2017-2021 Strategic Plan.

03-01-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL DIRECT STAFF TO ENABLE CRAFT BEVERAGE USES, WITH AMENDMENTS TO THE MUNICIPAL PLANNING STRATEGY AND LAND USE BY-LAW AS ATTACHED TO THE DECEMBER 12, 2018 PAC STAFF REPORT, WITH THE EXCEPTION THAT CONTRACT BREWING NOT BE PERMITTED.

DEFEATED

04-01-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL PROCEED TO 1ST READING WITH AMENDMENTS TO

Agenda Item	Discussion and Decisions
	<p>THE MUNICIPAL PLANNING STRATEGY AND LAND USE BY-LAW AS FOLLOWS:</p> <ul style="list-style-type: none">• A CLEAR POLICY STATEMENT IN THE MUNICIPAL PLANNING STRATEGY RELATED TO THE CRAFT BEVERAGE INDUSTRY;• AN AMENDMENT TO THE DEFINITION OF ACCESSORY USE TO ALLOW OFF-SITE SALES; AND• AN AMENDMENT TO THE LAND USE BY-LAW TO RESTRICT “CONTRACT BREWING”. <p style="text-align: right;">CARRIED</p>
<p>ii. RFD 082-2018 Gaspereau Ave</p>	<p>This Staff report is for the Committee of the Whole to consider the Planning Advisory Committee’s recommendation regarding the draft development agreement at PID 55274591 Gaspereau Avenue to develop up to 48 residential units and associated features on the subject property.</p> <p>05-01-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL FORWARD THE DRAFT DEVELOPMENT AGREEMENT FOR PID 55274591 TO A PUBLIC HEARING BEFORE DECISION AT COUNCIL.</p> <p style="text-align: right;">CARRIED</p>
<p>6. Staff Reports</p>	
<p>a. RFD 077-2018 Hospitality Policy</p>	<p>The requirement for a Hospitality Policy is a new requirement to municipal units in the province. This means that councils will now be reviewing and adopting a policy framework they likely did not have in the past. This RFD brings forward information for Council to consider in adopting this new policy area.</p> <p>06-01-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL APPROVE THE ATTACHED DRAFT HOSPITALITY POLICY 120-016, WITH AN EFFECTIVE DATE OF JANUARY 1, 2019.</p> <p style="text-align: right;">CARRIED</p>
<p>b. RFD 001-2019 Travel Expense Reimbursement Policy</p>	<p>The Town’s expense reimbursement policy (Travel, Meal, and Miscellaneous Allowance Policy) was last amended in 2012. Key aspects of the Policy have been the requirement for detailed receipts, use of provincial mileage rate for use of personal vehicles, and the inclusion of an allowance for councillor (and town committee members) to assist with child care expenses.</p> <p>07-01-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL APPROVE THE AMENDED POLICY 120-008, ATTACHED, AND THE CHANGES BE EFFECTIVE JANUARY 1, 2019.</p> <p style="text-align: right;">CARRIED</p>

Agenda Item

Discussion and Decisions

**c. RFD 084-2018
Climate Change
and Energy
Staffing**

Through Staff's efforts funding sources have been secured towards a term staff position and a series of community-focused climate and energy projects collectively referred to as "Wolfville Inspire". The proposed initiatives will require the Town to commit to expenditures over the next two budget years, which will be built into the upcoming draft 2019/20 budget document. In order to meet the timelines of the FCM grant program and have the term staff person on board before April 1st, staff require Council's approval to proceed with the terms of the grant agreement.

08-01-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL APPROVE THE ADDITION OF A TWO YEAR TERM ENERGY COORDINATOR STAFF POSITION, AT A MAXIMUM 2 YEAR TOTAL OF \$130,000 COVERING SALARY AND BENEFITS (\$65,000 ANNUALLY), TO BE FUNDED BY WAY OF FCM GRANT FUNDING IN THE AMOUNT OF \$92,800 AND TOWN FUNDING OF \$37,200 OVER TWO YEARS.

CARRIED

09-01-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL APPROVE SPENDING TO SUPPORT "WOLFVILLE INSPIRE" IN THE AMOUNT OF \$60,000, TO BE FUNDED BY WAY OF EXTERNAL GRANT FUNDING SECURED BY THE PLANNING DEPARTMENT.

CARRIED

**Discussion:
Joint Session
with County of
Kings**

There was a joint meeting between the Town and the County of Kings and the top 3 topics which were decided as mutual points of interest were Regional Planning, Umbrella Organization for IMSA's and Climate Change. The Municipality of the County of Kings will host a similar meeting with the Towns of Kentville and Berwick before trying to bring all parties of regional interest together. In the meantime, staff explore options for ways forward.

7. CAO Report

The CAO's report was presented to Council as part of the Agenda Package.

8. Committee Reports (External)

**a. Valley Waste
Resource
Management
(VWRM)
Councillor Elliott**

- There has been a preliminary look at the 2019-2020 operating and capital budget.
- Currently expenses are pegged at \$10.6 million and the municipal parties' contribution would be \$7.3 million.
- Cathie Osborne has been keeping the operations running smoothly in a period of flux.

**b. Wolfville
Business**

- Summer Student Application was submitted in December
- WBDC supports banning plastic bags

Agenda Item

**Development
Corporation
(WBDC)
Councillor
Oldham**

Discussion and Decisions

- Wolfville Glows and the tree lighting were very successful with largest attendance
- Will play Wolfville Glows video before each movie at Al Whittle theatre
- Asking membership for feedback on new designs for a second billboard
- Parking meters - Councillor Oldham raised various options that were discussed
- Crosswalk lighting was also discussed

**9. Public Input /
Question Period**

- Glen Howe asked:
 - That this motion be deferred.
 - How having a brewery of this type would attract tourists to Wolfville?
 - Did the Mayor or Council express a view or suggest how the MPS and LUB should be changed to obtain a specific outcome?
 - Did Council or Staff indicate that prior to today, 329 Main could sell off-site?
 - Have the owners of 329 Main indicated that they will consider litigation if the MPS and LUB are not changed as currently recommended?
 - Why is staff recommending to Council to move forward with a first reading when more info was requested by PAC?
- Richard Groot asked:
 - Why the owners of 329 Main did not apply to put the brewery in a close-by industrial zone, separate from the restaurant?
- Terry Drahos asked:
 - Whether Councillor Donovan, Deputy Mayor MacKay, developers would meet at her house to discuss and reach a compromise?
- David Daniels asked:
 - When would the Tide Table be made available at Waterfront Park? Long overdue.
 - When will he get an update about the Green Roof project at Micro Boutique Living?
 - Will the developers at 329 Main have to re-apply for a new development permit should the proposed MPS and LUB amendments be approved?
 - Will more reports about any possible adverse impacts (traffic, waste water, noise, odour) be made available to the public before the Public Hearing for the MPS and LUB amendments?
 - What is the definition of “subordinate” in respect to accessory use?
 - What is the policy with respect to getting answers to questions asked during the Public Input periods at Public Meetings of Council?



Agenda Item	Discussion and Decisions
	<ul style="list-style-type: none">• George Townsend asked:<ul style="list-style-type: none">○ Does the Town have the capability to manage the wastewater coming from a brewery at 329 Main, and if taxpayers would be liable to pay for any unforeseen issues that could arise?
14. Regular Meeting Adjourned	10-01-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE MEETING ADJOURNED AT 12:36 PM.

CARRIED

Approved by Committee of the Whole Motion 02-02-19, February 5, 2019
As recorded by Jean-Luc Prevost, Administrative Assistant, Office of the CAO.