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## ATTENDING

- Mayor Jeff Cantwell
- Deputy Mayor Jodi MacKay
- Councillor Mercedes Brian
- Councillor Wendy Donovan
- Councillor Wendy Elliott
- Councillor Oonagh Proudfoot
- Chief Administrative Officer Erin Beaudin, and
- Recording Secretary Vanessa Pearson

## ALSO ATTENDING

- Director of Finance, Mike MacLean,
- Director Planning & Development Devin Lake,
- Director Parks and Recreation, Kelton Thomason
- Manager Economic Development, Marianne Gates
- Community Planner Jeremy Banks, and
- Interested members of the public

## ABSENT WITH REGRETS

- Councillor Carol Oldham

## CALL TO ORDER

Chair, Mayor Cantwell, called the meeting to order at 8:31 am

Agenda Item	Discussion and Decisions	
1. Approval of Agenda	06-02-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED	CARRIED
2. Approval of Minutes		
a. January 8, 2019	07-02-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF JANUARY 8, 2019 BE APPROVED AS CIRCULATED	CARRIED
b. January 18, 2019	08-02-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE SPECIAL COMMITTEE OF THE WHOLE MEETING OF JANUARY 18, 2019 BE APPROVED AS CIRCULATED	CARRIED
3. Presentations Culinary Tourism Centre (CTC)	Isabel Madeira-Voss and Peter Herbin of the CTC presented the group's four main objectives to Council and outlined the need for a Culinary Tourism Centre facility. A Request for Decision on funding from TOW follows later in these Minutes.	



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<b>Agenda Item</b>	<b>Discussion and Decisions</b>
<b>4. Public Input / Question Period</b>	<ul style="list-style-type: none"><li>No Input/questions.</li></ul>
<b>5. Committee Reports (Internal)</b>	
<b>a. Art in Public Spaces Councillor Elliott</b>	Discussion of two initiatives that will enable the Committee to create a long-term strategy for Art and agree on an Art site map of the town. The strategy will involve community consultations with the overall goal of helping to ensure Wolfville is a welcoming and friendly space for all. The site map also lists existing public art and memorials and will guide the longer-term placement of new pieces.
<b>i. RFD 007-2019 Art Site Map</b>	<b>09-02-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL APPROVE THE PUBLIC ART SITE PLAN AS OUTLINED IN ATTACHMENT 3.</b>
	<b>CARRIED</b>
<b>ii. RFD 006-2019 Long-term Art Strategy</b>	<b>10-02-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL DIRECT STAFF TO CREATE A LONG-TERM ART STRATEGY FOR THE TOWN, LED BY THE ART IN PUBLIC SPACES COMMITTEE AND INFORMED BY COMMUNITY CONSULTATION.</b>
	<b>CARRIED</b>
<b>b. Audit Committee Councillor Proudfoot</b>	The Audit Committee met to discuss in detail the 3 <sup>rd</sup> Quarter Financial updates. The Town is very close to break-even and staff will be watching the numbers closely over the next months.
<b>c. Environmental Sustainability Committee Councillor Brian</b>	Discussion on the use of plastic bags in the Town. We need to find an alternative bag for residents to use at the Food Bank. There is a lot of discussion about not using plastic bags in the community in general. Councillor Brian advised that the Committee believes we should align with HRM Bylaws, once developed, on plastic bags to ensure consistency; other municipalities are taking the same approach. Further discussion around the Town announcing a Climate change emergency as HRM has done.
<b>d. Planning Advisory Committee Deputy Mayor MacKay</b>	The residence at 102 Main Street is not considered a heritage property by the province as the building has been changed many times in the past although it is a municipal heritage home. The owner is applying to alter the front porch, as his contractor has already removed it without advising Council. There was also some discussion around the renovation to the sun room at the side of the house.

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<b>Agenda Item</b>	<b>Discussion and Decisions</b>
	10 Harbourside Drive (the Anvil) does not currently have a development agreement and is considered non-conforming use. This means that the building cannot be altered in anyway if it changes the capacity of the Lounge
<b>RFD 008-2019 102 Main Street – Heritage Alteration</b>	<b>11-02-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL APPROVE THE PROPOSED SUBSTANTIAL ALTERATIONS TO THE PORCH OF 102 MAIN STREET AS OUTLINED IN ATTACHMENT 2.</b>  <b>CARRIED</b>
<b>RFD 009-2019 10 Harbourside Drive (Anvil) – Development Agreement</b>	<b>12-02-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE DRAFT DEVELOPMENT AGREEMENT FOR PID 55278899 TO A PUBLIC HEARING BEFORE A DECISION IS MADE ON THE APPLICATION.</b>  <b>CARRIED</b>
<b>e. RCMP Advisory Board Councillor Proudfoot</b>	RCMP Advisory Board 2019/20 draft priorities were brought to Council for their information. Priorities are similar to last year with two exceptions. Firstly, cannabis has been added where it applies as an intoxicant. Secondly, cross-walk safety, education and maintenance has been noted separately as a break out from traffic. The priorities will be formalized in March.
<b>f. Library Working Group</b>	Update provided on Library Working Group including sharing the new promotional video created by the Group. The video will be revised slightly and then used as a part of the overall consultation process. The Group welcomes any comments and feedback.  The question was raised whether there has been any discussion with Acadia about engaging students and about potentially joining with Acadia in their new 30,000 sq.ft building. Staff confirmed that discussions with the Acadia Students Union will take place.
<b>g. Regional Emergency Measures Advisory Committee</b>	Council were presented with a copy of the new booklet Kings REMO Emergency Evacuation Plan which includes an outline of a Councillors role in the event of an emergency. The Regional Emergency Management Coordinator also advised that if there are any community groups who would like him to present the Plan to their Group, they are very welcome to contact him.
<b>6. Staff Reports</b>	
<b>a. RFD 002-2019 Kings REMO Emergency Evacuation Plan</b>	<b>13-02-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL APPROVE THE KINGS REMO REGIONAL EMERGENCY EVACUATION PLAN DATED DECEMBER 2018.</b>  <b>CARRIED</b>



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Agenda Item	Discussion and Decisions
<b>b. RFD 005-2019 Culinary Tourism Centre</b>	<p>There was some discussion regarding the overall synergy of this project and other potential initiatives like the new Library, Acadia building etc., planned to take place in regard to facilities. There was a suggestion that having a consultant review all opportunities may be useful however it was also agreed that the 10-year CIP is the work plan we adhere to.</p> <p><b>14-02-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL APPROVE GRANTING THE CULINARY TOURISM CENTRE (CTC) \$10,000 TO ASSIST WITH THE DEVELOPMENT OF A BUSINESS PLAN AND CORRESPONDING VISUAL CONCEPT FOR THE PROJECT. THE WORK IS TO BE COMPLETED BY NO LATER THAN MARCH 2020.</b></p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>c. RFD 003-2019 Landmark MOU</b>	<p>The Manager, Economic Development, outlined the terms of the MOU with Landmark East and the space they have available for use by external groups. It was also noted that Landmark East would not provide any liability insurance for groups who use their space and there are various other spaces available in Wolfville for Groups to use/rent. The motion to approve and sign the MOU was defeated and the Manager, Economic Development was asked to see if there could be any improvement in space availability and liability terms in the MOU. This matter will be brought back to CoW in a month's time. It was noted that the financial contribution to Landmark East was seen as a community grant.</p> <p><b>15-02-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL APPROVE THE CIRCULATED MOU AND DIRECT THE CAO TO SIGN THIS AGREEMENT</b></p> <p style="text-align: right;"><b>DEFEATED</b></p>
<b>d. RFD 004-2019 Valley REN</b>	<p>There was discussion on the value of being part of the REN for the Town and it was felt that the funding could be better used and create more impact elsewhere.</p> <p><b>16-02-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL PROVIDE CONFIRMATION TO THE VALLEY REGIONAL ENTERPRISE NETWORK OF WOLFVILLE'S INTENTION TO WITHDRAW FROM THE VALLEY REN EFFECTIVE APRIL 1, 2019</b></p> <p style="text-align: right;"><b>CARRIED</b></p>

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**Agenda Item**

**Discussion and Decisions**

**e. Information Report:  
Parking Counts**

The GIS Technician provided a report to Council showing parking data collected over the period of October 15 – November 5, 2018. There was various discussion on painting parking lines at the sides of roads and the associated costs, bike parking opportunities and the possibility of creating an app that will show where available parking can be found. The data collected can be used to communicate with the public and the collection of traffic information will take place in the new fiscal year.

**f. Information Report:  
Budget**

Version 2 of the budget was presented to Council with an explanation of the changes from Version 1 to 2. There is a \$12,000 shortfall in Version 2 of the budget. Year in Forecasts information is included. There are no revenue changes between the two versions. Expenditure changes are included within the area of professional development, membership fees, public works. The cost of the sewer treatment plant expansion has increased significantly part of the 10-year CIP. The use of operating reserves was discussed. It is Council's role to set the tax rate for the Town and there was discussion and info provided on options regarding the current tax rate. Council were comfortable with the 0.5 cent increase in the tax rate; a decision will be made at the March Council meeting.

Council confirmed that staff should move forward in looking into using the RCMP space at Town Hall for staff use.

**7. CAO Report**

The CAO's report was presented to Council as part of the Agenda Package.

**8. Committee Reports (External)**

**a. Valley Waste  
Resource  
Management  
(VWRM)**

**Councillor Elliott**

- The Board met Jan 16 and voted to defer finalizing the annual budget until mid-May.
- The bio of the new General Manager, Andrew Wort was shared.

**b. Kings Transit  
Authority (KTA)  
Councillor Donovan**

- The Board met Jan 23 and the report covers updates from November and December 2018.
- Councillor Meg Hodges (MOCK) was elected as KTA Chair and Councillor Wendy Donovan (TOW) as Vice-Chair.
- An Audit Committee was appointed to include the new Chair, Vice-Chair and Councillors from the MOCK and Kentville.
- At the end of 2018 ridership was 3.78% below budget.

**c. Kings Point-to-Point  
(KPPT)  
Councillor Brian**

- The Board met on Jan 29 and the manager reported that 2 new vehicles had arrived ahead of schedule.
- The 2019-20 budget was approved with a 5-year capital plan.
- The financial year to-date shows a 30% increase in revenues.



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**Agenda Item**

**Discussion and Decisions**

- d. **Diversity Kings (DK)**
- e. **Councillor Proudfoot**

- The Committee met on Jan 7 and various events were discussed celebrating African Heritage Month.
- A 'Soul Gala' will take place on March 3<sup>rd</sup> and later in April, a trip to see The Colour Purple at the Neptune is being organized.
- The Committee is watching an episode per meeting of the series "Walk a Mile"; the series is highly recommended.

- 9. **Public Input /  
Question Period**

- Audrey Conroy addressed Council regarding concerns she and others in the community have associated with the REMO Evacuation Plan and how vulnerable seniors and other vulnerable residents will be included, in the event of an evacuation, when there is no formal registration process currently in place. She asked that Council seek a solution to this issue.

**17-02-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE MEETING ADJOURNED AT 12:25 PM.**

**CARRIED**

**Approved by Committee of the Whole Motion XX-03-19, xxx**  
**As recorded by Vanessa Pearson, Coordinator Admin Services, Office of the CAO.**