
ATTENDING

- Mayor Jeff Cantwell
- Deputy Mayor Jodi MacKay
- Councillor Mercedes Brian
- Councillor Wendy Elliott
- Councillor Wendy Donovan
- Councillor Carl Oldham
- Councillor Oonagh Proudfoot
- Chief Administrative Officer Erin Beaudin, and
- Recording Secretary Jean-Luc Prevost

ALSO ATTENDING

- Director Planning & Development Devin Lake,
- Director of Parks & Recreation, Kelton Thomasson,
- Director of Finance, Mike MacLean,
- Manager of Economic Development, Marianne Gates,
- Administrative Services Coordinator, Vanessa Pearson,
- Community Planner Jeremy Banks, and
- Interested members of the public

CALL TO ORDER

Chair, Mayor Cantwell, called the [Town Council Meeting](#) to order at 6:32 pm

Agenda Item	Discussion and Decisions	
1. Approval of Agenda	18-02-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED	CARRIED
2. Approval of Minutes		
a. October 16, 2018	19-02-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE IN-CAMERA MINUTES OF THE TOWN COUNCIL MEETING OF OCTOBER 16, 2018 BE APPROVED AS CIRCULATED	CARRIED
b. January 15, 2019	20-05-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE IN-CAMERA MINUTES OF THE SPECIAL TOWN COUNCIL MEETING OF JANUARY 15, 2019 BE APPROVED AS CIRCULATED	CARRIED
c. January 22, 2019	21-05-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE TOWN COUNCIL MEETING OF JANUARY 22, 2019 BE APPROVED AS CIRCULATED	CARRIED

Agenda Item	Discussion and Decisions
d. January 22, 2019	22-02-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE IN-CAMERA MINUTES OF THE TOWN COUNCIL MEETING OF JANUARY 22, 2019 BE APPROVED AS CIRCULATED CARRIED
e. February 4, 2019	23-02-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE SPECIAL TOWN COUNCIL MEETING OF FEBRUARY 4, 2019 BE APPROVED AS CIRCULATED CARRIED
3. Comments from the Mayor	Mayor Cantwell made note of the following: <ul style="list-style-type: none">• The Town of Wolfville has a proclamation for the month of February in observance of Black History Month.• The Town of Wolfville is currently accepting resumes for two 16-week Summer Student roles with our Parks Department, of which job descriptions are available on our site.• Saturday Feb 23rd is our Winter Warmer at Clock Park. Check out the Grey Hounds and Orchids. Details available on our Facebook Page.• The Town would like everyone to stop by Wolfville.ca and fill out a quick Survey to help us make improvements to our website.• E-Billing is also available for residents to pay their taxes and water bills, and you can sign up on our website.
4. Public Input / Question Period	There were no questions.
5. Motions/ Recommendations from <u>Committee of the Whole</u>, February 5, 2019	
a. RFD 007-2019 Art Site Map	24-02-19 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE PUBLIC ART SITE PLAN AS OUTLINED IN ATTACHMENT 3 CARRIED
b. RFD 006-2019 Art Plan	25-02-19 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL DIRECT STAFF TO CREATE A LONG-TERM ART STRATEGY FOR THE TOWN, LED BY THE ART IN PUBLIC SPACES COMMITTEE AND INFORMED BY COMMUNITY CONSULTATION CARRIED
c. RFD 008-2019 102 Main Street	26-02-19 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE PROPOSED SUBSTANTIAL ALTERATIONS TO THE PORCH AT 102 MAIN STREET AS OUTLINED IN ATTACHMENT 2 CARRIED

Agenda Item	Discussion and Decisions
d. RFD 081-2018 Gaspereau Ave DA	27-02-19 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE DRAFT DEVELOPMENT AGREEMENT FOR PID 55274591 CARRIED
e. RFD 002-2019 King REMO Emergency Evacuation Plan	28-02-19 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE KINGS REMO EMERGENCY EVACUATION PLAN DATED DECEMBER 2018 CARRIED
f. RFD 005-2019 Culinary Tourism Centre	29-02-19 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE GRANTING THE CULINARY TOURISM CENTRE (CTC) \$10,000 TO ASSIST WITH THE DEVELOPMENT OF A BUSINESS PLAN AND CORRESPONDING VISUAL CONCEPT FOR THE PROJECT. THE WORK IS TO BE COMPLETED BY NO LATER THAN MARCH 2020 CARRIED
g. RFD 004-2019 Valley REN	30-02-19 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL PROVIDE CONFIRMATION TO THE VALLEY REGIONAL ENTERPRISE NETWORK OF WOLVILLE'S INTENTION TO WITHDRAW FROM THE VALLEY REN EFFECTIVE APRIL 1, 2019 CARRIED
6. New Business	
a. RFD 081-2018 Accessibility Plan	<p>In 2017, the provincial government passed the Accessibility Act which encompassed not only provincial areas of responsibility, but also municipal. Municipalities have until 2030 to become accessible as required under the legislation.</p> <p>Over the last nine months the Town has formed an Accessibility Advisory Committee (AAC) and been selected to do a pilot program in partnership with the Nova Scotia Accessibility Directorate to develop the provinces first municipal accessibility plan.</p> <p>31-02-19 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE ATTACHED DRAFT ACCESSIBILITY PLAN, WITH THE FOLLOWING CHANGES AND/OR CONDITIONS:</p> <ul style="list-style-type: none">• THE BULLET ON PAGE 10 OF THE DRAFT PLAN "CLEAR SIDEWALK SNOW TO THE STANDARD (TIMELINE) THAT MEETS OR EXCEEDS THE STANDARD FOR THE ADJACENT STREET (THE ROAD NEXT TO THE SIDEWALK)" BE CHANGED TO:

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- **TOWN STAFF TO REVIEW AND BRING FORWARD TO COUNCIL RECOMMENDATIONS (WITH RELATED CAPITAL AND OPERATING COSTS) TO IMPROVE THE STANDARD TIMELINES FOR SNOW REMOVAL ON SIDEWALKS**

- **THE BULLET ON PAGE 19 “ENSURE SNOW IS CLEARED AT TRANSIT STOPS” BE CHANGED TO:**
 - **TOWN STAFF TO WORK WITH KINGS TRANSIT STAFF TO REVIEW SNOW REMOVAL AT TRANSIT STOPS AND STEPS (INCLUDING COSTS) REQUIRED TO IMPROVE SNOW REMOVAL TIMELINES**

- **THE TOWN’S MANAGEMENT TEAM WILL WORK WITH STAFF TO REVIEW THE PLAN, IDENTIFY POTENTIAL LIMITATIONS AND COSTS ASSOCIATED WITH IMPLEMENTATION OF ACTION ITEMS, AND PROVIDE A REPORT OF THESE FINDINGS TO THE ACCESSIBILITY ADVISORY COMMITTEE TO CONSIDER PLAN AMENDMENTS WHERE NEEDED.**

CARRIED

**b. RFD 011-2019
Annual Appointment
of Financial Auditor**

Annually Council appoints an external auditor to conduct the required audit of the financial records and financial statements of the Town of Wolfville. In fiscal 2014/15, PricewaterhouseCoopers (PwC) was successful in their response to the Town’s Request for Proposal – Audit Services. The firm has now conducted the audit of the 2014/15, 2015/16, 2016/17, and 2017/18 fiscal years.

32-02-19 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPOINT PRICEWATERHOUSECOOPERS (PwC) AS THE TOWN’S AUDITOR FOR THE FISCAL YEAR ENDING MARCH 31, 2019

CARRIED

**c. Info Report
Operations Plan**

A draft version of the 2019-2023 Operations Plan has been provided for discussion and input by Council. A final version will be presented at the March COW meeting as part of the budget package.

Notable changes from previous years are:

- the Year to Date accomplishments have been pulled out and will be a separate document.

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- A new group of KPI's will be developed aimed at the Alcohol Working Group, MPS Review, Town and Gown Committee, and other projects undertaken by the Town to more directly measure the Town's success.
- Budget Highlights will be available after the budget is finalized (Includes tax info for residents).
- Acadia Town and Gown priority list was included and has additional items which were recently added; cross walk safety implementations, as well as a desire to do some work with the WBDC and Acadia to forge stronger relationships via collaborative projects.
- The Alcohol work group has been delayed in meeting due to weather and an updated plan is not possible until after the next meeting in March.
- Walkability and Parking management initiative are left vague until management can get more details for council.
- Director of Parks and Recreation, Kelton Thomason, is working on a 4 year plan for Parks as well as Recreation to highlight priorities, to be added to the Operations Plan.

Chief Administrative Officer, Erin Beaudin also asked Council if there were any requests for items which Council would like to see added to the Operations Plan.

Items which were mentioned were:

- Continuing work on Inter-Municipal Service Agreements
- Regional Sharing
- University Avenue/Main Street crosswalk; potential for school zone around Acadia
- Nuisance bylaw

7. Correspondence

The following correspondence was received by Council and attached as a regular agenda item:

- John Andrew: Invite to Coldest Night of the Year Walk
- Jane Warren: Missing 35 km/h Road Sign

**8. Public Input /
Question Period**

Corey Bayer asked if Council had ever considered changing the overall speed limit in Town to 40km/hour.

Alex Leblanc asked that the Town call a public meeting on Cannabis and its regulations to discuss issues not being addressed by the Provincial or Federal Government.



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9. Adjournment of Meeting

33-02-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR TOWN COUNCIL MEETING ADJOURN AT 7:56 PM.

CARRIED

Approved by Council Motion #-03-19, March 19, 2018

As recorded by Jean-Luc Prevost, Administrative Assistant, Office of the CAO