



### ATTENDING

- Mayor Jeff Cantwell,
- Deputy Mayor Jodi MacKay,
- Councillor Wendy Donovan,
- Councillor Mercedes Brian,
- Councillor Carl Oldham,
- Councillor Wendy Elliott,
- Councillor Oonagh Proudfoot,
- Chief Administrative Officer Erin Beaudin, and
- Recording Secretary Amanda Brown

### ALSO ATTENDING

- Director Planning & Development Devin Lake,
- Director Parks and Recreation Kelton Thomason,
- Manager Economic Development Marianne Gates,
- Director Finance & Corporate Services, Mike MacLean,
- Director Public Works Kevin Kerr,
- Vanessa Pearson, Coordinator Administrative Services, and
- Interested members of the public

### CALL TO ORDER

Chair, Mayor Cantwell, called the meeting to order at 8:30 am

#### Agenda Item

#### 1. Approval of Agenda

#### Discussion and Decisions

**01-10-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS AMENDED**

Amendment: There will be an In-Camera as an addition after the Presentation.

**CARRIED**

#### 2. Approval of Minutes

##### a. September 3, 2019

**02-10-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF SEPTEMBER 3, 2019 BE APPROVED AS AMENDED**

Amendment: Agenda Item 5.a. first paragraph remove the word 'and'.

Amendment: Agenda Item 3.b. insert 'Mud Creek' in front of Rotary Club.

Amendment: Agenda Item 6.e. first paragraph remove the definitive of '8' years.

**THE MINUTES WERE APPROVED WITH THE ABOVE NOTED CHANGES**

**CARRIED**

#### 3. Public Input/Question Period

**Bill Zimmerman** – Spoke to the importance of having input into the Renewal of the Environmental Goals and Sustainable Prosperity Act. He also acknowledged that Council, at the request of the Environmental Sustainability Committee, had sent a letter to the Province asking for an extension on the deadline for further consultation to be completed.



**Agenda Item**

**Discussion and Decisions**

**George Lohnes**

- Requested that a cost analysis be completed on the Visitor Information Centre prior to the building being replaced.
- RCMP Space – The community has made it clear previously it's a strong no to the suggestion of using the RCMP space so why does this keep coming up? He again wants to know if the Town has really looked at other options such as rental space. Also, if the RCMP space is used, what additional funds will be required for renovations for the Dykeland property?
- Is it necessary for every Building Development Agreement to be presented to Council for something as simple as changing the siding from horizontal to vertical? Waste of paper!
- Seaview – Concerned about how the Town treats residents regarding parking.

**4. Presentations**

**a. Annapolis Valley Trails Coalition**

Beth Pattillo gave an overview of the Annapolis Valley Trails Coalition and the direction it has taken and continues to take to grow and improve the trails.

**Comments/Suggestions:**

- It was suggested an information piece should go out as well as signs along the trails regarding respectful use of trails and how trails are to be used by pedestrians and cyclists.
- It was suggested that perhaps signs placed to show walkers have priority over cyclists.
- It would be an asset if there was more asphalt used on the trails.
- It was suggested that perhaps there is a way for cyclists to have priority over cars at crossings.
- Municipalities put more funds into the trails and take responsibility over their sections and maintain them.

**5. Adjournment to In-Camera**

**03-10-19 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL MOVE TO AN IN-CAMERA MEETING UNDER SECTION 22(2)(e) OF THE MUNICIPAL GOVERNMENT ACT FOR CONTRACT NEGOTIATIONS AT 9:20 AM**

**CARRIED**

**6. Adjournment of In Camera Meeting**

**04-10-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE MEETING RECONVENE AT 9:54 AM**

**CARRIED**



**Agenda Item**

**Discussion and Decisions**

**7. Conference Update**

- a. **Art of City Building Conference**

Councillor Brian provided a written report from the Conference.

**8. Committee Reports**

- a. **Accessibility Advisory Committee**

- No comments.

- b. **Audit Committee**

- No comments.

- c. **Environmental Sustainability Committee**

Sustainability letters have been sent to the Minister of Environment by the Town of Wolfville as suggested by the Environmental Sustainability Committee and citizen Zimmerman earlier in the meeting.

- d. **Planning Advisory Committee**

Review of Woodman Land Development Agreement. The proposal is to amend the existing development agreement to permit vertical siding. The original agreement also restricts exterior cladding and any decorative fixtures. It was discussed if there could be a process to enable the Development Officer to make decisions regarding agreements for this issue, rather than them having to apply to Council. It was advised by Planner Banks that changes in the new MPS documents proposed will deal with this by introducing a new site plan process.

- i. **RFD 062-2019  
 Lots 4 & 5  
 Woodman  
 Lands**

**05-10-19 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COMMITTEE OF THE WHOLE GIVE A POSITIVE RECOMMENDATION TO THE DRAFT AMENDING DEVELOPMENT AGREEMENT FOR LOT 4 AND 5 OF THE WOODMAN LANDS (PID 55516868 AND 55516876) AND THAT THE ATTACHED DRAFT DEVELOPMENT AGREEMENT BE FORWARDED TO COUNCIL FOR INITIAL CONSIDERATION BEFORE A PUBLIC HEARING IS HELD.**

**CARRIED**

**9. Staff Reports for Discussion**

- a. **Info Report: Q1  
 Financial Variance  
 Report**

Director MacLean advised the financial variance report has been provided to the Audit Committee with positive feedback. The report shows there is a small surplus and is shown in page 3 of the report. The forecasted amount is just under \$70,000 and this is more of a buffer than we had in the previous year.



**Agenda Item**

- b. RFD 028-2017 Updated  
– Town Utilization of  
RCMP Space or RFD  
053-2019 Community  
Development and  
Public Works Facility  
Upgrade**

**Discussion and Decisions**

Council gave their opinions and discussed this agenda item and took a straw poll with 4 Councillors in favor of the Town moving forward with the RCMP space and 3 Councillors opposed. It was further expressed that a public meeting would still proceed as scheduled as it was essential to consult with the public.

**06-10-19 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTIONS TO COUNCIL FOR DECISION; THAT COUNCIL AUTHORIZE STAFF TO PROCEED WITH THE OCCUPATION OF THE RCMP OFFICE SPACE LOCATED AT 363 MAIN STREET.**

**OR**

**THAT COUNCIL COMMIT AN ADDITIONAL \$250,000 TO THE COMMUNITY DEVELOPMENT PUBLIC WORKS FACILITY UPGRADE TO ADDRESS CODE DEFICIENCIES IDENTIFIED AND COMPLETE THE RENOVATIONS REQUIRED TO MAKE THE GROUND FLOOR ACCESSIBLE AND PROVIDE ADDITIONAL OFFICE SPACE FOR STAFF.**

**CARRIED**

- c. RFD 061-2019:  
Visitor Information  
Centre**

It was recognized the Visitor Information Centre was seasonal and as a result the build would be completed in the off months in order to not disturb the season. Director Thomason is confident \$450,000.00 will be the upset limit for the build.

**07-10-19 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION; THAT COUNCIL AUTHORIZE STAFF TO COMMENCE WORK ON THE CONSTRUCTION OF THE VISITOR INFORMATION CENTRE PROJECT PRIOR TO FISCAL 2020/21 WITHIN THE PROJECT COSTS INCLUDED IN THE TOWN'S CURRENT CAPITAL INVESTMENT PLAN.**

**CARRIED**

**10. CAO Report**

The CAO highlighted the following from her report:

- It was highlighted that every year as part of budget Council approves \$10,500.00 to go towards bursaries and scholarships for students at Acadia. There is \$10,000.00 to support two students with an amount of \$5,000.00 each and then there is \$500.00 for Bob Stead Bursary in memory of Bob Stead in recognition of all he has done for Acadia and the Town of Wolfville. The bursary has not been used to date, however, there has been an indication from Acadia they do want to utilize it and have a donor to match it and would like the commitment for a five-year period.
- It was suggested the Town look into hotspot parking as it's a very responsive program and is working well.



**Agenda Item**

**Discussion and Decisions**

- Discussion around the sidewalk by Randall House and the repair currently taking place. The sloping and elevation is a concern. Director Kerr advised the elevation has been addressed.

**11. Request for Additions to Agenda**

**a. Seaview Avenue Parking**

Correspondence from residents as well as a previous petition regarding parking on Seaview Avenue was presented and discussed by Council. Discussion was held on whether there should be no parking on the street as some residents are requesting, or if it should be limited to the east side of the street. Director Kerr advised he has had conversations with the residents and the intent is to have parking on just one side of the street from Seaview to Main Street.

After discussion, Council gave direction to staff to have parking on the East side of Seaview Avenue on the straight section, but not the curved section.

**12. Committee Reports (External)**

**a. Valley Waste Resource Management**

It was communicated there was a meeting currently taking place in Annapolis County as a result of a public meeting held around the County's purchase of property to build a second transfer station within the same County boundaries.

The Province recently released a report indicating the Province currently has too many landfills.

**b. Kings Transit Authority**

The Chair recommended Council should weigh in more on how the service is used and what can be suggested to have individuals utilize the system more, to have a review regarding resource funding by the municipalities and perhaps a study of who is using the transit in comparison to who is not using it.

**08-10-19 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION; THAT COUNCIL DIRECTS STAFF TO DRAFT A LETTER TO KINGS TRANSIT AUTHORITY OUTLINING SOME OF THE CONCERNS RELATING TO THE REGIONAL TRANSPORTATION STRATEGY.**

**c. Kings Point-to-Point**

The October meeting is being re-scheduled.



**Agenda Item**

**13. Public Input / Question  
Period**

**Discussion and Decisions**

George Lohnes:

- Asked for Clarification on the Motion for the RCMP Space. CAO Beaudin confirmed there was a recommendation to move forward to Council for decision and the public meeting would proceed as planned.
- Requested Council keep an open mind at the public meeting regarding the RCMP Space.
- Inquired if there would still be a need regarding renovation costs if the RCMP Space is used? It was confirmed any renovations completed are for safety only. He hopes that the Town is looking into using rental spaces.
- Idling – It shouldn't be an issue or concern if the RCMP leave their vehicles running with all the traffic currently in town due to construction.

**14. Adjournment**

**09-10-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR  
COMMITTEE OF THE WHOLE MEETING BE ADJOURNED AT 11:21 AM**

**CARRIED**

**As recorded by Amanda Brown, Administrative Services, Office of the CAO.  
Approved by Council Motion November 5, 2019.**