



ATTENDING

Mayor Jeff Cantwell, Deputy Mayor Wendy Donovan, Councillor Hugh Simpson, Councillor David mangle, Councillor Carl Oldham, Councillor Mercedes Brian, Councillor Dan Sparkman, Chief Administrative Officer Erin Beaudin and Recording Secretary Dan Stovel

ALSO ATTENDING

Director Corporate Services Jen Boyd, Director Finance Mike MacLean, Director Community Development Chrystal Fuller, Planner Devin Lake, and interested members of the community.

CALL TO ORDER

Chair called the meeting to order at 9:03 am

1. AGENDA APPROVAL

01-09-15 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED.

CARRIED

2. APPROVAL OF MINUTES

02-09-15 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF JULY 7, 2015 BE APPROVED AS CIRCULATED.

Page 1 CAO Report. Amend to read "...there is an information report on a revised budget process..."
Page 4 of 6 RCMP Advisory Board. Amend to read "...and would like to see the Town and the RCMP Advisory Board have more formal input into setting priorities, with the ability to offer direction..."

THE MINUTES WERE APPROVED WITH THE ABOVE NOTED CHANGES.

CARRIED

3. PRESENTATIONS

- a. Local Cycling Opportunities (Collin Banks) - Postponed
- b. Canadian Masters Curling Championships (Gerald Giddens and Cathy Siddall)
 - Event to be hosted at the Wolfville & Kentville curling clubs April 4-10, 2016 with participants arriving earlier and likely staying longer in the area
 - 13 men's and women's teams representing all Provinces and Territories (except Nunavut) will be attending the seven day event
 - National event not funded by Curling Canada or other provincial bodies – curlers attending the event pay their own way
 - The organizing committee recognizes the importance of support from the communities in which the event is being hosted
 - The current budget for hosting the event is approximately \$80K
 - Asking the Town of Wolfville not for a grant, but more to invest in partnering as host in this event
 - Promotional and advertising exposure for the event has already started and event coordinators are hoping that the Wolfville's crest/logo will be placed in the ice at the Curling rink for the entire season leading up to the event



Questions from Council

- Is this an annual event? Yes, and will be the first time that it has been hosted in this area since 2005 (hosted in Bridgewater). The event will not come back to Nova Scotia until 2029 – hosting opportunity presented only every 13 years
- What kind of support is being sought? A number of categories for sponsorship are available - seeking this to be a partnership with the Town of Wolfville, seeking help such as traffic control and signage etc
- Inquiry to staff - where does this fit into our programming and budget? Staff have been working with the curling organizers to provide support to the event and it is considered to be part of the CPP application, coming forward to Council at the Special Committee of the Whole Meeting September 15, 2015 for consideration
- Budget is \$80K. Built in club renovations for both venues looking at being accomplished within budget parameters.
- The budget will upgrade facilities to be prepared to host the event, and are there other costs and how are we planning on raising the money? There will be requirements for opening/closing ceremonies, opening/closing receptions and a banquet, along with a mid-week celebration. There will also be transportation costs involved with the event. The coordinators of the event are looking at making money through the charging of admission. Also fund raising/sponsorship push after having dealt with presentations to municipalities and towns – seeking support from private enterprises.
- Inquiry to staff – since the event will be happening in April 2016, are any contributions coming out of the 2016 budget? Contributions in support of this event are being considered as part of this year’s CPP application and funding.

ACTION: Staff to report back to Committee of the Whole at the September 15, 2015 meeting for consideration at Council meeting September 15, 2015.

4. ADJOURNMENT TO IN-CAMERA MEETING

03-09-15: IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR COW MEETING BE ADJOURNED AT 09:27 AM TO AN IN CAMERA MEETING TO DISCUSS A CONTRACT SERVICES ISSUE.

CARRIED

5. IN CAMERA MEETING ADJOURNED

04-09-15 IT WAS REGULARLY MOVED AND SECONDED THAT THE IN CAMERA MEETING BE ADJOURNED AT 10:49 AM

CARRIED

6. REGULAR MEETING RECONVENED

05-09-15 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING BE RECONVENED AT 11:00 AM

CARRIED

7. CAO REPORT

The CAO’s report was presented and reviewed for Council.

CAO also highlighted the following:

- Work on Prospect street is ongoing - completion of all work is scheduled for mid-October and contractor is aware of Acadia students returning



- Wolfville Magic Winery Bus is experiencing great attendance and is exceeding budget expectations this year
- Staff has been struggling with direction from Council that was given last Spring regarding the Moratorium of services outside the service boundary. Staff were asked to bring back a report in September with supplementary information that was compiled in house so that Council could decide how they want to move forward. There are some issues in resourcing that require some further discussion and direction from Council, so the issue is being added to September 15, 2015 Special Committee of the Whole so that we can have a further discussion
- Compliance Officer working with ASU to produce material on the Town's Bylaws as we move into Welcome Week
- Staff are completing an internal program review of Recreational programs – to be presented as part of budget next year to see where we want to go with programming
- Summer camps now finished – a very effective summer
- Mud Creek Days were also successful – a separate report is attached to the CAO's report
- Paint the Town Red and Blue is happening on September 12th
- Staff working on a Mind Map of all Plans-Reports and Strategies – to be presented at the Special Committee of the Whole September 15th
- Senior management meeting with Acadia is scheduled for September 14th
- 2016/17 budget process has started
- Operationally, CAO continues to be involved in a few things provincially – the MGA review committee is starting to come into full swing. The MGA will be reviewed in the next few years, the review process being kick started in September
- Introduction of new staff. CAO introduced Ergin Nemburt, Building Inspector (with appointment this Fall) and Brian Weadick, Manager Economic Development. Director Finance introduced April Ernest, Accounting Clerk
- First quarter variance report is going to the Audit Committee September 11, 2015

8. CONFERENCE UPDATES

a. [Federation of Canadian Municipalities \(FCM\)](#) – Councillor Oldham

- Councillor Oldham attended the 78th FCM annual conference and trade show in Edmonton June 4-8, 2015.
- Amazing to see the amount of parklands being maintained by Edmonton
- The 2015 edition of FCM's Annual Conference and Trade Show, with a focus on the 2015 federal election, delivered information and thought-provoking sessions designed to meet the unique professional development needs of municipal political leaders and senior staff. Under the theme "Today's communities, tomorrow's Canada" the event was a huge success and brought together more than 1,700 municipal leaders from across the country.

b. Housing – Deputy Mayor Donovan and Councillor Brian

- Deputy Mayor Donovan and Councillor Brian attended a session sponsored by St Mary's University and promoted by UNSM regarding **Community Land Trusts – Innovation Housing Approach to Affordability and Diversity**.



- Michael Lewis introduced the application Community Land Trust (CLT), a form of land tenure that blends ownership interests to create a balance means to blend private and community benefits.
- Though applicable to a wide range of transition and affordability challenges, the focus was its proven contribution to creating perpetually affordable housing for diverse populations.
- Community Land Trust seems like a powerful tool for affordable housing
- With respect to the MPS we might take a closer look at Community Land Trust
- Found the SEEN (Silver Economy Engagement Network) to be most interesting – a great opportunity to invite Gordon Michael to Wolfville, as he has expressed an interest in coming to Wolfville to speak

9. COMMITTEE REPORTS

a. EXTERNAL

(1). VALLEY WASTE RESOURCE MANAGEMENT – Councillor Simpson

- The Valley Region Solid Waste-Resource Management Authority met on July 29, 2015.
- With regard to the current year budget, the Authority reviewed a letter from Jeff MacCallum, CEO, Resource Recovery Fund Board (RRFB), which indicates that due to a number of factors, the RRFB achieved much higher than anticipated net revenues affecting the value of Diversion Credit Funding distributed across the Province.
- Councillor Simpson highlighted that the VWRM Board is Small Operating Reserve being proposed by the Board to ensure that services such as Fall Cleanup are maintained. Concept not fully supported across Council. Director MacLean highlighted that this issue relates more to A good practice that VWRM pursue the issue, but important to know what the dollar value is going to be on the Operating Reserve. Issue to be brought before
- The next meeting of the Valley Region Solid Waste-Resource Management Authority will be held on September 16, 2015.

06-09-15 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: STAFF TO INVESTIGATE A REASONABLE OPERATING RESERVE FOR VALLEY WASTE SUBJECT TO THE AMOUNT AND HOW IT IS TO OPERATE, TO BE BROUGHT BACK TO COUNCIL AT A FUTURE MEETING. CARRIED

ACTION: Staff to investigate an Operating Reserve for Valley Waste

(2). KINGS TRANSIT AUTHORITY – Councillor Brian

- The Kings Transit Authority (KTA) held a regular board meeting on July 27, 2015
- KTA has received a second yearly \$375,000 from the province. The initial recommendation from the General Manager was to use the funds on bus refurbishment, adding another eight year, on average, to the lifespan of buses.
- The next meeting of the Board of Directors will be on September 23, 2015.

(3). ECO KINGS – Councillor Mangle

- Lacking a quorum at the August 12, 2015 meeting, the Eco-Kings Action Team did not hold a formal meeting; however, those present discussed the following agenda topics:
 - Sustainable transportation



- Student Sustainability Coordinator
- Roundtable discussion
- The next Eco-Kings meeting will take place on September 9, 2015.

(4). [VALLEY COMMUNITY FIBRE NETWORK \(VCFN\)](#) – Councillor Simpson

- A Request for Proposals (RFP) for legal services (2015-2020) was issued July 13, 2015 for the provision of a full range of legal advice and support for the VCFN Authority and all governing bodies and committees established through agreements with the VCFN Authority
- The closing date for submissions was July 31, 2015
- Following the selection of a preferred firm, the terms of reference and the successful proposal will serve as the basis for preparing a contract for services.
- Sustainability is number one issue

(5). KINGS PARTNERSHIP STEERING COMMITTEE – Councillor Simpson

07-09-15 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:

WHEREAS THE TOWN OF WOLFVILLE IS CURRENTLY A SIGNATORY OF THE PROTOCOL FOR REGIONAL COOPERATION, WHICH ESTABLISHES THE KINGS PARTNERSHIP STEERING COMMITTEE (KPSC) AS THE COORDINATING BODY FOR REGIONAL COOPERATION AT A POLITICAL LEVEL;

WHEREAS THE TOWN OF WOLFVILLE IS THE HOST MUNICIPALITY FOR KINGS PARTNERSHIP STEERING COMMITTEE FOR 2015;

WHEREAS AN ALL-COUNCIL KINGS PARTNERSHIP STEERING COMMITTEE REGIONAL COOPERATION FORUM WAS HELD IN APRIL 2015 WITH LITTLE FOLLOW UP TO-DATE;

WHEREAS THERE HAS BEEN LITTLE PROGRESS MOVING FORWARD WITH REGIONAL COOPERATION INITIATIVES VIA KINGS PARTNERSHIP STEERING COMMITTEE OVER THE PAST FEW YEARS;

WHEREAS THE TOWN OF WOLFVILLE BELIEVES THAT REGIONAL COOPERATION IS IN THE BEST INTEREST OF THE RESIDENTS OF THE TOWN OF WOLFVILLE AND NEIGHBOURING MUNICIPALITIES AND THAT AN APPROPRIATE STRUCTURE IS ESSENTIAL TO PROVIDING LEADERSHIP AND OVERSIGHT ON REGIONAL INITIATIVES;

WHEREAS THE ONE NOVA SCOTIA REPORT STRESSES THE IMPORTANCE OF REGIONAL COOPERATION;

BE IT RESOLVED THAT THE TOWN OF WOLFVILLE HOST A KINGS PARTNERSHIP STEERING COMMITTEE MEETING IN OCTOBER 2015.

BET IT RESOLVED THAT PURSUANT TO SECTION 6.1 OF THE PROTOCOL FOR REGIONAL COOPERATION THAT THE TOWN OF WOLFVILLE ISSUE FORMAL NOTICE THAT THE KPSC IS NOT ADEQUATELY MEETING ITS MANDATE AND REQUEST A REVIEW OF THE PROTOCOL TO PROVIDE FOR AN IMPROVED MECHANISM FOR LEADERSHIP ON REGIONAL INITIATIVES IN KINGS COUNTY.



BE IT RESOLVED THAT SHOULD A REVIEW NOT BE COMPLETED TO THE SATISFACTION OF THE TOWN OF WOLFVILLE THAT PURSUANT TO SECTION 7.1 OF THE PROTOCOL FOR REGIONAL COOPERATION THE TOWN OF WOLFVILLE HEREBY GIVES NOTICE TO WITHDRAW FROM THE PROTOCOL.

BET IT RESOLVED THAT THE TOWN OF WOLFVILLE CONTINUES TO BELIEVE THAT REGIONAL COOPERATION IS ESSENTIAL TO PROVIDING BEST VALUE SERVICE DELIVERY FOR RESIDENTS AND BUSINESSES IN THE REGION AND THAT THE TOWN OF WOLFVILLE WILL ACTIVELY PARTICIPATE IN ANY FUTURE REGIONAL COLLABORATIVE EFFORTS.

CARRIED

b. INTERNAL

(1). PLANNING ADVISORY COMMITTEE – Deputy Mayor Donovan

- Met on Thursday, August 20, 2015

i. RFD 061-2015: LOT 2013-3 GASPEREAU AVENUE DEVELOPMENT AGREEMENT

- Details of Development Agreement presented by Devin Lake, Planner.
- The Development Agreement allows for a planned development totalling 12 dwellings on the property.
- A Public Information Meeting was held in May 2015, and went to the Planning Advisory Committee September 1st.
- There is a scheduled Public Hearing tentatively scheduled for October 6th.

08-09-15 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE RECOMMEND THE DEVELOPMENT AGREEMENT FOR LOT 2013-3 GASPEREAU AVENUE MOVE FORWARD TO A PUBLIC HEARING ON OCTOBER 6, 2015

CARRIED

ii. RFD 062-2015: 7 GASPEREAU AVENUE DEVELOPMENT AGREEMENT

- Details of Development Agreement presented by Devin Lake, Planner.
- The existing Development Agreement was approved by Council March 21, 2005.
- Amending the Development Agreement allows for the conversion of the ground floor commercial space at 7 Gaspereau Avenue into 4-unit residential.
- Vacant commercial space has led to the proposal of this Development Agreement.
- A Public Information Meeting was held on July 16, 2015, with a staff report going to the Planning Advisory Committee August 20, 2015.
- A Public Hearing is tentatively scheduled for October 6th.

09-09-15 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE RECOMMEND THE AMENDING OF THE DEVELOPMENT AGREEMENT FOR 7 GASPEREAU AVENUE MOVE FORWARD TO A PUBLIC HEARING ON OCTOBER 6, 2015.

MOTION AMENDED TO READ:

IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE AMENDING OF THE DEVELOPMENT AGREEMENT FOR 7 GASPEREAU AVENUE MOVE FORWARD TO A PUBLIC HEARING ON OCTOBER 6, 2015.

CARRIED



iii. RFD 063-2015: 22 LINDEN AVENUE

12:32pm - Mayor Cantwell excused himself from the Chair, due to a conflict of interest, and Deputy Mayor Donovan assumed the Chair

- Details of Development Agreement presented by Devin Lake, Planner.
- Existing use – vacant/rental housing
- Public Hearing tentatively scheduled for October 6, 2015

10-09-15 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE RECOMMEND THE AMENDING OF THE DEVELOPMENT AGREEMENT FOR 22 LINDEN AVENUE MOVE FORWARD TO A PUBLIC HEARING ON OCTOBER 6, 2015. CARRIED

12:39 Mayor Cantwell resumed Chair of Committee of the Whole Meeting

iv. RFD 060-2015: DISCHARGE OF DEVELOPMENT AGREEMENT FOR 646 MAIN STREET

11-09-15 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: COMMITTEE OF THE WHOLE RECOMMENDS THAT COUNCIL APPROVE THE DISCHARGE AGREEMENT ATTACHED TO RFD 060-2015 FOR 646 MAIN STREET. CARRIED

12:43 PM COMMITTEE OF THE WHOLE SUSPENDED

13:08 PM COMMITTEE OF THE WHOLE RECONVENED, Councillor Oldham not in attendance

v. RFD 059-2015: KINGS MPS RECOMMENDED CHANGES

- Overview provided by Director Fuller
- Staff developed recommendations that were presented to the Planning Advisory Committee for subsequent submission to Committee of the Whole

12-09-15 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: WHEREAS THE MUNICIPALITY OF THE COUNTY OF KINGS COUNTY HAS NOT RESPONDED TO THE REQUEST OF THE TOWN OF WOLFVILLE FOR A COUNCIL TO COUNCIL MEETING;

WHEREAS THE MUNICIPALITY OF THE COUNTY OF KINGS HAS NOT APPROVED A MOTION TO MOVE AHEAD WITH REGIONAL LAND USE STRATEGY;

COUNCIL REQUEST THAT THE MUNICIPALITY OF THE COUNTY OF KINGS MAKE THE FOLLOWING CHANGE TO THE DRAFT MPS:

- Include a section and supporting policies on regional cooperation with town council, with specific language which shows that MOK intends to create a regional land use framework based on the Kings 2050 Phase 2 Report;
- Until a regional land use plan is adopted, any growth center creation or boundary increase be approved jointly among all Municipal units;



- The draft MPS include policies that restrict the development of lands adjacent to the Town of Wolfville until such time that a joint planning initiative is completed; and
- The role of the Town of Wolfville as an economic and cultural hub for eastern Kings be acknowledged and supported.

CARRIED

13-09-15 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL INVITE THE PROVINCIAL DIRECTOR OF PLANNING, GORDON SMITH, TO MEET WITH COUNCIL AND PAC TO DISCUSS REGIONAL PLANNING ISSUES IN KINGS COUNTY.

CARRIED

1:27 PM Councillor Oldham returned to meeting

(2). TOWN AND GOWN – Councillor Mangle

- Met on Tuesday, July 28, 2015.
- Staff recommended that the Non-Academic Judicial Process (NAJP) not be followed, but further investigation be conducted into a recommendation regarding an alternative dispute resolution process for bylaw infractions.

a. RFD 053-2015: NON-ACADEMIC JUDICIAL PROCESS (NAJP)

14-09-15 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL WILL NOT PARTICIPATE IN THE NON-ACADEMIC JUDICIAL PROCESS AND DIRECT STAFF TO BRING BACK A REPORT AND A RECOMMENDATION REGARDING AN ALTERNATIVE DISPUTE RESOLUTION PROCESS FOR BY-LAW INFRACTIONS.

CARRIED

(3). RCMP ADVISORY BOARD – Councillor Sparkman

- Met on June 30, 2015
- The Board discussed the annual consultation for local priorities process for developing and implementing Policing Objectives and Priorities and Goals. It was noted that a more formalized process should be developed.
- Staff is developing an RCMP Advisory Board Policing Priorities Standard Operating Procedure (SOP) for review by the RCMP Advisory Board at their next meeting
- The next meeting for the RCMP Advisory Board is scheduled for September 29, 2015.

(4). ART IN PUBLIC SPACES – Councillor Simpson

- Met on July 30, 2015
- At the last meeting, the Committee focused on the Water Feature Project for Clock Park and the development of a Project Charter.
- There will be a draft Project Charter and draft motion to Council completed at the next committee meeting to move this project forward.
- The next meeting of the Art in Public Spaces Committee is scheduled for September 8, 2015.



7. STAFF REPORTS FOR DISCUSSION:

a. RFD 056-2015: ACTIVE TRANSPORTATION PLAN

- WSP was retained to complete an Active Transportation Plan for the Town of Wolfville
- CAO, reporting on behalf of Director Kerr, provided an overview of the recommendations contained within the Active Transportation Plan. Director Kerr will be back for September Council to provide further clarity on why recommendations C4 and C11 are not being recommended.
- If Council approves the Plan, staff will work the recommendations from the Plan into the draft 10-year Capital Plan for Council to consider as part of the budget

15-09-15 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL ACCEPT THE ACTIVE TRANSPORTATION PLAN AS PRESENTED AND AUTHORIZE STAFF TO PROCEED WITH IMPLEMENTATION OF RECOMMENDATIONS CONTAINED IN THE PLAN WITH THE EXCEPTION OF THE FOLLOWING RECOMMENDATIONS:

- C4 DEVELOP CONNECTION BETWEEN THE MILLENNIUM TRAIL AND CUL-DE-SACS INCLUDING PARKVIEW AVE AND BISHOP AVE**
- C11 CARRY OUT WINTER MAINTENANCE ON THE WOLFVILLE RAIL TRAIL IN THE DOWNTOWN CORE**

CARRIED

ACTION: Director Kerr to return with further information regarding the two exceptions noted within the motion.

b. RFD 057-2015: CORE AREA TRAFFIC STUDY

- WSP was engaged to conduct a Core Area Traffic Study, the key focus of the study was to look at what are the existing traffic conditions in the study area, what traffic changes can be expected over the next 20 years and how will those changes affect levels of safety for pedestrians, cyclists and motorists. Also, what improvements does the town need to make to try and minimize any negative impact
- CAO reviewed the recommendations that were presented within the Study

16-09-15 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL ACCEPT THE CORE AREA TRAFFIC STUDY AS PRESENTED AND AUTHORIZE STAFF TO PROCEED WITH IMPLEMENTATION OF RECOMMENDATIONS CONTAINED IN THE STUDY BASED ON BUDGETARY APPROVAL.

POSTPONED

ACTION: Core Area Traffic Study to be included as an item of discussion at a future Committee of the Whole Meeting

2:23 PM Councillor Sparkman excused himself from the meeting due to a conflict of interest



c. RFD 058-2015: BLOMIDON STAIRS

- Director Fuller summarized the issues presented within the RFD

17-09-15 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL INCLUDE A PROPOSED SIDEWALK ON BLOMIDON TERRACE IN THE CAPITAL INVESTMENT PLAN (CIP) FOR CONSIDERATION AND THAT STAFF NOT ASSUME ANY RESPONSIBILITY FOR THE EXISTING STAIRWAY ON PRIVATE PROPERTY.

CARRIED

2:30 PM Councillor Sparkman returned to the Committee of the Whole Meeting

d. RFD 054-2015: ELECTRONIC VOTING

- Director Boyd summarized the issues presented within the RFD to prepare Council for the 2016 municipal election, highlighting the benefits, drawbacks and risks of e-voting
- 15 municipalities used e-voting in 2012, and although Berwick did not use e-voting in 2012, they will be using e-voting in 2016
- Technology trends highlighted in support of benefits of e-voting
- Although Council decided not to use e-voting in 2012, some of the concerns raised by Council in 2012, have been alleviated through technology improvements

18-09-15 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL APPROVE THE DEVELOPMENT OF A BY-LAW AUTHORIZING VOTERS TO VOTE ELECTRONICALLY IN THE 2016 MUNICIPAL ELECTION AND THAT THERE BE NO USE OF PAPER BALLOTS.

CARRIED

e. RFD 064-2015: PAMPANO PARK RENAMING

19-09-15 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL APPROVE THE CHANGE OF NAME OF POMPANO PARK TO POND VIEW PARK AND DIRECT STAFF TO CONSULT ON THE PROPOSED NAME THROUGH SOCIAL MEDIA AND THE TOWN OF WOLFVILLE WEBSITE.

CARRIED

f. RFD 065-2015: ANNUAL OPERATING LINE OF CREDIT

20-09-15 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL APPROVES THE FOLLOWING LINES OF CREDIT WITH THE BANK OF MONTREAL, EFFECTIVE OCTOBER 1, 2015 TO SEPTEMBER 30, 2016:

- | | |
|--|---------------------------------|
| 1. TOWN OPERATING FUND, BANK ACCOUNT | \$400,000 MAXIMUM CREDIT |
| 2. WATER UTILITY OPERATING FUND, BANK ACCOUNT | \$150,000 MAXIMUM CREDIT |
| 3. CORPORATE CREDIT CARDS | \$ 50,000 MAXIMUM CREDIT |

CARRIED

g. RFD 008-2015: CORPORATE DONATIONS POLICY

- Director MacLean highlighted key issues from the RFD
- The example of plaques is to be deleted from the RFD as it goes before Council



21-09-15 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL APPROVES THE NEW CORPORATE DONATIONS POLICY TO PROVIDE STAFF WITH GUIDANCE IN ADMINISTERING THE ISSUANCE OF OFFICIAL CHARITABLE DONATIONS RECEIPTS, AND TO COMMUNICATE TO PRIVATE AND/OR CORPORATE CITIZENS THE OPTIONS AVAILABLE IN DONATING TO COMMUNITY INITIATIVES.

CARRIED

ACTION: Director MacLean to delete the example of 'plaques' from the RFD prior to it going forward to Council

h. INFORMATION REPORT: FIRE SERVICES

The services provided by the Fire Department are generally known by everyone, however there is rarely a specific update on statistics and/or changes considered in the manner the Fire Service is provided, both to Town residents and rural residents within the Wolfville Department's designated district. This report provided a general update as well as background information on a service change currently being worked on by Fire Departments located within Kings County boundaries.

This report was prepared to provide Council with general information regarding the Fire Service, summary stats for the current year (calendar) & past years, as well as information related to current/proposed changes to how the departments within Kings County zone work together to provide the best possible service to residents/businesses.

i. INFORMATION REPORT: ROGERS HOMETOWN HOCKEY

Director Fuller provided a verbal update highlighting the fact that we have not received the signed contract that would confirm Wolfville would be the location. Verbal agreement has been provided but will be following up via a conference call on Thursday, September 3, 2015, to confirm the status of the contract. A number of issues need to be put in place to ensure a successful event. There will be a significant amount of work required once the contract is signed. If the contract is not signed by the middle of the month (September 2015), we would not be able to fulfill all the agreements agreed upon within the original contract.

ACTION: Staff to report back to Council September 15th as to whether or not this issue will move forward based on the September 3rd conference call.

22-09-15 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE MEETING SUSPEND ACTIVITIES FOR A 10 MINUTE BREAK AT 3:30 PM.

CARRIED

3:38 PM THE COMMITTEE OF THE WHOLE MEETING RECONVENED

j. INFORMATION REPORT: MPS REVIEW UPDATE

Director Fuller highlighted that the report was drafted to update Council on the progress of the MPS review. Specifically, the upcoming consultation schedule, starting September 21, 2015. Included within the report was a copy of the Issues and Options Report that will form the basis for the consultations.



k. INFORMATION REPORT: MUNICIPAL ELECTIONS ACT PROPOSED CHANGES

Following each municipal and school board election, the Department of Municipal Affairs and an Elections Review Committee reviews election issues and related legislation. The committee is proposing 11 legislation changes to the Municipal Elections Act, which are outlined in the attached discussion paper, Municipal Government and School Board Elections Proposed Changes, Current Issues and Discussion Questions.

Staff have reviewed the proposed changes and agree that they will aid in simplifying the voting process and improve the voting experience for the public. If Council has any issues with a proposed change and wishes to officially submit comments to the Department of Municipal Affairs (DMA) that discussion should occur at the September 1 Committee of the Whole meeting.

In addition to the proposed changes DMA is looking for feedback from municipalities regarding campaign financing. It does not seem likely that changes will be made to the Municipal Elections Act for 2016; therefore, if Council feels this is an issue for Wolfville, direction should be given to staff to provide further information and recommendations to prepare policy for 2016.

Action: Director Corporate Services to seek clarity that since Committee members are not paid employees of the Town, as they do not receive an Honorarium, they are able to run for public office, without stepping down, if they so desire.

l. INFORMATION REPORT: PRIVATE SECURITY

This report provided an overview summary of the use of private security as street patrol for public safety in Wolfville for the month of September.

Objectives of the service are for the observation and reporting of behavior that would reflect negatively on the Town of Wolfville. Reporting of incidents will be to the Royal Canadian Mounted Police by way of telephone to ensure police dispatch and record of events. Security will be responsible to submit a clear and separate report to the Town of Wolfville detailing observations and actions taken.

8. QUESTION PERIOD

No questions arose from the Public.

9. ADJOURNMENT TO IN CAMERA MEETING

23-09-15: IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR COW MEETING BE ADJOURNED TO AN IN CAMERA MEETING TO DISCUSS A LEGAL MATTER PERTAINING TO 336 MAIN STREET AT 4:00 PM **CARRIED**

10. IN CAMERA / REGULAR MEETING ADJOURNED

24-09-15: IT WAS REGULARLY MOVED AND SECONDED THAT THE IN CAMERA AND REGULAR MEETING BE ADJOURNED AT 4:07 PM **CARRIED**

Approved by Committee of the Whole Motion 26-09-15

As recorded by Dan Stovel, AA Corporate Services