



ATTENDING

Mayor Jeff Cantwell, Deputy Mayor Wendy Donovan, Councillor Hugh Simpson, Councillor David Mangle, Councillor Carl Oldham, Councillor Mercedes Brian, Councillor Dan Sparkman, Chief Administrative Officer Erin Beaudin and Recording Secretary Dan Stovel

ALSO ATTENDING

Director Corporate Services Jen Boyd, Director Finance Mike MacLean, Director Public Works Kevin Kerr, and Director Community Development Chrystal Fuller

CALL TO ORDER

The meeting was called to order at 1:01 pm

1. AGENDA APPROVAL

25-09-15 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED.

Pre-circulated agenda amended to include an In-Camera session after Question Period

AGENDA APPROVED WITH THE ABOVE NOTED CHANGES

CARRIED

2. APPROVAL OF MINUTES

26-09-15 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF SEPTEMBER 1, 2015 BE APPROVED AS CIRCULATED.

CARRIED

3. STAFF REPORTS FOR DISCUSSION:

a. RFD 055-2015: CPP RECOMMENDATIONS

27-09-15 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL APPROVE THE RECOMMENDED 2015/16 COMMUNITY PARTNERSHIP PROGRAM FUNDING ALLOCATION TO GROUPS IDENTIFIED IN RFD 055-2015 AND IN ACCORDANCE WITH THE OPERATING BUDGET APPROVED FOR THE 2015/16 YEAR.

- \$5,000 - Valley Harvest Marathon
- \$5,000 - Canadian Masters Curling Championship
- \$5,000 - Acadia Minor Hockey
- \$2,000 – Fezziwig
- \$2,000- WOW

Additional monies provided:

- Acadia Performing Arts Series – \$1950.00
- Uncommon Common Art – \$1950.00

CARRIED

b. INFORMATION REPORT: REVIEW OF STRATEGIC PLANS-REPORTS

Overview provided by CAO and Director Boyd to take stock of existing Plans and Reports to more closely examine recommendations that are important.

Staff has reviewed the recommendations from 15 plans, report and strategies dating back to 2006 to provide an update on the accomplishments and establish a go-forward plan. The report cards provided



within the Agenda Package provide a snapshot of each of the 15 plans highlighting what has been Completed/Operationalized, Not Completed/Not to be Done, Moved Forward and In-Progress. On a go forward basis, review of a plan at a time will be the focus. A report card was developed to display what has been accomplished and what still needs to be done.

Progress overview

- 50% - Completed / Operationalized
- 14% - Not to be Done
- 12% - Not Completed/To be Done
- 24% - In Progress

In discounting those recommendations within the 15 Plans that are not to be done, percentages for progress were adjusted as follows:

Progress overview

- 59% - Completed / Operationalized
- 13% - Not Completed/To be Done
- 28% - In Progress

CAO Beaudin walked through each Plan identifying those issues that were “**Not to be Done**” (14%) to seek confirmation from Council:

Commercial Development Plan

- Staff recommendations accepted

Communications Plan

- Staff recommendations accepted

Core Area Action Plan

- Staff recommendations accepted with the understanding that some of the issues will move into the Municipal Planning Strategy (MPS)

Economic Action Plan

- Many of the recommendations within the plan are part of a larger tourism strategy and not part of the town’s role
- Staff recommendations accepted

Fiscal Sustainability Task Force

- Staff recommendations accepted

Imagine our Downtown

- “Special Study Area” recommendation to be identified as an issue to be “Moved Forward”
- Staff recommendations accepted

MCCAP

- Recommendation moved to “Not Completed – To be Done” section. Director Kerr indicated that the Town of Wolfville monitors the condition of the dykes within town limits, but that any upgrades are part of a longer term goal.

Parks and Open Space master Plan

- Staff recommendations accepted

2:20pm – Councillor Sparkman stepped out of the meeting

2:23pm – Councillor Sparkman returned to the meeting

Physical Activity Strategy

- Staff recommendations accepted

Public Communication and Participation Plan

- Staff recommendations accepted

Sustainable Transportation Plan

- Staff recommendations accepted

CAO and Director Boyd went on to review those recommendations that were not completed, but still remain to be done (12%). Overall observations:

- Council proposed amend ranking order (Priority 1 being most important to Priority 5 as the least important vice the portrayed ranking of 5 being the most important),
- Amend “Issue” column to indicate actual wording of the Strategic Priority

Strategic Priority 1 Well Maintained & Sustainable Infrastructure

- Retain all recommendations
- Amend Elm Street to read Elm Avenue

Strategic Priority 2 A Diverse, Prosperous & Sustainable Local Economy

- Retain all recommendations

2:28pm – Chair called a 10 minute break

3:00pm – Town Council Meeting reconvened

Strategic Priority 3 A Growing Population encompassing all ages and stages who live in safe, attractive, cohesive, neighbourhoods

- Retain all recommendations
- Raise the ranking of discussions with the University administration to identify opportunities to address the need for student housing
- Amend recommendation “Examine options for permitting large gatherings” to read “Examine options for allowing large gatherings”



Strategic Priority 4 A Robust Active living and cultural community

- Retain all recommendations
- Raise the ranking of the recommendation “to the extent possible, and where all required, agreements “
- Raise the ranking of creating a “Welcome to Wolfville” info package

Strategic Priority 5 Efficient and effective leadership from a committed and responsive executive and administrative team

- Retain all recommendations

In terms of ‘Next Steps’, staff will amend presentation as recommended by Council for further review at the Committee of the Whole meeting in October. In terms of staff effort, the higher priority items will be looked at this year for staffing effort.

ACTION: Staff to amend presentation for further review at the Committee of the Whole meeting October 6, 2015.

c. INFORMATION REPORT: MORATORIUM DISCUSSION (RFD 024-2015)

Council has been discussing a review of the existing moratorium on services to areas outside of Town boundaries since a request for service came to the Town from Michael Lightfoot in March 2015 requesting services to his winery-related tourist development east of Town boundaries. At the April 20, 2015 Council meeting, a motion was passed to initiate a complete review of the Moratorium in September 2015 and for staff to do as much internal background work over the summer of 2015 as possible to inform moving forward with this review.

Due to internal resource constraints, staff has been unable to progress with much background work since the initial reports were presented to Council in April 2015. The topic has been referred to the current Municipal Planning Strategy (MPS) Review and will be discussed in the community consultations lead by FOTENN, the MPS consultant, in late September. Staff feels that further technical and consultation work is required to support the moratorium review and that external support will be required since this was an unbudgeted initiative for 2015-2016. Staff has requested Council to revisit their direction and provide guidance on how to proceed. It is staff’s recommendation that the review of the moratorium be addressed as part of budget deliberations for 2016-17.

28-09-15 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL RESCIND MOTION 09-05-15 PROVIDING DIRECTION TO COMMENCE THE SERVICING MORATORIUM REVIEW IN SEPTEMBER 2015.

CARRIED

29-09-15 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL REFER THE REVIEW OF THE SERVICING MORATORIUM TO THE 2016-2017 BUDGET DELIBERATIONS.

CARRIED



5. QUESTION PERIOD

No questions arose from the Public.

6. ADJOURNMENT TO IN CAMERA MEETING

30-09-15: IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR COW MEETING BE ADJOURNED TO AN IN CAMERA MEETING TO DISCUSS A CONTRACTUAL MATTER PERTAINING TO THE RCMP CONTRACT.

CARRIED

7. IN CAMERA / REGULAR MEETING ADJOURNED

31-09-15: IT WAS REGULARLY MOVED AND SECONDED THAT THE IN CAMERA AND REGULAR MEETING BE ADJOURNED AT 5:10 P.M.

CARRIED

Approved by Committee of the Whole Motion 02-10-15

As recorded by Dan Stovel, AA Corporate Services