



ATTENDING

- Mayor Wendy Donovan
- Deputy Mayor Oonagh Proudfoot
- Councillor Isabel Madeira-Voss
- Councillor Jennifer Ingham
- Councillor Jodi MacKay
- Councillor Mike Butler
- Councillor Wendy Elliott
- Chief Administrative Officer Erin Beaudin, and
- Recording Secretary, Amanda Brown,

ALSO ATTENDING

- Director of Finance, Mike MacLean
- Director of Planning and Development, Devin Lake
- Director of Public Works, Kevin Kerr
- Director of Parks and Recreation, Kelton Thomason
- Climate Change Mitigation Coordinator, Omar Bhimji
- Coordinator of Administrative Services, Vanessa Pearson and
- Community Liaison & Compliance Officer, Jeremy Oakes

MEMBERS OF THE PUBLIC

- George Lohnes

CALL TO ORDER

Chair, Mayor Donovan, called the meeting to order at 8:32 a.m.

Agenda Item	Discussion and Decisions
1. Approval of Agenda	01-12-20 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED. CARRIED
2. Approval of Minutes	02-12-20 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES FROM COMMITTEE OF THE WHOLE MEETING, NOVEMBER 3, 2020 BE APPROVED AS CIRCULATED. CARRIED
3. Presentations	Jeremy Oakes – Community Liaison & Compliance Officer - Introduction <ul style="list-style-type: none">• Mayor Donovan welcomed Jeremy Oakes to his new position of Community Liaison & Compliance Officer. Acknowledged she spent most of the day navigating the long lines of the pop-up Covid testing and was very pleased to have him on staff.



Agenda Item

Discussion and Decisions

- CAO Erin Beaudin acknowledged that Jeremy started his position with the Town on November 16th.
 - Jeremy Oakes introduced himself as the “New Blair” and advised they would be large shoes to fill. Indicated he was originally from PEI and previously was employed for 8 years in Alberta. His family and himself were pleased to be back in the Maritimes.
- 4. Public Input/Questions**
- **George Lohnes** - Has an on-going concern and he’s not sure where the Town stands on the position at the moment, however, it relates to testing of University Students returning to the Province from outside of what was formally the Atlantic Bubble. It is his understanding anyone from other provinces will have to do the 14 days isolations, however, anyone returning from the Atlantic Bubble will not be required to do so.
 - Acknowledges that many ASU’s Presidents have been in contact with the Public Health Department and the Province surrounding if there will be testing upon return after the Christmas break and to date have not received any indication if there will in fact be pop-up testing sites upon their return.
- 5. Staff Reports for Discussion**
- a. RFD 050-2020: PACE Bylaw**
- Climate Change Mitigation Coordinator Omar Bhimji provided an overview of the PACE Bylaw.
 - PACE is a financing mechanism for private homes and building owners to allow them to borrow money against their property to enable energy efficiency and renewable energy projects. The program allows the funding to be repaid over time via an assessment on the property’s tax bill and is secured by the property via a lien.
 - The benefits are to increase energy efficiency, reduce energy costs and address energy poverty, reduce GHG emissions, promote economic development and job creation, source water protection and provide a safer, healthier, more comfortable home.
 - Discussion surrounding enacting the bylaw noted it does not commit council to a PACE program, it is the next step required in the process.

03-12-20 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:



Agenda Item

Discussion and Decisions

THAT COUNCIL GIVE FIRST READING TO THE ATTACHED PACE BYLAW AND DIRECT STAFF TO PREPARE THE NOTICE OF INTENTION AND SET A DATE FOR SECOND READING.

CARRIED

**b. RFD 048-2020:
Visitor Information
Centre**

- Director Thomason advised Council additional funding has been secured from a grant and is requesting Council approve a new building for the Visitor Information Centre instead of completing renovations on the existing building.
- There is no increase of funding above the \$400,000 previously requested from the Town. The additional funding of the \$200,000 will be coming from the grant.

04-12-20 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:

THAT COUNCIL AUTHORIZE STAFF TO REPLACE CURRENT VISTOR INFORMATION CENTRE ACKNOWLEDGING THE TOTAL PROJECT BUDGET IS NOT TO EXCEED \$600,000. THIS RECOGNIZES THE TOTAL IS NOT AN INCREASE TO THE TOWN'S CURRENT CAPTIAL ALLOCATION OF \$400,000 BUT IS COMBINED WITH GRANT DOLLARS IN THE AMOUNT OF \$200,000.

CARRIED

**c. RFD 045-2020:
Council &
Committee
Meetings Schedule
2021**

- Coordinator of Administrative Services, Vanessa Pearson advised Council to take special consideration of the January 14th meeting date to discuss the budget.

05-12-20 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:

THAT COUNCIL ADOPT THE 2021 COUNCIL-COMMITTEES OF COUNCIL MEETING SCHEDULE AS PRESENTED IN THIS RFD.

CARRIED



Agenda Item	Discussion and Decisions
6. CAO Report	<ul style="list-style-type: none">• CAO Beaudin advised the report was populated prior to modifications due to Covid-19, so what is on the CAO Report may not be what is now reflected as an example the Night of Lights.• Mayor Donovan and Deputy Mayor Proudfoot provided thanks to the staff on behalf of the public for the organization and work surrounding the pop-up Covid testing.• CAO Beaudin also acknowledged members from Kings County for their assistance with the pop-up testing.
7. Public Input/Question Period	<ul style="list-style-type: none">• No further public input.
8. Adjournment to In-Camera Meeting	06-12-20 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE MEETING ADJOURN TO AN IN-CAMERA MEETING AT 9:43 A.M.
	CARRIED
9. Adjournment of In-Camera Meeting	07-12-20 IT WAS REGULARLY MOVED AND SECONDED THAT THE IN-CAMERA MEETING ADJOURN AT 11:22 A.M.
	CARRIED
10. Reconvene Regular Meeting	08-12-20 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE MEETING RECONVENED AT 11:23 A.M.
	CARRIED
11. Motions from In-Camera Meeting:	
RFD 046-2020: Committees of Council Appointments	09-12-20 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL APPOINT, EFFECTIVE JANUARY 1, 2021, THE FOLLOWING COMMUNITY MEMBERS TO THE COMMITTEES OF COUNCIL FOR THE TERMS



Agenda Item

**Discussion and Decisions
 INDICATED BELOW. THE TERMS WILL EXPIRE AT THE END OF DECEMBER OF THE
 APPLICABLE YEAR:**

Pamela Capern – Accessibility Advisory Committee	two-year appointment
Andrew Roach – Accessibility Advisory Committee	two-year appointment
Dwayne MacLeod – Accessibility Advisory Committee	two-year appointment
Rebecca Smith – Accessibility Advisory Committee	two-year appointment
Sara-Lee Lewis – Art in Public Spaces Committee	two-year appointment
Jane Lutes – Art in Public Spaces Committee	three-year appointment
Heather MacKay – Audit Committee	two-year appointment
Simon Greenough – Environmental Sustainability Committee	two-year appointment
Bill Zimmerman - Environmental Sustainability Committee	two-year appointment
Howard Williams – Environmental Sustainability Committee	two-year appointment
Alex Surette – Environmental Sustainability Committee- ASU Youth Rep	one-year appointment
George Lohnes – Planning Advisory Committee	two-year appointment
Beverley Boyd – Planning Advisory Committee	two-year appointment
John Brzustowski – Source Water Protection Advisory Committee	three-year appointment
Emily Kathan – RCMP Advisory Board	two-year appointment
Lindsey MacLellan – RCMP Advisory Board	two-year appointment
Jo-Anne Kobelt – Town & Gown	two-year appointment
Other Committee:	
George Lohnes – Wolfville Business Development Corp	three-year appointment



Agenda Item

Discussion and Decisions

**12. Adjournment of
Regular Meeting**

**10-12-20 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE
OF THE WHOLE MEETING ADJOURN AT 11:26 A.M.**

CARRIED

**Approved by Committee of the Whole Motion 02-01-21, January 12, 2021
As recorded by Amanda Brown, Assistant, Office of the CAO.**