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## ATTENDING

- Chair – Agnieszka Hayes,
- Vice-Chair – Birgit Elssner,
- Councillor Jennifer Ingham,
- Councillor Jodi MacKay, Alternate
- Andrew Roach,
- Rebecca Smith
- Emily Duffett
- David Daniels
- James Sanford – Left meeting at 5:24
- Mayor Wendy Donovan, and
- Recording Secretary, Amanda Brown

## ALSO ATTENDING

- Director of Finance and Accessibility Coordinator Mike MacLean,
- Director of Parks and Recreation Kelton Thomason
- Meghan Swanburg – Member of the Public
- Sonia El-Husseini – Member of the Public
- Connor Sanderson – Member of the Public

## CALL TO ORDER

Chair, Agnieszka Hayes called the meeting to order at 4:31 pm.

- 1. Approval of Agenda**      **MOTION: IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED.**

**CARRIED**

- 2. Approval of the Minutes**      **MOTION: IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES FOR THE SEPTEMBER 14, 2020 ACCESSIBILITY ADVISORY COMMITTEE BE APPROVED.**

**CARRIED**

- 3. Introduction of New Council**
- Chair, Agnieszka Hayes welcomed Mayor Donovan, Councillor Ingham and Councillor MacKay as the alternate.
  - Director MacLean and Birgit both thanked Agnieszka for everything she has done for the Committee and she will be missed.

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- 4. Public Input / Question Period** No public input.
- 5. Acadia Update – James Sanford**
- Introduction of Meghan Swanburg, Connor Sanderson and Sonia El-Husseini who are members of Acadia University and who have been very active in completing audits surrounding accessibility at the University.
  - Meghan advised they have been completing Audits on building on the campus since last spring.
  - Connor Sanderson has been working on finding efficiency's on campus and they have completed 7-8 buildings. There have been a lot of common issues addressed.
  - Sonia has been completing audits on the washrooms at the University in the Academic buildings. Some of the washrooms have some issues and the results will be provided for them to be addressed.
  - The post secondary framework surrounding the Accessibility Report Card was released and is available for anyone that would like to review. The date which the accessibility plan is due has not been released.
- 6. Staff Reports for Discussion:**
- a. Final Version of Report Card – Motion to Approve to Submit to Council**
- Agnieszka advised she provided an edited version of the original report card which Birgit made the final revisions based on those revisions and provided to the Committee. There were some questions that were left in red to be reviewed which were not included in the final version.
  - Review of questions within the report card. Birgit advised she will make any revisions regarding the answers to the questions and provide the final version.
  - Birgit made note the Report Card is up to the end of March of last year and only deals with items completed up to that time.
  - It was noted the Glossary should be incorporated in the beginning of the Report Card for clarification on the abbreviations.

**MOTION: IT WAS REGULARLY MOVED AND SECONDED THAT THE FINAL REPORT CARD AS PRESENTED AND AMENDED BE SUBMITTED TO COUNCIL.**

**CARRIED**

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**7. Round Table Discussion**

**a. Draft 2021/22 Town Budget: Discussion identifying Particular Projects**

- The budget process has been started for next year and its in the very early stages.
- A Town map will be circulated to the Committee showing all Town spaces to start discussion and deciding what parks should have what accessibility or if all parks should have the same.
- Suggested the Committee do a walk of each of the parks and see if the parks are accessible.
- Noted the discussion surrounding the budget will be a work in progress and will require a few conversations over the next few meetings.

**MOTION: IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE ADD AN ADDITIONAL MEETING ON FEBRUARY 8, 2020.**

**CARRIED**

**8. Next Meeting**

Next Regular Meeting – **March 8, 2021**

**9. Adjournment**

**Members called an adjournment at 6:06 pm.**

**Approved at the February 8, 2021 Accessibility Advisory Committee Meeting. As recorded by Amanda Brown, Assistant, Office of the CAO.**