



ATTENDING

- Mayor Wendy Donovan
- Deputy Mayor Oonagh Proudfoot
- Councillor Isabel Madeira-Voss
- Councillor Jennifer Ingham
- Councillor Jodi MacKay
- Councillor Mike Butler
- Councillor Wendy Elliott
- Chief Administrative Officer Erin Beaudin, and
- Recording Secretary, Amanda Brown,

ALSO ATTENDING

- Director of Finance, Mike MacLean
- Director of Planning and Development, Devin Lake
- Director of Public Works, Kevin Kerr
- Director of Parks and Recreation, Kelton Thomason
- Climate Change Mitigation Coordinator, Omar Bhimji, and
- Coordinator of Administrative Services, Vanessa Pearson

MEMBERS OF THE PUBLIC

- George Lohnes
- Paul Beazley
- Michael Howell, Devour!
- Lia Rinaldo, Devour!
- Duncan Ebata, Community Oven
- Adam Barnett, Community Oven

CALL TO ORDER

Chair, Mayor Donovan, called the meeting to order at 8:33 a.m.

Agenda Item	Discussion and Decisions	
1. Approval of Agenda	01-01-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED.	CARRIED
2. Approval of Minutes	02-01-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES FROM COMMITTEE OF THE WHOLE MEETING, DECEMBER 1, 2020 BE APPROVED AS CIRCULATED.	CARRIED



Agenda Item

Discussion and Decisions

03-01-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE IN-CAMERA MINUTES FROM COMMITTEE OF THE WHOLE MEETING, DECEMBER 1, 2020 BE APPROVED AS CIRCULATED.

3. Presentations

CARRIED

DEVOUR! – Michael Howell and Lia Rinaldo

- Michael Howell advised Devour! is 10 years old this year. They successfully completed the festival in October and are in the process of completing their final report. There were 3400 visitors this year both virtual and in person combined.
- The vision is to take what has been created over the years and create a studio in the Cuts building to continue provide innovating space for arts and culture for the community. Deep Roots will also share the space.
- The vision will also include a shared box office, film and recording studios and culinary tourism facilities. This will be the first of this type of facility of its kind.
- Michael provided an overview of the proposed floor plan for inside the studios. This included a café and a teaching kitchen, a meeting area, communal offices including a boardroom and rentable storage, refrigeration space and office spaces.
- Lia Rinaldo reviewed the key partners and programs they have been in contact with and have indicated how they are looking to use the space. A review of the strategy and benefits and how the wages will also impact people of Nova Scotia.
- Michael noted the building was purchased yesterday and provided an update surrounding the financing and they are asking the Town for a one-time Capital Grant of \$100,000 and 10 years of graduated taxation.

COMMUNITY OVEN – Duncan Ebata and Adam Barnett

- Adam and Duncan provided a presentation and advised their inspiration for the Wolfville Community Oven was the Dartmouth Community Oven. They have been completing a lot of research to provide the vision of what they would like the oven to look like.
- They started fundraising for the oven in 2018 and started with the market. They started building in May and it has been a very multigenerational project.
- They would like to request a one-time Capital Grant in the amount of \$27,000 to cover the materials and hire a carpenter to finish the building to allow them to extend their season and provide more to build the community and serve more people. The walls would be removable for the summer months.

Agenda Item

Discussion and Decisions

PVSC – Paul Beazley

- Paul advised the Assessment Roll was sent out yesterday with a news release. Nova Scotia property values are up almost 3% for 2021. This year's assessments are consistent with what we have been seeing over the years. New Construction is driving the increase in the areas.
- The 2021 assessment roll is based on the market value of the 2019 year.
- The values of this roll pre-date Covid-19 and it doesn't have an impact on the 2021 assessment. These will be reflected on the 2022 Assessment Roll.
- A brief review of the Capped Assessment Program was provided and showed the NS Consumer Price Index History. The increase for 2021 is 0.3% for the accounts that are capped.
- A brief review of the Provincial 2021 Assessment Roll. There are currently 634,350 NS Property Accounts and 34,294 Commercial Accounts.
- The 31 day inquiry and appeal period is from January 11, 2021 – February 11, 2021. All appeals must be received by PVSC before midnight on February 11th.

**4. Public
Input/Questions**

- **George Lohnes** – Concerns over the Devour! proposal and their request. Has there been any input from the Planning Department and the Wolfville Business Development Corporation? There are decisions being made on Thursday and it is a concern on how Council determines priorities with applying for Capital Grants and how they are approved.
- To have a presentation today and then a decision on Thursday with no public input is concerning.

**5. Committee Reports
(Internal)**

- Nothing further outside of previous reports provided.

**6. Staff Reports for
Discussion**

**a. RFD 002-2021:
Willow Bank
Cemetery**

- Director MacLean provided an overview and advised the request was provided to the Town in September as the Cemetery is a historic part of the Town.



Agenda Item

Discussion and Decisions

- Staff conducted research to determine if there was a legislative requirement to take over the Cemetery. It was confirmed there were no legislative requirement in Nova Scotia. Staff further researched with other Municipalities in the surrounding area what the financial responsibilities were and how they were dealt with as well as the workload should the Town decide to take over the Cemetery. It was determined the workload would fall largely to Parks and Recreation as well as someone to conduct the administration on behalf of the Town.
- It was determined the Town would not be able to manage the Cemetery financially in terms of the way it was previously being maintained as it would require one full time Union staff person and at least one part-time staff for maintenance as well as a staff person to do the administration.
- Direction was provided to staff to carry discussion over to the Committee of the Whole meeting on January 14, 2021 and it will either return to Council at the end of January or return to Committee of the Whole in February.

**ADJOURNMENT FOR
BREAK**

10:25 - Deputy Mayor Proudfoot respectfully requested a 5 minute break and to resume the meeting at 10:30 a.m.

RESUME MEETING

10:30 – Meeting resumed.

**b. RFD 001-2021:
Appointment of
By-Law
Enforcement
Officer – Valley
Waste Resource
Management**

- CAO Beaudin advised Council did approve the Solid Waste-Resource Management By-law before the break and in the By-law it indicated a By-law Officer need to be appointed and Dale Roberts has been actively in the role.

04-01-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:

THAT COUNCIL APPOINT DALE ROBERTS, VALLEY WASTE RESOURCE MANAGEMENT BY-LAW OFFICER, TO ENFORCE THE SOLID-WASTE RESOURCE BY-LAW IN THE TOWN OF WOLFVILLE.

CARRIED

**c. RFD 003-2021:
Review of Inter-**

- CAO Beaudin advised there was a joint Council session with the other Municipalities to discuss the Agreements prior to the holiday break. CAO Beaudin noted in 2018, Councils throughout the Valley came together to fund organizational work.



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Municipal Service Agreement

Discussion and Decisions

- Council will receive updates and will approve each individual Municipal Agreement surrounding each Memorandum of Understanding outlining the work.

05-01-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:

THAT COUNCIL APPROVE THE ATTACHED MEMORANDUM OF UNDERSTANDING OUTLINING THE ORGANIZATION AND WORK PROGRAM FOR A JOINT REVIEW OF INTERMUNICIPAL SERVICE AGREEMENTS AND AUTHORIZE ITS SIGNATURE BY THE MAYOR AND CHIEF ADMINISTRATIVE OFFICER.

THAT COUNCIL, PER SECTION 2 OF THE ATTACHED MOU, APPOINT MAYOR WENDY DONOVAN TO SERVE ON THE WORKING GROUP.

CARRIED

**d. Info Report –
2021/22 Capital
Project Charters**

- Director MacLean advised the reports were provided for review prior to the meeting on Thursday and if there were any questions it would be clarified on Thursday.

**e. Info Report –
Mobility Survey
and Next Steps**

- Omar Bhimji advised Council the work surrounding the Mobility Survey developed from a previous approval from the prior Council.
- Currently reviewing Active Transportation, Public Transportation and Crosswalk Safety. A Community Mobility Survey went out last fall.
- There has been stakeholder consultation and engagement surrounding the results of the survey. Most of the survey was conducted on-line due to Covid regulations. There were 403 surveys completed.
- 82% of the surveys were completed by individuals who reside within the Town of Wolfville. Within the survey were questions surrounding travel throughout Wolfville to destinations and how residents get around. It was determined walking was high means of travel throughout the Town and driving was the next highest.
- It was discovered through the survey that many residents do not have a bicycle and therefore unable to cycle through the Town. The age group of 15-24 was the highest for not owning a bicycle.



Agenda Item

Discussion and Decisions

7. CAO Report

- CAO Beaudin highlighted that Committee of the Whole meeting noted for 8:30-11:30 will be the full morning.
- The lights within the Town will be left on for a while longer as requested by members of the public however, the Trees will be taken down.
- Highlighted and expressed appreciation to the staff for the activities provided over the holidays.
- A decision will be made if Town Hall will be opening back up to the public next week.
- The Town has been picked for the Gas Tax Audit.

**8. Committee Reports
(External)**

- Mayor Donovan noted the retirement of Grace from Valley Waste.
- Mayor Donovan congratulated Councillor MacKay on being elected as Chair for Kings Transit Authority.

**9. Public
Input/Question
Period**

- **George Lohnes** – A quote was sent via email surrounding a long-term view of the Cemetery. If we look forward 250 years, are we looking at a piece of property that will be important to the Town.
- It comes down to priorities and without doing any public input and many organizations are finding it very difficult for them to staff and tend to the work that needs to be done.
- The Cemetery provides green area for the Town and is a peaceful place to walk and provide reflection.
- He is urging the Council to talk to people in the Town and get some public input.
- There is a procedure under the regulations of the Cemetery Act that the CAO, CFO and the Town lawyer should look at.

**10. Adjournment of
Regular Meeting**

06-01-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE MEETING ADJOURN AT 11:24 A.M.

CARRIED

**Approved by Committee of the Whole Motion 02-02-21, February 2, 2021
As recorded by Amanda Brown, Assistant, Office of the CAO.**