

# Employment Opportunity: Manager of Public Works

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The Town of Wolfville is inviting applications for a permanent, full time Manager of Public Works. This is a new non-union position and will report to the Director of Engineering and Public Works. The successful candidate will be responsible for the operation of the Public Works Department for the Town of Wolfville, including maintenance of water/wastewater distribution systems, streets, sidewalks, storm water systems, streetlights, municipal buildings and the Public Works fleet.

The successful candidate will be responsible for the supervision of the Town's Public Works team, consisting of 10-12 staff members, and must possess excellent communication and interpersonal skills. Candidates must be proficient in the use of computers and software (including Microsoft Office), and possess a valid class 5 Nova Scotia driver's license. Regular hours of work are Monday to Friday 8:00am to 4:30pm (40 hours per week), with additional overtime as duties require.

This is an exciting new position that will provide oversight of all Public Works activities. A minimum of five years of experience in public works or a related infrastructure operations field (ideally in a supervisory role) is required. The successful candidate must be trained as a Certified Engineering Technologist or have an equivalent technical diploma in the field of project management and/or municipal infrastructure. Tell us about your experience in those areas in your application.



Applications consisting of a resume and cover letter saved as a single pdf file will be accepted until **Monday July 4 at 4:00pm**, and must be submitted by email to:

- Email: [lmorrison@wolfville.ca](mailto:lmorrison@wolfville.ca)
- Subject line: Manager of Public Works

A full job description is available on request. All applicants are thanked for their interest; however, only those who are selected for an interview will be contacted.

*The Town of Wolfville is committed to providing a healthy, safe and supportive workplace where diversity is valued and where everyone is treated with respect and dignity. We are an equal opportunity employer that encourages applications from all qualified candidates including women, people with disabilities, racially visible persons and Indigenous Persons. If you require accommodation because of a disability or for any other reason during the interview process, please let us know in advance of any interview.*

For more information on the Town of Wolfville visit our website at [www.wolfville.ca](http://www.wolfville.ca)